



Ref No. NB.HO.DFIBT/ 16614-17016 / DFIBT-70/ 2016-17  
13 January 2017

Circular No. 08 / DFIBT- 05 / 2017

The Chairman / Managing Director/Chief Executive Officer  
State Co-operative Banks/District Central Cooperative Banks

Dear Sir,

**Mission: RuPay Kisan Card- Submission through ENSURE Portal**

Please refer to our Circular No. 03 / DFIBT-02 / 2017 dated 09 January 2017 on the captioned subject. Department of Financial Services, GoI had desired additional information regarding delivery of card and PIN for the RuPay Kisan Cards issued by the Bank. Accordingly, the captioned statement has been revised. The revised instructions are given at Annexure-I. Bank may enter the data from 01-Jan-2017.

2. Further, a new one time Return titled '31-Dec-2016:-Mission: RuPay Kisan Cards' for collecting data on RuPay Kisan Card issued and delivered as on 31-Dec-2016 has been published. The detailed instructions for filling the Return are explained in Annexure-II.

3. In case of any clarification please contact:  
Shri QamarJaved, AGM – 022-2653 9170, 9930738077  
Shri Prakash Mishra, Mgr- 022-2653 9446, 9005686956  
E-mail id: ensure.dfibt@nabard.org

Yours faithfully

(Subrata Gupta)  
Chief General Manager

Encl: as above

राष्ट्रीयकृषिऔरग्रामीणविकासबैंक

**National Bank for Agriculture and Rural Development**

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## Annexure - I

### Instructions for Filling Data for 'Mission: RuPay Kisan Card' Return

The Return is having the following fields:

From 01-Jan-2017 till the previous day		During the day		From 01-Jan-2017 till the present day		
Total RuPay Kisan Cards issued	No. of RuPay Kisan Cards and PIN delivered	No. of RuPay Kisan Cards issued	No. of RuPay Kisan Cards and PIN delivered	Cumulative No. of RuPay Kisan Cards issued	Cumulative No. of RuPay Kisan Cards and PIN delivered	Remarks
Col-1	Col-2	Col-3	Col-4	Col-5	Col-6	Col-7
(Entered by Bank, Mandatory Field)	(Entered by Bank, Mandatory Field)	(Entered by Bank, Mandatory Field)	(Entered by Bank, Mandatory Field)	Col-5=(Col-1+Col-3) (System Generated)	Col-6=(Col-2+Col-4) (System Generated)	Alpha Numeric (200 characters)

1. The Return is to be submitted on a Daily basis from 01-Jan-2017. The data is to be entered sequentially day wise. Data for previous day should be submitted to NABARD before submitting the Return for next day.
2. Value in Col-1 is to be entered as '0' (zero) on 01-Jan-2017 submission. On subsequent days it is the Cumulative No. of RuPay Kisan Cards issued (Col-5 of the previous day).
3. Value in Col-2 is to be entered as '0' (zero) on 01-Jan-2017 submission. On subsequent days it is the Cumulative No. of RuPay Kisan Cards & PIN delivered (Col-6 of the previous day).
4. Value in Col-3 is the No. of RuPay Kisan Cards issued during the day. This is the date selected for data entry above the table. If, no RuPay Kisan Cards have been issued during the day, '0' (zero) value is to be entered.
5. Value in Col-4 is the No. of RuPay Kisan Cards and PIN delivered during the day. The value entered here is the number of RuPay Kisan Cards issued for which delivery of both card and PIN has been completed. This is the date selected for data entry above the table. If, no RuPay Kisan Card and PIN have been delivered during the day, '0' (zero) value is to be entered.
6. Value in Col-5 and Col-6 is system generated and is for display only.
7. Comments by the Bank, if any, may be entered in Col-7.

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## Annexure - II

### Instructions for Filling Data for '31-Dec-2016:- Mission: RuPay Kisan Cards' Return

The Return is having the following fields:

Total No. of KCC issued till 31-Dec-2016	No. of KCCs which are NPA	No. of Live/ Active KCCs as on 31-Dec-2016	Out of Col-3, No. of RuPay Kisan Cards issued till 31-Dec-2016	Out of Col-4, No. of RuPay Kisan Cards & PIN delivered till 31-Dec-2016	No. of KCC left for conversion to RuPay Kisan Cards as on 31-Dec-2016	Out of Col-4, No. of RuPay Kisan Cards & PIN remaining to be delivered as on 31-Dec-2016	Remarks
Col-1	Col-2	Col-3	Col-4	Col-5	Col-6	Col-7	Col-8
(Entered by Bank, Mandatory Field)	(Entered by Bank, Mandatory Field)	(System Generated) [(Col-3)= (Col-1)- (Col-2)]	(Entered by Bank, Mandatory Field)	(Entered by Bank, Mandatory Field)	(System Generated) [(Col-6)= (Col-3)- (Col-4)]	(System Generated) [(Col-7)= (Col-4)- (Col-5)]	Text

1. The Return is to be submitted one time for reporting position related to RuPay Kisan Card issued and delivered as on 31-Dec-2016.
2. Comments by the Bank, if any, may be entered in Col-8.

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