



राष्ट्रीय कृषि और ग्रामीण विकास बैंक
National Bank for Agriculture
and Rural Development

शिमला

ब्लॉक-32, ए एस.डी.ए. कॉम्प्लेक्स,

कसुम्पटी, शिमला - 171000

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Ref.NB.HP/DIT(PURCHASES 2009-10)/
09 October 2009

/ 2009-10

Dear Sir

Quotation for PCs & Printers

We intend to purchase 06 desktop PCs (under buy back plan for old PCs), 11 Laptops (1 under buy back plan), 01 Smaller/Lighter Note Book (outright purchase), 04 A4 network laser printers (outright purchase), 01 Colour Laser Printer A4 (outright purchase), 01 Scanner (outright purchase), 13 Digital Note Pad(outright purchase), 9 Speech Recognition Software(Dragon Naturally Speaking) for our office at Block No. 32, SDA Complex, Kusumpati, Shimla. You are requested to quote your lowest rates, inclusive of sales taxes, freight, excise, insurance, forwarding, octroi and other incidentals, for delivery and installation at our office for the PCs, Laptops and Printers indicated in the Annexures along with the buy-back price offered by you for our old hardware indicated in Annexure-III The rates should be inclusive of installing the hardware loaded with related software at our site. The specifications indicated for PCs, Laptops, Smaller Notebook, Laser Printer A4 Network, Colour Laser Printer A4, Scanner, Digital Note Pad, Speech Recognition Software in Annexure I(A), I(B), I(C), II(A), II(E), II(G) & II(F) are the minimum requirements but you may also quote for higher version/configuration separately mentioning the particulars and rate of each item. **The quotations will be considered and L-I decided separately for each item.**

2. The order will be subject to following terms and conditions:

a)

- i. The systems should be from OEM having ISO 9000 or similar certification
- ii. Full details of the bundled manageability software should be furnished
- iii. The company should be certified by Microsoft to preload Windows OS / Vista on their machines and should produce a certificate for the same.
- iv. The model should have certification from Energy star for Low Energy consumption
- v. The model quoted should have certification from NSTL and DMI (Desktop Management Interface)
- vi. The quoted model should be certified by Microsoft, Novell and should be Red hat ready.
- vii. The systems should have UL & FCC Certification.
Hard Disk Partition to be made - as directed.

b) **During Installation of Hardware :**

You will have to install all the hardware/software and submit the Machine Installation Report (MIR) in three sets. System Information (SI) Printout will be taken at the site and attached with MIR. The MIR will be signed by your engineer installing the machine and configuring the network which will be countersigned by our representative. One set will be retained in our office, the second set will have to be submitted along with the invoice, while the third one may be retained by you.

c) During Warranty :

i) The warranty will be **Comprehensive at our site for three years for Desktop PCs & one year for Laptops**. You will have to provide necessary maintenance/support service for the hardware during the Warranty Period. You will have to respond either on the same day or at the most next day of lodging the complaint.

ii) If the Bank chooses to entrust post-warranty maintenance service work to a third party, you will have to provide assistance to their engineer/representative and give all the technical details required for such maintenance.

d) Terms of Payment:

The payment will be made as per the schedule indicated below:

i) 70% of the order amount will be paid after delivery and satisfactory installation of the systems.

ii) 20% after submission of Bank Guarantee (Bank Guarantee will have to be executed as per our prescribed proforma on stamp paper of requisite value to be borne by you).

iii) The balance 10% of the order amount will be paid six weeks after installation.

e) Delivery, Interest and Damages

i) You will have to deliver all the items at our site entirely at your risk and cost and installation will have to be completed within **2 weeks** from the date of our placing the order, **time being the essence of this purchase**.

ii) In the event of failure on your part to deliver and install the machines within the period stipulated above, the Bank shall have the right to (i) levy interest at PLR of State Bank of India on the sum(s) advanced, if any, for the period of delay and (ii) claim damages in case of repudiation of the contract which will be equivalent to the difference between the market price on the date of such repudiation and the rates quoted by you. The Bank shall also be entitled to recover such interest and damages from the sums, if any, payable to you.

3. The quotation along with information brochure/pamphlet containing specifications/configuration of the hardware/software may be submitted to this office in a sealed cover, superscribed as "**Quotation for PCs, Laptops, Smaller Notebook, Printers, Scanner, Digital Note Pad & Speech Recognition Software**", addressed to **Shri S.T.Raghuraman, Chief General Manager**, so as to reach us by 3:00 p.m. on 30.10.2009. The quotations will be opened in the presence of bidders, whosoever want to be present, at 3:00 pm on 30.10.2009 itself. The quotation need not be submitted if the hardware/ software does not exactly match with the specifications/ configurations required by us. The quotation should be submitted alongwith earnest money by way of DD / Pay Order of the value of Rs.5,000/- in favour of NABARD, Shimla & payable at Shimla. In case of failure of supply within the stipulated period, as per specification mentioned herein, after award of tender, the earnest money would be forfeited. It will be the sole discretion of Bank for item-wise allotment of order instead of on cumulative basis. **Rates should be quoted strictly as per proforma furnished in Annexure IV, accompanied by the brochure indicating the specification/ configuration.**

Please note that the Bank reserves the right to accept or reject any quotation without assigning any reason whatsoever. The rates quoted shall be valid for 120 days from the last date of submission of tenders.

Yours Faithfully

(Dev Raj)
Assistant Gen Manager

Encl: List of Items and Technical specifications indicated in annexures

Annexure I(A)

Minimum Specifications recommended for Hardware

Desktop PC

SN	Component	Minimum Specifications
1	CPU	Intel Core 2 Duo processor - i)2.8 GHz or above ii)3 MB L2 Cache or above iii) 1066 MHz FSB or above
2	Memory	2 GB DDR2 (800 FSB) or more (scalable to 4 GB or more)
3	Mother Board	Intel Original / OEM G31 or above
4	Monitor	17" or above TFT colour
5	Display Controller	Integrated Intel extreme graphics 2
6	HDD	250 GB SATA 2 (7200 rpm)or above
7	Optical Media	DVD-ROM or above
9	Ports	1 Serial + 1 Parallel + 2 PS/2 and 6 USB (at least 2 on the front side)
10	Key Board	Standard
11	Mouse	Standard Optical Scroll Mouse and mouse pad
12	Ethernet	10/100/1000 Gigabit Ethernet Card with Wake On LAN with necessary drivers.
13	Operating System	i) Windows XP Professional preloaded with recovery CD media with Service Pack 2 or higher.
14	Cabinet	MircoATX
15	Power Management	Energy star Compliance, Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password. Power supply surge protected.
16	Manageability Software	Manageability features like Asset tracking (BIOS, HDD, Memory, O/S Information, Serial Number, Model and Manufacturer), pre-failure alert, etc.
17	DMI	DMI 2.0 compliance
18	Compliance	Certified to Pre-load Windows OS
19	Warranty	Three-years Comprehensive Onsite

Annexure I(B)

Laptop PC

Models : Dell Studio 15 / Dell XPS M1330 / Sony Vaio VGN - CS 25GN/B / Lenovo 3000 V430 or equivalent model

S.N	Component	Minimum Specifications
1	Processor	Intel Core 2 Duo processor - i)2.4 GHz or above ii)3 MB L2 Cache or above iii) 1066 MHz FSB or above
	Chipset	Intel 45 Express Chipset
	Memory	2 GB DDR2 (Upgradeable up to 4 GB) or above
	Hard Disk Drive	250GB @ 5400 rpm SATA or above
	Optical Drive	DVD-RW
	Network Interface	10/100/1000 Gigabit Ethernet Card
	Wireless technologies	Intel Wireless LAN 802.11g/n, Bluetooth 2.0+
	Ports	2 or more USB ports, VGA - 1 ; RJ-11 Port
	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC adaptor
	Weight	Less than 3 kg
	Graphics Controller	Mobile Intel Graphics Media Accelerator
	Multi Media	High definition audio, in-built stereo speakers, headphone, microphone and webcam
	Key Board	Full size keyboard
	Pointing Device	Touchpad with scroll zone
	Display Size	Not more than 15" TFT colour display supporting 1024x768 resolution or higher
	Slots	Express Card Slot
	Carrying Case	Executive carry bag
	Operating System	Microsoft Windows XP (licensed software with Recovery CD media/Disk to disk recovery and manuals)
	Warranty	3 year on-site comprehensive warranty
	Certifications	Microsoft certified for running Windows XP Professional. The Systems should be from OEM having ISO 9000 or similar certifications.

Note : Additional optical mouse with pad & Keyboard should be provided with a laptop PC.

Annexure I(C)

Note Book PC

Models : Asus Eee PC 904 HA / BenQ Joybook Lite U101 / Acer Aspire D150 or any other equivalent model.

S.N	Component	Minimum Specifications
1	Processor	Intel Atom N270 - i) 1.60 GHz or above ii) 512 K - L2 Cache or above iii)533 MHz FSB or above
1	Chipset	Mobile Intel 945 Express Chipset
1	Memory	1 GB DDR2 or more
1	Hard Disk Drive	160GB or above
1	Network Interface	Integrated 10/100/1000 Gigabit Ethernet Card
1	Wireless technologies	Intel Wireless LAN, Bluetooth 2.0+
1	External I/O Ports	2 USB 2.0 ports, VGA, Power Connector, RJ-45, Ethernet, Stereo Head Phone, Line in/out
1	Power supply & Battery	Lithium Ion Battery backup for atleast 4 Hrs duration and External AC adaptor
1	Weight	Less than 2 kg
1	Graphics Controller	Mobile Intel Graphics Media Accelerator
11	Multi Media	High definition audio, in-built stereo speakers, headphone, microphone and webcam
12	Key Board	Full size keyboard
13	Pointing Device	Touchpad with scroll zone
14	Display Size	10.2" or Less
15	Slots	Express Card n/54 slot, Secure Digital (SD) slot
16	Operating System	Microsoft Windows XP (licensed software with Recovery CD media/Disk to disk recovery and manuals)
17	Warranty	1 year onsite comprehensive warranty
18	Certifications	Microsoft certified for running Windows XP Professional. The Systems should be from OEM having ISO 9000 or similar certifications.

Note : Additional optical mouse with pad has to be provided.

Annexure- II (A)

Network Laser Printer (Type - A4 size print output)

Feature	Minimum Specification
Resolution	1200x1200 dots per inch (dpi)
Print Speed	Upto 21 pages per minute
Duplex Print Facility	Automatic two sided printing
Memory	32 MB
Duty Cycle	10000 pages per month
Input Tray	150 sheets
Connectivity	Hi-speed USB 2.0 and 10/100 Ethernet
*Cable	USB Connectivity Cable
Warranty	Comprehensive one year on-site warranty

* To be provided by the supplier.

Annexure- II (E)

Colour Laser Printer (Type - A4 size print output)

Feature	Minimum Specification
Resolution	600x600 dots per inch (dpi) for both color and black and white
Memory	64 MB
Print Speed	12 PPM for B/W 08 PPM for Color
Input Tray	150 sheets
Processor Speed	264 MHz or higher
Duty Cycle	30000 pages or higher
Connectivity	Hi-speed USB 2.0
*Cable	USB Connectivity Cable
Warranty	Comprehensive one year on-site warranty

* To be provided by the supplier.

Annexure II(F)
Minimum Configuration for Digital Notepad

Model : iBall Take Note or equivalent

S.N	Part	Minimum Specifications
1	Digital pad size :	A4 Size
2	Writing area :	210mm x 279mm
3	Built-in-memory :	32 MB
4	Memory Slot :	Secure Digital (SD) memory card slot
5	Interface :	USB 1.1
6	No. of Digital pens bundled :	1 unit
7	OS Supported :	Windows 2000 / XP / Vista
8	Bundled softwares :	A suitable Hand Recognition Software (should be a part of the device)
9	Bundled accessories :	Battery, USB Cable etc.
10	Warranty :	Minimum 1 year on-site

Annexure II(G)
Minimum Specifications recommended for Hardware to be procured

(A) Scanner

S.N	Part	Minimum Specifications
1	Digital pad size :	A4 Size
2	Writing area :	210mm x 279mm
3	Built-in-memory :	32 MB
4	Memory Slot :	Secure Digital (SD) memory card slot
5	Interface :	USB 1.1
6	No. of Digital pens bundled :	1 unit
7	OS Supported :	Windows 2000 / XP / Vista
8	Bundled softwares :	A suitable Hand Recognition Software (should be a part of the device)
9	Bundled accessories :	Battery, USB Cable etc.
10	Warranty :	Minimum 1 year on-site

Annexure IV

Quotation for PCs and Printers

Item	Specifications	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
1	2	3	4	5	6 (3x5)	7
Desktop PCs	As per Annexure I(A)	Six				
Price offered for old desktop PCs (buy-back)		six	Zenith / IBM / Wipro / HCL / P-I / P-II / P-III			

Item	Specifications	Quantity	Brand & Model	Rate per unit	Total amount	Remarks
1	2	3	4	5	6 (3x5)	7
Laptop	As per Annexure I(B)	Eleven				
Price offered for old Laptop		one	IBM Thinkpad			

Item	Specifications	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
1	2	3	4	5	6 (3x5)	7
Smaller Note Book	As per Annexure I(C)	One				

Item	Specifications	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
1	2	3	4	5	6 (3x5)	7
A-4 Network laser printer	As per Annexure II(A)	Four				

Item	Specifications	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
1	2	3	4	5	6 (3x5)	7
Colour Laser Printer A4	As per Annexure II(E)	One				

Item	Specifications	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
1	2	3	4	5	6 (3x5)	7
Scanner	As per Annexure II(G)	One				

Item	Specifications	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
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1	2	3	4	5	6 (3x5)	7
Digital Note Pad	As per Annexure II(F)	Thirteen				

Item	Quantity	Brand & Model	Rate per unit (Rs.)	Total amount (Rs.)	Remarks
1	3	4	5	6 (3x5)	7
Speech Recognition Software (Dragon Naturally Speaking)	Nine				

नियम एवम् शर्तें

- 1) एजेंसी अपने रेट में सभी तरह के टैक्स, मालभाड़ा तथा नाबार्ड के कार्यालय में कम्प्यूटर इत्यादि लगाने के खर्चे भी शामिल करेगा।
- 2) रेट, निविदा में वर्णित विशेष विवरण (specification) के अनुसार ही देना अनिवार्य है।
- 3) मर्दी के रेट, निविदा खुलने के चार महीने तक वैध रहेंगे तथा एजेंसी को इसी रेट पर आपूर्ति करनी होगी।
- 4) कार्य वर्क आर्डर प्राप्त होने के 15 दिनों के अन्दर आपूर्ति पूर्ण करनी होगी।
- 5) वर्क आर्डर के साथ किसी भी तरह का अग्रिम नहीं दिया जाएगा।
- 6) यदि कोई सामान खराब पाया जाता है तो उसे किसी अतिरिक्त खर्चे के बिना गारंटी अवधि तक बदलना होगा।
- 7) बिल का भुगतान अनुमानतः 30 दिनों के पश्चात् किया जाएगा।
- 8) निविदा, मुहरबंद, लिफाफे में नाबार्ड के परिसर / प्रशासन अनुभाग में ____ .10.2009 को 3:00 बजे अपराह्न तक जमा करना है इसके उपरांत कोई भी निविदा स्वीकार्य नहीं की जायेगी।
- 9) कम्प्यूटरों के लिए तीन साल, लैप-टॉप के लिए तीन साल, नोट बुक पी.सी के लिए एक वर्ष, प्रिन्टर्स के लिए एक वर्ष तथा डिजिटल नोट पैड के लिए एक वर्ष की ऑन साइट वारन्टी देनी होगी।
- 10) निविदा के साथ EMD राशि रु. 5000/- का पे-आर्डर या ड्राफ्ट लगाना है, जोकि नाबार्ड, शिमला को देय है। असफल निविदाकार का पे-आर्डर या ड्राफ्ट वापिस कर दिया जाएगा। नाबार्ड इस राशि पर कोई ब्याज नहीं देगा तथा जिस एजेंसी को काम दिया जाएगा, उसे वर्क आर्डर की तिथि के 15 दिनों के अन्दर आपूर्ति पूरी करनी होगी अन्यथा नाबार्ड EMD राशि को जप्त कर लेगा।

मैंने उपर्युक्त नियम एवं शर्तें, परिमात्रा अनुसूची के नोट भली भांति पढ़ एवं समझ लिया है एवं उपर्युक्त के अंतर्गत ही मैं यह कौटेशन प्रस्तुत कर रहा हूँ।

हस्ताक्षर

(एजेंसी की मौहर)

दिनांक

ANNEXURE III

**Old PC offered under Buy Back Scheme

Particulars	Make / Model	Qty
Desktop PC	Zenith / IBM /HCL / Wipro - P I / P II / P III	06
Laptop	IBM	01

**The items will be given on as and when basis. The agencies are requested to visit our office prior to quoting the rates.