

FOOD PROCESSING FUND (FPF)
APPLICATION FOR TERM LOAN FOR ESTABLISHING AN AGRO-PROCESSING CLUSTER

(To be submitted along with documents as per the Checklist-3)

1	(a) Name of the Agro Processing Cluster (b) Name of the Project Execution Agency (PEA) (c) Legal status of the PEA (State-owned Corporation/ Public Limited Company/ Private Limited Company/ Limited Liability Partnership/ Trust/ Cooperative Society/ Partnership / Proprietorship, etc.) (d) Date of incorporation of the PEA																
2	Address, Contact and Other details (a) Address (i) Regd. Office Address (ii) Address of the Project Location																
	(b) Telephone No. (Office) with STD code and Fax No. (i) Registered Office of the PEA Telephone No: (ii) Project site, if any Telephone No: (iii) Mail ID of the PEA, if any																
	(c) Contact details of two Key Personnel of the PEA (CEO/ Executive Director / Director / Chief Financial Officer/ Managing Partner / Secretary, etc.)																
	(d) Mail ID of the PEA, if any (e) KYC documents of the PEA submitted <i>(i) Passport, Voter ID, PAN Card, Driving License, UID Document, Certificate of Incorporation, Registered Partnership Deed, Registration Certificate of the PEA, Udyog Aadhar Memorandum, Trust Deed, etc. as may be</i>	<table border="1" data-bbox="175 1541 1516 1729"> <thead> <tr> <th>Sl. No.</th> <th>Name</th> <th>Designation</th> <th>Mobile No. & Landline with STD</th> <th>Email ID</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl. No.	Name	Designation	Mobile No. & Landline with STD	Email ID										
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5 Background / Experience of all the Partners / Shareholders in the PEA

Sl. No.	Name of the Partner / Shareholder	Date of Birth / Date of Incorporation	Address	Academic/ Professional Qualification (for individuals)	Particulars of experience / line of activity of the Partner / shareholder and the period of experience / years of operation

Note : *Brief profile of all the Partners / shareholders of the PEA and also that of the Directors (if the PEA is a Company) to be provided as per Annexure-1A). If the PEA is a Company / Corporate, the profile of the PEA may be furnished as per Annexure- 1 B).*

6 KYC Details of all the Partners / Shareholders / Authorized Officials of the PEA (to be furnished for both Companies and Individuals as shareholders) and the **Directors on the Board of the PEA**

A. Individual Partners / Shareholders in the PEA

Sl. No.	Name of the partner / Shareholder	Address	Date of birth	PAN No.	UID Document No.
1					
2					
3					

B. If the PEA is a corporate

Date of incorporation	Corporate/ Company Identification No. (CIN)	Registration No.	PAN

7 Particulars of the Associates/Subsidiaries of PEA (if any)

Sl. No.	Name of the Company	Associate / Subsidiary	Date of incorporation	Major activities / products of the company

8 Particulars of the promoters in the PEA in the individual capacity associated with other Companies / Business Establishments

Sl. No.	Name of the individual promoter in the PEA	Name of the company associated with@	Nature of association (Share-holder / Director)	Whether the said company is listed (Yes / No)	Extent of shares held (%) in the Company / Business Establishment

@ If any individual promoter / shareholder is associated with more than one company / business establishment, details of all the companies to be furnished

9 Brief particulars about the Agro Processing Cluster (APC) Project and its Implementation

a Total land area of the APC (ac)

b Nature of ownership of the land on which the proposed APC project is being set up

Location (village, block, district)	Total land area (ac)	Owned/ leased	If leased, period of Lease (No. of years)	Date of Sale Deed / Lease Agreement

Note: Please enclose a copy of the registered Sale Deed / Lease Deed for the APC land

c Particulars of raw material production and supply clusters

Sl. No.	Major Raw Material	Major production Centre / Cluster	Production (MT)	Distance from proposed APC location (km)

Note: Detailed analysis of the cluster with regard to quantity and duration of raw material availability, based on the area and production of major agri/horticultural crops grown in the production clusters, etc., shall be presented in the DPR. If not, particulars of the same shall be furnished separately.

d Proposed land utilization pattern in the APC

Sl. No.	Land utilization for	Land Area (ac)	% allocation
1	Basic enabling infrastructure		
2	Core Processing Facilities		
3	Leasable developed industrial plots		
4	Others (if any, specify)		
	Total		100.0

Note: Copy of Layout Plan shall be submitted

e Particulars of enabling basic infrastructure facilities proposed

Sl. No.	Enabling Basic Infrastructure Facility	Size, capacity, volume, length, units, etc., as applicable for the item

f Particulars of Core Processing facilities proposed

Sl. No.	Core Processing Facility	Size, capacity, volume, length, units, etc., as applicable for the item

g Assessment of various utilities made at the APC, proposed arrangements to meet the requirement, permissions required, if any for the same

Sl. No.	Name / type of utility	Total assessment made (MW, lakh units, LLD, etc.)	Proposed arrangements	Nature of permissions / approvals needed, if any, and the approving authority
1	Water			
2	Power			
3	Solid waste treatment			
4	Liquid waste treatment			
5	Steam			
6 (specify)			
7 (specify)			

h	Whether any plant & machinery are proposed to be imported? If so, details thereof					
	Sl. No.	Particulars of the machinery	Particulars of Supplier (tentative)	Approx. cost (Rs. lakh)		
i	Food Processing Units (minimum of 5 units) proposed to be established with an aggregate minimum investment of Rs. 25 crore (as per Scheme Guidelines of MoFPI)					
	Sl. No.	Name of the Proposed Food Processing Unit	Name of the agency which is likely to establish the unit	Name of the product(s) proposed to be manufactured	Expected project cost / outlay (Rs. crore)	Expected timeline for completion and operation of the unit
		Total				
	<p>(i) In case, some / all of the above food processing units are proposed to be established by the PEA / any of the promoters of PEA / associates of the PEA, please indicate the strategy and their tentative programme / plan of commencement.</p> <p>(ii) In case, some or all of the above food processing units would be established by other entrepreneurs, please indicate the proposed strategy / efforts already made with regard to tie-ups (<i>enclose copies of agreements, correspondence, letters of exchange, mails, etc., if any, with regard to the enquiries made by prospective processing units in the proposed agro processing cluster.</i>)</p>					
j	Status of obtaining various Statutory/ Mandatory approvals/ NOCs for the project		Details to be furnished as per Annexure-2			
k	Implementation schedule & planning		Detailed implementation schedule with specific timelines covering all the important project activities to be furnished in the form of a PERT chart.			
l	Date of Approval accorded by MoFPI for the proposed Agro Processing Cluster project		<i>(Please furnish a copy of the Approval accorded by MoFPI)</i>			
m	Particulars of term loan sanctioned by the bank for the project					
	(Rs. lakh)					
	Name of the Bank and Branch	Date of Sanction	TFO	Term loan	Borrower's Contribution / Margin	

(Please furnish a copy of the detailed Sanction Letter issued by the Bank along with the copy of the Techno-Financial Appraisal Report submitted by the bank to MoFPI as required for according Approval by MoFPI.)

n Details of expenditure incurred, if any, on the project as on _____

(please furnish a copy of the latest Progress Report submitted to MoFPI)

Sl. No.	Name of the project component / activity	Total cost as envisaged in the Project	Expenditure incurred as on _____	Remarks (award of work order, supply order, tender, total amount, etc.)

o **Details of the Total Project Cost (item-wise)**

Sl. No.	Particulars	Cost (Rs. lakh)	% share in total project cost
1	Land		
2	Land Development		
3	Basic Enabling Facilities		
(i)			
(ii)			
(iii)			
(iv)			
4	Core Processing Facilities		
(i)			
(ii)			
(iii)			
(iv)			
5	Preliminary & Pre-operative Expenses		
6	Interest during construction (IDC)		
7	Contingencies		
8 (Pl. specify)		
	Total		100.00

p **Means of finance proposed**

(Amount Rs. lakh)

Sl. No.	Particulars	Amount	% share
A	Equity/ Capital Grant / Subsidy		
(i)	Borrower		
(ii)	Grant from MoFPI		
(iii)	Grant from State Govt. (if any)		
	Sub-total		
B	Debt		
(i)	Term loan		
(ii)	Other borrowings (if any, specify)		
	Sub-total		
	Total (A + B)		100.00

(i) Debt to equity ratio (considering borrower equity and grant) :

(ii) Debt to equity ratio (considering only borrower equity) :

q Particulars of Assistance, if any, available from the State Government (grant-in-aid, capital subsidy, interest subsidy on term loan / working capital loan, subsidy on power, tax concessions, etc.), as per the extant Food / Agro-processing / Industrial Policy of State Government.

*Note: (i) Please enclose a copy of the applicable State Policy on Food / Agro processing / Industrial promotion
(ii) In case an Approval for grant-in-aid / subsidy is already provided, a copy of the same issued by the Competent Authority / Nodal Department of the State Government to be furnished.*

r Brief particulars about the proposed lease rental fixation methodology for the developed plots for establishing individual food processing units in the Agro Processing Cluster

s Brief particulars about the policy / rationale proposed for fixing the rental / user charges for the core processing facilities being established in the Agro Processing Cluster

t Brief particulars about the Organizational and Management set up proposed for operationalizing the Agro Processing Cluster

u Brief particulars about the Manpower assessment made for the proposed key positions in operationalizing the Agro Processing Cluster

v Brief particulars about the Corporate Governance Policy proposed to be devised, if any.

10 Status regarding payment of statutory requirements/ obligations of borrower (PEA)

Sl. No.	Nature of statutory obligation	Paid up to	Remarks@
1	Income Tax		
2	Goods and Service Tax (GST)		
3	Any dues payable with regard to proposed project land to the revenue authorities, such as vacant land tax, etc.		
4	Any other statutory dues remaining outstanding (Pl. specify)		

@ Any details in connection with the relevant requirement/ obligation, such as outstanding dues, etc., may be furnished. Copies of latest GST, Income Tax and any other statutory obligations to be fulfilled by the PEA to be furnished

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Particulars of security proposed to be offered against the term loan sought

1	Primary Security			
	Security	Type of assets	Approx. value	
	Primary Security	All project assets (movable and immovable)		
2	Collateral Security			
	(i) Debt Service Reserve (DSR) for an amount equivalent to one quarter principal and one quarter interest (mandatory)			
	(ii) Tangible collateral security (please furnish the details, such as type(s) of property proposed to be offered as collateral, extent, location of property, etc.			
	Sl. No.	Nature of the property	Area / size, etc.	Location / Address
				Approx. present value (as on _____)
		Total		
3	Guarantees			
(i)	Personal Guarantees	Sl. No.	Name of the Guarantor	Net worth (Rs. lakh) (as on _____)
	Please enclose latest net worth certificates issued by a Chartered Accountant in respect of the above proposed guarantors.			
(ii)	Corporate Guarantor	Sl. No.	Name of the Corporate offering Guarantee	Net worth (Rs. lakh)
	Please enclose a copy of the latest audited balance sheet of the corporate providing guarantee			

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Particulars of credit rating of the PEA by any of the approved Credit Rating agency

Name of the Credit Rating Agency	Rating Issued (with remarks, if any)		Date of Rating Certificate	
	Previous	Present	Previous	Present

Note: Please furnish a copy of the Credit-rating Certificate in respect of the above

DECLARATION

I/we certify that all information furnished by me/us is true; that I/we have no borrowing arrangements except as indicated in the aforesaid loan application, that there is no overdue/

statutory dues against me/ us/ promoters except as indicated in the application; that no legal action has been initiated against me/ us/ promoters; that no notice has ever been received from any Bank and/or FI for classifying me/ us/ promoters in the RBI list of Willful Defaulters or any other negative/ black list; that I/ We shall furnish any other information that may be required by you further in connection with my/ our loan application that the information furnished may also be exchanged by you with any agency you may deem fit and you/ your representatives/ representatives of any other agency as authorized by you, may at any time, inspect/ verify my/ our assets, books of account, etc. in our office/ project premises as given above.

Place:

Date:

Signature:

Name :

Address:

(to be signed by authorized signatory of the SPV)

Annexure – 1 (A)

Profile of the Partners/Shareholders of the PEA / Directors of the PEA

(Note: Profile of each of the individual Partners / Shareholders in the PEA (if the PEA is a partnership concern or LLP) or for all the Shareholders and Promoter Directors (if the PEA is a Company), shall be furnished separately in the following format).

Full Name	
Residential Address (with PIN Code)	
Tel. No.	
Mobile No.	
Permanent Address	
Address for Communication	
Personal Details :	
Date of Birth & Age	
Educational Qualification	
PAN Card No. (enclose a copy)	
IT/ Wealth Tax Status	(Assessments made up to Year)
Whether first generation entrepreneur	Yes / No
If not first generation entrepreneur, total experience so far (No. of years)	
Particulars of experience / association in similar lines of activity, if any	
Particulars of experience / association in other lines of activity, if any	
Functional responsibilities discharged with previous activities, if any	
Proposed shareholding in the PEA (%)	
Total Assets & Liabilities as on _____ (details to be furnished in a net worth statement prepared by a Chartered Accountant, as per the proforma enclosed as Appendix – III; not earlier than 3 months from the date of this loan application).	Date of net worth certificate: Total assets : Rs. _____ lakh Total liabilities : Rs. _____ lakh Net worth:
Any other relevant information	

If associated as a Proprietor/ Partner/ Promoter /Director/ Managing Director/ Shareholder with other business units / firms, in addition to the proposed Agro Processing Cluster project, please furnish the following details

Sl. No.	Name of Business unit / Firm	Address of the Business Unit / Firm	Nature of activity	Capacity in which associated	Shareholding held (%)

Brief particulars about other business units where the shareholder in the PEA is having role as a Proprietor/ Partner/ Promoter /Director/ Managing Director/ Shareholder, with regard to the nature of business activity / products / services, number of years of association, major clients, growth in production, sales, turn over, exports, quality certification / branding, etc., may be furnished for each of the business units / firms.

Details of credit facilities with various banks

(Rs. lakh)

Name of Bank and Branch, IFS Code	Purpose (Education, housing, Vehicle, Consumer loan, etc.)	Loan amount sanctioned	Loan repayment period (No. of years)	Loan amount availed so far	Outstanding Balance as on _____

Place :

Date :

Signature

ANNEXURE – I (B)

Profile of the PEA

(where PEA is a Company / Corporate)

Name of the PEA (Company)															
Address of the Registered Office															
Nature of activity															
Date of Registration / Establishment															
Registration No.															
Names of Promoters & Shareholding															
	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of the Promoter</th> <th>% shareholding</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Sl. No.	Name of the Promoter	% shareholding									
Sl. No.	Name of the Promoter	% shareholding													
Details of Private Equity (PE) Funds raised if any															
			(Amount Rs. lakh)												
	<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Name of the PE holder</th> <th>Fund assisted</th> <th>Date of Agreement / MOU</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Sl. No.	Name of the PE holder	Fund assisted	Date of Agreement / MOU								
Sl. No.	Name of the PE holder	Fund assisted	Date of Agreement / MOU												
Please furnish copies of Agreements / MOUs with the PE Holder															
Brief description about the operations of the company, indicating its activities / products / services, clients, turn over, growth in production, sales, exports, quality certification / branding, etc.															

Details of Corporate Guarantees and/or Assets offered as Collateral Security to any Bank or Financial Institution for securing exposures

Sl. No.	Type of Loan @	Purpose of loan	Total loan amount	Financing Bank & branch	Type of security offered	Value of security (Rs. lakh)	Loan outstanding as on _____ (as per latest statement)

@ Term loan, working capital loan, etc.

**Financial Position and Working Results based on Audited Balance Sheets for the years
(Rs. lakh)**

Particulars	2015-16 (1 st Year)	2016-17 (2 nd Year)	2017-18 (3 rd Year)
Authorized Share capital			
Paid Up Capital			
Reserves & Surplus			
Net worth			
Total Revenues			
Profit before Tax			
Interest			
Depreciation			
Net profit			
Debt – Long Term			
Debt-Short Term / WC			

Dealing with Banks/ Financial Institutions

Name of the bank & branch	Type of Credit Facility	Date of sanction / last renewal	Limit sanctioned	Outstanding as at the end of last month / quarter	Rate of Interest	Details of Security (incl. collateral) and Value

Note:

- (i) Please furnish Annual Reports and Audited Financials of the shareholding company / associate company for the past 3 years
- (ii) Separate sheets of information shall be furnished as above for each of the shareholding company in the SPV
- (iii) Separate sheets of information shall be furnished as above for each of the Associate concerns of the Shareholding Company, if any

Annexure- 2

**Particulars of the Approvals / Permissions required and
the status of Application / Approval**

Sl. No.	Purpose / Particulars	Competent Authority	Date of application (if applied)	Status of Approval / Clearance / Remarks
1	Approval for Change of Land Use (CLU)			
2	Registration of the firm			
3	Lay out and building plans approval			
4	License under Factory Act			
5	Compliance with EPF Act			
6	Registration under ESI Act			
7	Registration for setting up the Project with Industries Department / State Investment Promotion Board, etc. (if applicable)			
8	Industrial Assistance			
9	Registration under GST / VAT Act			
10	Consent to establish the project			
11	Permanent Account Number for the PEA			
12	Tax Deduction Account Number (TAN) for the PEA			
13	NOC from the Fire Department			
14	Permission for power connection			
15	Permission for water supply			
16	Agreement / MOU with MoFPI			
17	Please specify			
18	Please specify			

Note :

- i. If not applicable, please indicate as "Not Applicable" under the Remarks column
- ii. ***Copies of Approvals received for various activities to be furnished.***

ANNEXURE-3

NET WORTH CERTIFICATE

(Name of Chartered Accountancy firm)

Chartered Accountants

TO WHOMSOEVER IT MAY CONCERN

This is to certify that net worth of Mr./Mrs./Ms. _____ S/D/W/o Mr/Mrs-
_____ R/o
_____ is Rs.
_____ lakh (Rupees _____ lakh only) as
on _____ as per the computation given hereunder :

Computation of Net Worth as on _____ (Rs. lakh)

Sl. No.	Particulars	List	Amount	Total
I	ASSETS			
A	FIXED ASSETS (landed properties, other than agricultural land)	A		
B	OTHER ASSETS			
1	Value (approx.) of Investments in shares and securities of various outside companies and Family Owned Companies / business establishments	B		
2	Investments in Mutual Funds	C		
3	Savings / Investments (Bank/Post Office deposits, Insurance policies, National Pension Scheme, PPF, etc.) (Paid up premium value for insurance policies)	D		
4	Personal effects and jewellery (at cost)			
5	Other Current Assets (Pl. specify)			
	Sub-Total (B)			
	Total Assets (A + B)			
II	Liabilities			
1	Borrowings from Banks	E		
2	Borrowings from other sources			
3	Current Liabilities			
4	Assumed Indirect Liabilities (pl. specify)			
	Total Liabilities			
III	Net Worth (I – II)			

DETAILS OF ASSETS AND LIABILITIES

(i) **List A (Landed properties / other than agricultural lands)**

(Amount Rs. lakh)

Sl. No.	Nature of property and complete details (commercial plot/ commercial building/ residential plot/ non-agricultural land/ apartment/ independent house, etc.)	Area (acres, sq. m, etc.)	Location/ Address	Approx. current market value

(ii) **List B (Investments in shares and securities of various outside companies and Family Owned Companies / Firms, etc.)**

Sl. No.	Name of the Company / firm	No. of shares / bonds held	Present market price per share/ bond (as on _____)	Total present market value of shares/ bonds held (as on _____)
A	Listed Companies			
B	Unlisted Companies			
C	Family-owned Companies/Firms			

Note: Value of shares of unlisted companies to be reckoned at cost

(iii) **List C (Investments in Mutual Funds)**

Sl. No.	Name of the Asset Management Company of the Mutual Fund / Firm /	Name of the Fund/Scheme	No. of units/ shares / bonds held	Present market value of unit/ share / bond (as on _____)	Total present market value (as on _____)

- (iv) **List D** (Savings / Investments such as Bank/Post Office deposits, Insurance policies, National Pension Scheme, PPF, etc.)

Sl. No.	Nature of the saving / investment	Present value (as on _____)

Note: In respect of insurance policies, the paid value of premiums already paid so far to be reckoned

- (v) **List E (Borrowings from banks)**

Name of Bank and Branch, IFS Code	Purpose (Education, housing, vehicle, business, etc.)	Loan amount sanctioned	Loan repayment period (No. of years)	Loan amount availed so far	Outstanding Balance as on _____