

**CHECKLIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE LOAN
APPLICATION**

MEGA FOOD PARK PROJECTS – IMPLEMENTED BY STATE OWNED AGENCIES

Please furnish a copy of the following documents along with the Tem Loan application:

1. Registration Certificate and Memorandum and Articles of Association
2. Audited financial account statements for the past 3 financial years (2014-15; 2013-14 and 2012-13) of the State Agency.
3. PAN, TAN and Service Tax Registration, etc., pertaining to the Agency issued by the competent authorities
4. Proof of allotment / availability of land for the proposed mega food park project for the CPC and the PPCs
5. Government Order/ Board Resolution, etc. approving the proposal for establishment of the proposed Mega Food Park project
6. Implementation schedule & planning time lines in the form of a PERT chart
7. Various statutory approvals/NOCs received/applied for the project (as indicated in **Annexure-2**)
8. In-Principle approval accorded by MOFPI
9. Agreement/MOU entered into between the Government Agency & MOFPI
10. Agreement/MOU entered into between the Government Agency & PMC
11. TRA Agreement entered into between TRA Agent & the Government Agency
12. latest Income Tax Returns/Assessment Order, and other statutory returns as applicable for the Government Agency
13. State Policy on Food / Agro-processing promotion copy of the applicable State, if any
14. In-Principle / Final approval for the grant-in-aid / subsidy, etc., of the concerned State Government issued by the Nodal Department of the State Government.
15. Approvals received / applications made for various utilities required for the Project from the respective competent authorities
16. Profile of the Implementing Agency (**as per Annexure-1 to Application**)
17. Detailed design drawings and cost estimates with rate analysis for all the civil works proposed in the Project
18. Detailed quotations with specifications for individual components for all the plant and machinery items proposed in the Project
19. Latest data on Area and Production of various Agricultural and Horticultural Crops, other agri-products (milk, poultry, eggs, meat, fish, etc.) which have been identified as the major raw material available having potential for processing in the mega food park, published by the respective Government Departments

20. Statement of growth rate of establishment of registered food processing units for all the districts in the clusters / zones of influence and the state for the past 3 years in terms of number of units

Sl. No.	Name of the Cluster District	No. of registered agro / food processing units with the Industries Department / District Industries Centres as on			Average growth rate per annum (%) in the past 3 years
		31-03-2013	31-03-2014	31-03-2015	
1					
2					
3					
4					
5					
	State as a whole				

21. Based on the broad sector-wise data available in the Nodal Department (such as District industries Centre), major categories of agro / food processing units available in the cluster districts may be indicated (as on 31 March 2015 / 2014), as under:

Sl. No.	Name of the cluster district	Sl. No.	Broad Category / Sector of Agro / Food Processing @	No. of units
1	District A	1		
		2		
		3		
2	District B	1		
		2		
		3		
3	District C	1		
		2		
		3		
4	District D	1		
		2		
		3		

@ To be furnished for the top 3 categories / sectors of the agro / food processing units registered in the cluster district