

FORMAT - 2

FOOD PROCESSING FUND (FPF)
APPLICATION FOR TERM LOAN FOR ESTABLISHING A MEGA FOOD PARK
BY A STATE PROMOTED AGENCY / ENTITY

(To be submitted along with documents as per the Check List)

1	<p>(a) Name of the Mega Food Park</p> <p>(b) Name of the State Agency implementing the Project</p> <p>(c) Date of Establishment of the State Agency</p> <p>(d) Whether registered as a Joint Stock Company under Companies Act?</p> <p>(e) If yes, details of Registration (No. date of registration, etc.)</p> <p><i>(Please enclose a copy of the Registration Certificate, Memorandum and Articles of Association, etc., or other such documents)</i></p>	
2	<p>Address, Contact and Other details</p> <p>(a) Address</p> <p>i. Address of the Head Office / Corporate of the Agency</p> <p>ii. Address of the Zonal / Regional Office of the Agency which would be the in-charge / oversee the implementation of Project</p> <p>iii. Address of the Project Location (CPC)</p>	
	<p>(b) Telephone No. (Office) with STD code and Fax No.</p> <p><i>(i) Registered Office of the Agency</i></p> <p>Telephone No:</p> <p>Fax No.</p> <p><i>(ii) Zonal / Regional Office</i></p> <p>Telephone No:</p> <p>Fax No.</p>	

(iii) Project site (CPC):

Telephone No:

Fax No.

(c) Contact details of at least 2 Key Personnel (Executive Director, GM (Infrastructure), GM (Projects), GM (Finance), GM (Technical), GM (Engineering), etc.) of the Agency dealing with the project from Corporate Office and the Zonal/Regional Office

Sl. No.	Name	Designation	Corporate Office / Zonal / Regional Office	Mobile No. & Landline with STD	Email ID

(d) Official mail of the State Agency

(e) URL of website of the Mega Food Park created

(f) PAN No. of the State Agency

(g) TAN No. of the State Agency

Note: Enclose copies of PAN, TAN Nos. of the Agency issued by the competent authorities

3 Particulars of the Project Management Consultant (PMC) associated with the Project

(i) Name

(ii) Address of the Corporate Office

(iii) Address of the Local Office, if any,
in the state where the MFP project is being established

(iv) Fax No. of the office for correspondence with regard to the project

(v) Personal details of at least 2 contact persons of the PMC

Sl. No.	Name of the Person	Designation	Location (Head Office / Local / Office)	Mobile No.	Email ID

4 **Board of Directors of the Government Agency (if applicable)**

Sl. No.	Name of the Person	Designation	Organization	No. of years associated with the agency as the Board Director	Area of Specialization / Experience

5 **Particulars of the Infrastructure Projects promoted by the State Agency**

A. Food Parks promoted

Sl. No.	Location of the Food Park	Year of Establishment	Total area of the Food Park	Total No. of Plots	No. of Units established as on 31-03-2015

B. Industrial Estates/ Clusters promoted

Sl. No.	Location of the Industrial Estate / Cluster	Type of the Industrial Estate / Cluster	Year of Establishment	Total area of the Estate (ac)	Total No. of Plots	No. of Units established

C. SEZs Promoted

Sl. No.	Name of the SEZ	Type of the SEZ	Year of Establishment	Total area of the SEZ (ac)	Total No. of Plots	No. of Units established

D. Public – Private Partnership Projects Promoted

Sl. No.	Name of the Project	Type of the Project	Year of Establishment	Total area of the Project	Total No. of Plots	No. of Units established

	E. Provide appropriate details for the other category of infrastructure projects established /promoted by the Agency in suitable formats					
6	Brief particulars about the Mega Food Park Project proposed and its Implementation					
a	Total land area of the MFP (ac)					
b	Location of land on which the proposed project is being set up (to be furnished for the CPC and all the PPCs proposed in the project)					
	Sl. No.	Particulars of the project component	Location (village, block, district)	Total land area proposed (ac)	Of which, land area acquired so far (ac)	
	1	CPC				
	2	PPC-1				
	3	PPC-2				
	4	PPC-3				
	5	PPC-4				
c	Location of PPCs and their distance from the proposed CPC					
	Sl. No.	Location of PPC (Village, block, district, etc.)	Distance from the CPC (km)			
d	Particulars of other Designated Food Parks (DFPs) established / approved in the State and their present status of implementation, covering Mega Food Parks (MFPs), Food Parks (FPs), Industrial Estates (IEs) / Industrial Areas (IAs) promoted by the State Government and notified by MOFPI (as per the latest list of designated food parks notified by MOFPI vide OM dated 02 July 2015).					
	Sl. No.	Name of the DFP	Name of promoter / agency	Nature of DFP (MFP / FP / IE / IA)	Location	Approx. Distance from CPC of the proposed MFP (km)
e	Particulars of raw material production and supply Clusters					
	Sl. No.	Name of the Cluster (Raw Material Production)	No. & Names of the districts covered in the cluster	Major raw materials in the cluster	Location of the PPC in the cluster	

Note: Detailed analysis of the cluster with regard to quantity and duration of raw material availability, based on the area and production of major agri/horticultural crops grown in the production clusters, special features (if any), marketable surplus vs. requirement assessed for the mega food park, etc., shall be presented in the DPR. If not, particulars of the same shall be furnished separately.

f Proposed land utilization pattern for the CPC

Sl. No.	Land utilization for	Land Area (ac)	% allocation
1	Core Processing Facilities in the CPC		
2	Basic enabling infrastructure		
3	Non-core infrastructure facilities		
4	Leasable developed industrial plots		
5	Standard Factory Sheds		
6	Others (if any, specify)		
	Total		100.0

Note: Copy of Layout Plan approved by the Competent Authority to be submitted

g Particulars of enabling basic infrastructure facilities proposed

Sl. No.	Enabling Basic Infrastructure Facility	Size, capacity, volume, length, units, etc., as applicable for the item

h Particulars of non-core facilities proposed

Sl. No.	Non-Core Facility	Size, capacity, volume, length, units, etc., as applicable for the item

i Assessment of various utilities made at the CPC, proposed arrangements to meet the requirement, permissions required, if any for the same

Sl. No.	Name / type of utility	Total assessment made (MW, million units, MLD, etc.)	Proposed arrangements	Nature of permissions / approvals needed, if any, and the approving authority
1	Water			
2	Power			
3	Steam			
4	Solid waste treatment			
5	Liquid waste treatment			
6 (specify)			

	7 (specify)				
j	Nature and capacities of various infrastructure facilities proposed in the PPCs					
	Sl. No.	Location of the PPC	Name of the facility / infrastructure in the PPC	No. of units	Capacity@ of each unit	Total Capacity @
	@(MT, MTPH, M ² , M ³ , etc.)					
k	Whether any plant & machinery are proposed to be imported? If so, details thereof					
	Sl. No.	Particulars of the machinery	Particulars of Supplier	Approx. cost (Rs. lakh)		
l	Status of obtaining various Statutory/ Mandatory approvals/ NOCs for the project			Details to be furnished as per Annexure-2		
m	Implementation schedule & planning			Purchase of land, start and completion of civil works related to Core Process Facilities in the CPC; Standard design factories in the CPC; basic enabling infrastructure in the CPC, non-core infrastructure in the CPC; infrastructure at PPCs, placing of orders for various plant & machinery at the CPC and PPCs, installation of P&M at CPC and at PPCs, Trial run and commencement of commercial production. The above expected timelines may be furnished in the form of a PERT chart.		
n	Experience of the PMC					
	(i) Brief particulars about the experience of the PMC in associating with various types of infrastructure projects <i>(covering the types and number of projects, sectors involved, nature of clients, nature of roles, financial outlay involved, No. of projects completed and No. of projects presently ongoing)</i> (if required, a separate sheet may be enclosed).					
	(ii) Particulars of other Mega Food Projects for which the agency has been / is being associated with as PMC (as per the following)					
	Sl. No.	Name of the Mega Food Park & the implementing agency		Location		

o	Date of In-Principle approval accorded by MoFPI for the proposed Mega Food Park project	<i>(Please furnish a copy of the In-Principle approval accorded by MOFPI)</i>			
p	Brief particulars about the proposed Plot Allotment policy for establishing individual processing units in the Mega Food Park				
q	Brief particulars about the proposed pricing / lease rental policy for establishing individual processing units in the Mega Food Par				
r	Brief particulars about the proposed lease rental fixation methodology for the developed plots for establishing individual processing units in the Mega Food Park				
s	Brief particulars about the Organizational set up proposed for operationalizing the Mega Food Park Project				
t	Brief particulars about the Manpower assessment made for the proposed key positions in operationalizing the Mega Food Park Project and the proposed mode of positioning them				
u	Provide brief particulars about the proposed system of procurement of material for civil construction works, procurement / installation of plant & machinery components of the project, engineering and designing, quality control mechanism, etc., while executing the project.				
v	Details of total expenditure incurred, if any, on the project as at the end of previous month <i>(please furnish a copy of the latest Progress Report submitted to MOFPI)</i>				
	Sl. No.	Name of the project component / activity	Total cost as envisaged in the Project	Expenditure incurred as at the end of _____ (month)	Remarks (award of work order, supply order, tender, total amount, etc.)
w	Details of the Total Project Cost (item-wise)				
	Sl. No.	Particulars	Cost (Rs. lakh)	% share in the total project cost	
	1	Cost of land			
	(i)	For CPC (_____ ac)			
	(ii)	For PPCs (_____ ac)			
	2	Core Processing Facilities at CPC			
	3	Core processing facilities at PPCs			

4	Basic enabling facilities		
5	Non-core infrastructure facilities		
6	Standard Factory Sheds for MSMEs		
7		
8		
9	Preliminary & Pre-operative Expenses		
10	Interest during construction (IDC)		
11	Contingencies		
12		
	Total		100.0

(details as applicable for the project)

x **Details of the Total Project Cost (activity-wise)**

Sl. No.	Particulars	Cost (Rs. lakh)	% share in the total project cost
1	Total Cost of Land (CPC & PPCs)		
2	Land development (covering direct land development works like shaping, soil cutting, land levelling, bush clearance, removal of boulders, etc.)		
3	CPC & PPCs		
(i)	Civil works (all civil works, for both PPCs and CPC, including standard factory sheds for MSMEs)		
(ii)	Plant & Machinery (all plant & machinery for both CPC and PPCs)		
4	Enabling Basic Infrastructure		
(i)	Civil works		
(ii)	Plant & Machinery		
5	Non-Core Infrastructure		
(i)	Civil works		
(ii)	Plant & Machinery		
6	Electrical works (all)		
7 (please specify)		
8 (please specify)		
9	Preliminary & Pre-operative Expenses		
10	Interest during construction (IDC)		
11	Contingencies		
	Total		100.0

y **Means of finance proposed**

(Amount Rs. lakh)

Sl. No.	Particulars	Amount	% share
1	Equity		
(i)	Margin Money of the Agency		
(ii)	Grant from MOFPI		
(iii)	Grant from State Govt. (if any)		
	Sub-total		
2	Debt		
(i)	Term loan from bank / Financial Institution		
(ii)	Others (if any, specify)		
	Sub-total		
	Total		100.00

	(i) Debt to equity ratio (considering borrower equity and grant) : (ii) Debt to equity ratio (considering only borrower equity) :																		
z	Particulars of Assistance, if any, available from the State Government (grant-in-aid, capital subsidy, interest subsidy on term loan / working capital loan, cost of power, tax concessions, etc.), as per the extant Food / Agro-processing / Industrial Policy of State Government. Note: (i) Please enclose a copy of the applicable State Policy on Food / Agro processing / Industrial promotion (ii) In case an Approval for grant-in-aid / subsidy is already received, a copy of the same to be furnished.																		
7	Provide brief particulars about the E-Governance Policy of the Corporation, if any, especially with regard to e-procurement, land management system, Centralized Database Management, Enterprise Resource Planning (ERP), etc.																		
8	Status regarding payment of statutory requirements/ obligations of State Agency <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">Sl. No.</th> <th style="width: 50%;">Nature of statutory obligation</th> <th style="width: 20%;">Paid up to</th> <th style="width: 20%;">Remarks@</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Income Tax</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td>Sales Tax / Service Tax</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">3</td> <td>Any other statutory dues remaining outstanding (Pl. specify)</td> <td></td> <td></td> </tr> </tbody> </table> <p>@ Any details in connection with the relevant requirement/ obligation, such as outstanding dues, etc., may be furnished. Copies of latest Sales Tax, Income Tax and any other statutory obligations to be fulfilled by the Implementing Agency to be furnished</p>			Sl. No.	Nature of statutory obligation	Paid up to	Remarks@	1	Income Tax			2	Sales Tax / Service Tax			3	Any other statutory dues remaining outstanding (Pl. specify)		
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9	Particulars of Security proposed to be offered against the term loan sought <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">Sl. No.</th> <th style="width: 15%;">Type of Security / Guarantees</th> <th style="width: 55%;">Particulars of security proposed to be offered @</th> <th style="width: 20%;">Approx. present value</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Primary</td> <td>All project assets (movable and immovable)</td> <td></td> </tr> <tr> <td style="text-align: center;">2</td> <td>Collateral</td> <td> (i) Debt Service Reserve for an amount equivalent to one quarter principal and one quarter interest (mandatory) (ii) Other tangible collateral security (please furnish the details, such as type(s) of property proposed to be offered as collateral, extent, location of property, etc. </td> <td></td> </tr> </tbody> </table> <p>Note: For the required minimum extent of tangible Collateral Securities and Guarantees, please refer to the latest guidelines on securities issued by NABARD</p>			Sl. No.	Type of Security / Guarantees	Particulars of security proposed to be offered @	Approx. present value	1	Primary	All project assets (movable and immovable)		2	Collateral	(i) Debt Service Reserve for an amount equivalent to one quarter principal and one quarter interest (mandatory) (ii) Other tangible collateral security (please furnish the details, such as type(s) of property proposed to be offered as collateral, extent, location of property, etc.					
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DECLARATION

I/ We certify that all information furnished by me/ us is true; that the Agency has no borrowing arrangements except as indicated in the aforesaid loan application; that there is no overdue/ statutory dues against the agency except as indicated in the application; that no legal action has been initiated against the agency; that I/ We shall furnish any other information that may be required by you further in connection with our loan application that the information furnished may also be exchanged by you with any agency you may deem fit and you, your representatives or any other agency as authorized by you, may at any time, inspect/ verify our assets, books of account etc. in our office/ project premises as given above.

Place:
Date:

Signature:
Name :
Address:

(to be signed by authorized signatory of the State Government Agency)

Financial Profile of the Project Implementing Agency

Name of the State Agency

Details of Collateral Security offered to any Bank or Financial Institution for securing exposures

Sl. No.	Type of Loan @	Purpose of loan	Total loan amount	Financing Bank & branch	Type of security offered	Value of security (Rs. lakh)	Loan outstanding as on 31-03-2015

@ Term loan, working capital loan, etc.

Financial Position and Working Results based on Audited Balance Sheets for the years (Rs. lakh)

Particulars	2012-13	2013-14	Audited / Provisional 2014-15
Authorized Share capital			
Paid Up Capital			
Reserves & Surplus			
Net worth			
Total Revenues			
Profit before Tax			
Interest			
Depreciation			
Net profit			
Debt – Long Term			
Debt-Short Term / WC			

Dealing with Banks/ Financial Institutions

Name of the bank & branch	Type of Credit Facility	Date of sanction/ last renewal	Limit sanctioned	Outstanding as at the end of last month / quarter	Rate of Interest	Details of Security (incl. collateral) and Value

Note:

- (i) **Please furnish Annual Reports and Audited Financials of the implementing agency for the past 3 years**

ANNEXURE - 2

**Particulars of the Approvals / Permissions required and
 the status of Application / Approval**

Sl. No.	Purpose / Particulars	Competent Authority	Status of Approval / Clearance / Remarks
1	Approval for Change of Land Use (CLU)		
2	Lay out and building plans approval		
3	License under Factory Act		
4	Compliance with EPF Act		
5	Registration under ESI Act		
6	Industrial Assistance		
7	Registration / Consent by State Investment Promotion Board for setting up the Project		
8	Registration under GST / VAT Act		
9	Consent to establish the project from the Pollution Control Board	Pollution Control Board	
10	Permanent Account Number	Income Tax Dept.	
11	Tax Deduction Account Number (TAN)	Income Tax Dept.	
12	NOC from the Fire Department		
13	Permission for power connection		
14	Permission for water supply (where river or specific project water is proposed to be utilized for the Mega Food Park)		
15	Agreement / MOU with MOFPI		
16	Agreement / MoU with Project Management Consultant (PMC)		
17	Please specify		
18	Please specify		

Note:

- i. If not applicable, please indicate as “Not Applicable” under the Remarks column
- ii. **Copies of Approvals received for various activities to be furnished.**
- iii. In case application has been made by the Agency to the competent authority and approval for the same is yet to be received, a copy of the application made by the Agency may be furnished.