

Guidelines for NABARD Student Internship Scheme (SIS) 2021-22

The objective of the Scheme is to assign short term tasks/projects/studies useful and relevant to NABARD, to talented students pursuing post-graduate degree (having completed first year) in Agriculture and allied disciplines (Veterinary, Fisheries, etc.), Agri-business, Economics, Social Sciences and Management from Institutes/ Universities of repute or Students pursuing 5 years integrated courses including Law and in 4th year of their course. The scheme is expected to provide valuable feedback with a fresh perspective through studies/projects undertaken by the students on themes of interest to NABARD.

(A) Total Seats

Total number of seats for NABARD SIS 2021-22 is **75** (65 seats for Regional Offices/TEs & 10 seats for Head Office).

(B) Broad Themes/Areas

The broad objective of SIS 2021-22 is documentation of success stories of NABARD's projects/programmes/schemes/activities at the field level. The areas of NABARD's activities identified for the Scheme are as under:

Sl. No.	Broad Themes/Topics/ Areas
1	Rural Haats
2	Rural Mart
3	Homestays (Rural Tourism)
4	Skill Development Programmes
5	Micro ATMs & Financial Literary Programmes
6	KWF Projects- Climate Change Projects
7	Advanced Technologies on web-based monitoring of watershed management projects

In addition, the study projects to be carried out by SIS interns may cover NABARD's intervention/supports under the following funds / schemes/programmes:

- 1. Projects supported** under Rural Infrastructure Development Fund (RIDF), Long-Term-Irrigation Fund (LTRF), Warehouse Infrastructure Fund, Food Processing Fund, NABARD Infrastructure Development Assistance (NIDA), Pradhan Mantri Awas Yojana, Direct Refinance Assistance to cooperative Banks, Credit Facility Federations, Producer Organisations including PACS as MSC (Loan + grant), Dairy Processing and Infrastructure Development Fund, Swachh Bharat Mission-Gramin, Production and Marketing Credit and conversion loans for production credit, Green Climate Fund, CBS, Computerisation of Rural Banks, etc.
- 2. Development Initiatives undertaken** under Watershed Projects, Spring-shed Watershed Development Programmes, TDF projects, SHGs training & digitisation, capacity buildings, skill development programmes such as LEDP, MEDP and others,

UPNRM projects, Off-Farm Development projects and supports and any other areas of NABARD's reach.

Moreover, the study sample may cover mix units / respondents (with and without NABARD's supports/interventions) to make a comparative assessment and qualitative input/feedback.

(C) Eligibility

(i). Students pursuing post-graduate degree (having completed first year) in Agriculture and allied disciplines (Veterinary, Fisheries, etc.), Agri-business, Economics, Social Sciences and Management from Institutes/ Universities of repute or Students pursuing 5 years integrated courses including Law and in 4th year of their course and Indian Students studying abroad are eligible for SIS 2021-22.

(ii). No TA/DA will be paid to the students appearing for the Interview.

(D) Important Dates

Opening of link for registration and submission of applications	February 09, 2021
Closing Date for submission of applications	March 05, 2021

(E) Financial Support

The financial benefits for implementation of the scheme are as under:

Sr. No.	Item of Expenditure	Amount (Rs.)
1	Stipend/ month {Minimum 8 weeks (2 Months) to maximum 12 weeks (3 months)}	18000 per month
2	Field visit allowance (including of all expenditure)-maximum for 30 days	2000 per day (For 8 NER States)
		1500 per day (Excluding 8 NER States)
3	Travel allowance (For onward & return journey from HQ to District/Local HQ and back to HQ) by AC-III Class (AC-II may be permitted where ticket in AC-III is not available) on submission of tickets/other documentary proofs)	6000 per head (maximum)

4	Miscellaneous expenses on declaration basis	2000 per head
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(F) Implementation of the Scheme

The entire process of the Scheme will be done through SIS web portal.

- i. The scheme shall be implemented for 8-12 weeks between 01 April 2021 to 31 August 2021 (Orientation-1 week, Collection of data/Field visit- 2 to 4 weeks, Draft report- 3 to 4 weeks, finalization of report 2 to 3 weeks).
- ii. The Scheme is extended to HO/ROs/TEs by restricting the number of seats to 75. The Head Office/Regional Offices/Training Establishments wise allocation of seats is given in **Annexure I**.
- iii. On selection of the students, HO/RO/TE may assign 'one topic to each student' as identified and may advise the student to commence the study as early as possible.
- iv. The selected students would undergo one-week orientation programme covering brief introduction on NABARD's operations, methodology, collection of raw data, data analysis and interpretation, presentation of draft report.
- v. A suitable officer from HO/ROs/TEs may be designated as a Mentor to oversee the implementation and monitoring of the scheme. Separate login credentials will be given to every mentor.
- vi. The period of field visit should be purely need based, subject to a maximum of 30 days.
- vii. The HO/ ROs /TEs should ensure quality of the report after its thorough review, editing, and vetting before finalization and submission to the DEAR Head Office. The mentors should ensure that the chapter on 'Summary and Recommendations' should clearly bring out major findings and recommendations from the study report.
- viii. On satisfactory completion of the internship by the students, CGM/OIC may issue a certificate of Internship to the students with a copy to the college/university, if necessary.

(G) Undertaking by Students

The selected students shall have to give an undertaking to NABARD stating that he/she will have no right/claim on the report submitted by him/her to the Bank after completion of the assignment except submission to his/her university/institute and the NABARD shall be free to use the same in the manner considered appropriate by it. However, the student may publish a research paper on their report giving due credit to NABARD and the mentor along with a disclaimer on contents of the paper in favour of NABARD.

(H) Oath of Secrecy by Student

The students shall also give a declaration that he/she will maintain complete secrecy and shall not use any information of confidential nature for any other purpose that might come to his/her knowledge during the period of assignment under the Scheme.

(I) Monitoring of the Scheme

- i. The Scheme should be closely monitored by respective offices and the entire assigned task in regular intervals should be submitted in prescribed format through SIS web portal.
- ii. The particulars in respect of the students who have taken up the study, to be uploaded on the portal in the prescribed format and timelines.
- iii. HO/ROs/TEs should review the progress regularly after implementation of the Scheme.

(J) Completion of tasks and Internalization of the outcome

- i. Interns need to update assigned task like uploading of *Synopsis, Questionnaire, Study Report, Summary Report, and PPT* duly approved by the Mentor on portal from time to time. Entire process needs to be completed **by 31 August 2021**.
- ii. A detailed report on the major findings, follow-up action initiated, suggested, issues requiring policy initiatives by the concerned Head Office Departments, Banks, Government Departments, etc., may be uploaded to portal along with comments of the Regional Office in the form of soft copy only within 15 days of submission of reports by the Students.

(K) Release of Stipend & Other Allowances

- i. The monetary benefits such as stipend, field allowance, etc. may be released to the students on satisfactory completion of the projects. However, OICs of DEAR-HO, ROs/TEs may take a prudent view on the need of the student to release some advance.
- ii. The claim for stipend is to be submitted only through portal in the prescribed format.

(L) Disclaimer for Employment

It is made clear to the students that Internship with NABARD is neither an employment nor gives any claim to employment in NABARD in future.

Annexure-I

HO/RO/TE wise Allocation of Seats under SIS 2021-22

Sr. No.	Name of HOD/RO/TE	No. of Seats
1	Andhra Pradesh	2
2	Arunachal Pradesh	1
3	Assam	2
4	Bihar	2
5	Chhattisgarh	2
6	Delhi	2
7	Goa	1
8	Gujarat	2
9	Haryana	2
10	Himachal Pradesh	2
11	Jammu & Kashmir	2
12	Jharkhand	2
13	Karnataka	2
14	Kerala	2
15	Madhya Pradesh	3
16	Maharashtra (Excl Mum)	3
17	Manipur	2
18	Meghalaya	1
19	Mizoram	1
20	Nagaland	1
21	Odisha	2
22	Puducherry	1
23	Punjab	2
24	Rajasthan	2
25	Sikkim	2

26	Tamil Nadu	3
27	Telangana	2
28	Tripura	1
29	Uttar Pradesh	3
30	Uttarakhand	2
31	West Bengal	2
32	BIRD, Lucknow	1
33	BIRD, Mangaluru	1
34	BIRD, Kolkata	2
35	NBSC, Lucknow	2
36	Head Office, Mumbai (DEAR)	10

- i) BIRD, Mangaluru and Karnataka RO
- ii) BIRD, Lucknow, NBSC, Lucknow and UP RO
- iii) BIRD, Kolkata and West Bengal RO

May select the candidates jointly.
