

12 जनवरी 2022

सूचना

वास्तुकारों को सूचीबद्ध करना

नाबार्ड, अपने अहमदाबाद स्थित गुजरात क्षेत्रीय कार्यालय भवन और स्टाफ क्वार्टर में परियोजना कार्य करने के लिए प्रतिष्ठित वास्तुकारों का एक पैनल तैयार करना चाहता है, जो 02 वर्ष की अवधि के लिए वैध होगा। आवेदक एक या अधिक श्रेणियों (अनुबंध घ) के लिए आवेदन कर सकते हैं।

पैनल में शामिल होने के लिए आवेदकों को निर्धारित प्रपत्र में आवेदन करना होगा। यह प्रपत्र, अन्य सभी विवरणों सहित, बैंक की वेबसाइट www.nabard.org से डाउनलोड किया जा सकता है।

निर्धारित प्रोफार्मा में पूर्णतः भरे गए आवेदनों को एक सीलबंद लिफाफे में प्रस्तुत किया जाना होगा। लिफाफे पर स्पष्ट रूप से "वास्तुकारों के पैनल के लिए आवेदन" इंगित करते हुए उसे "मुख्य महाप्रबंधक, राष्ट्रीय कृषि और ग्रामीण विकास बैंक, गुजरात क्षेत्रीय कार्यालय, नाबार्ड टॉवर, म्युनिसिपल गार्डन के सामने, उस्मानपुरा, अहमदाबाद-380013" को प्रस्तुत करें।

आवेदन जमा करने की अंतिम तिथि 02 फरवरी 2022 अपराह्न 3.00 बजे है।

बिना कोई कारण बताए किसी भी या सभी आवेदनों को निरस्त करने का अधिकार बैंक के पास सुरक्षित है।

भवदीय

ह/-

(एम पी पहाड़सिंह)

उप महाप्रबंधक

NOTICE

Empanelment of architect

NABARD intends to prepare a panel of reputed architects, valid for 2 years, for undertaking project works in its Gujarat Regional Office Building & Staff Quarters at Ahmedabad. The applicants can apply for one or more categories (Annexure D).

Applicants for empanelment should apply in the prescribed form, which, along with all the other details, can be downloaded from the bank's Website www.nabard.org.

The applications duly filled in the prescribed proforma may be submitted in a sealed cover clearly subscribing it as "Application for Empanelment of Architects" to the "Chief General Manager, National Bank for Agriculture and Rural Development, Gujarat Regional Office, NABARD Tower Opp. Municipal Garden, Usmanpura, Ahmedabad-380013".

Last Date of submission of application is 02 February 2022 up to 3.00 PM.

The Bank reserves the right to reject any or all the applications without assigning any reasons thereof

Yours faithfully

Sd/-

(M P Pahadsingh)
Deputy General Manager



**NATIONAL BANK FOR AGRICULTURE & RURAL DEVELOPMENT
(NABARD), GUJARAT REGIONAL OFFICE
DEPARTMENT OF PREMISES, SECURITY AND PROCUREMENT (DPSP),
AHMEDABAD
NOTICE FOR EMPANELMENT OF ARCHITECTS**

AT

**NATIONAL BANK FOR AGRICULTURE AND RURAL DEVFELOPMENT,
GUJARAT REGIONAL OFFICE, NABARD TOWER, OPP. MUNICIPAL
GARDEN, USMANPURA, AHMEDABAD-380013**

NAME OF APPLICANT

ADDRESS

LAST DATE OF SUBMISSION: 02 February 2022 (15:00HRS.)

THE CHIEF GENERAL MANAGER

**NATIONAL BANK FOR AGRICULTURE AND RURAL DEVFELOPMENT,
GUJARAT REGIONAL OFFICE, NABARD TOWER,
OPP. MUNICIPAL GARDEN, USMANPURA, AHMEDABAD-380013**



Proforma of application for empanelment of architects

The Chief General Manager
National Bank for Agriculture and Rural Development
Gujarat Regional Office, NABARD Tower,
Oppo. Municipal Garden, Usmanpura,
Ahmedabad-380013

With reference to your advertisement published on ____ ____ for the empanelment of Architects, I am / We are pleased to offer myself / ourselves to be empanelled under category _____ (I, II, III: Indicate one or more as applicable), in your organization.

I am / We are already registered with “ _____ ” (write the name of Govt./ Semi Govt./ Govt. Undertakings with which the Applicant is registered) under class/category _____. All the other desired information, documents and certificates as required by you, are enclosed herewith in the prescribed proforma for your perusal.

I/We have read and understood the Empanelment Notice and Instructions appearing in the application format and I/We understand that if any false information is detected at a later stage, any future contract made between me/ ourselves and NABARD, on the basis of the information given by me/us, will be treated as invalid by NABARD.

I/We agree that the decision of NABARD, Gujarat Regional Office, in selection of the architect/consultant will be final and binding on me/us.

All the information furnished in this application as also under Annexures are correct to the best of my/our knowledge.

I/We also agree that I/We have no objection if enquiries are made about the works listed by me/us in the accompanying sheets or any other inquiry on the information furnished herewith in the accompanying sheets.

I/we have not been black listed/ debarred by any Public Sector Organisation

I / We, therefore, request you to kindly empanel me/ us as Architect

Yours faithfully



(Signature of Authorized person on behalf of the Firm / Agency / Contractor)

Seal

Signature

Name

Designation

Address

Seal of the Applicant

Place :

Date :



National Bank for Agriculture and Rural Development (NABARD), Gujarat

Empanelment of Architects

National Bank for Agriculture and Rural Development intends to prepare a panel of architects for their projects likely to be taken up in the office premises and staff quarters in Ahmedabad.

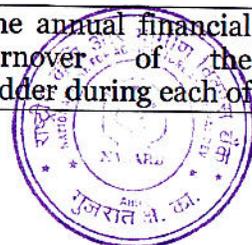
The panel would be prepared under 3 **categories** i.e. expected/estimated cost of work up to:-

- (i) upto Rs 50.00 lakhs (Category-I)
- (ii) upto Rs.250.00 lakhs (Category-II)
- (iii) upto Rs.625.00 lakhs (Category-III)

Applicants should mark their category of application in Annexure D.

1) The Consultants / Architects who are registered with the Government/Semi-Government Undertaking/s / Financial Institutions / Autonomous bodies / Reputed Corporate Sector institutions in the field as per the following criteria and having service set up/office at Ahmedabad wherefrom required services can be provided, may apply in the prescribed form for the purpose. The Architects should meet the following minimum criteria :

PRE-QUALIFICATION CRITERIA	Category-I (upto Rs.50.00 lakh)	Category-II (upto Rs.250.00 lakh) 5	Category-III (upto Rs.625.00 lakh)
(1) Minimum years of experience in works of similar nature	05 years	05 years	05 years
(2) EXPERIENCE : Experience of having successfully completed similar works during last 07 years ending 31 December 2021 (i.e. works prior to 31 December 2014 will not be considered) should be either of the following (Category-wise)			
Note 1:- Copies of work order and completion certificates to be attached			
Note 2:- Value of work means the actual cost of work (including GST) and not the Consultant/Architect fee. The value should be either (a) or (b) or (c) given below			
(a)	Three similar completed works each costing not less than 20 lakhs	Three similar completed works each costing not less than 100 lakhs	Three similar completed works each costing not less than 250 lakhs
(b)	Two similar completed works each costing not less than 25 lakhs	Three similar completed works each costing not less than 125 lakhs	Three similar completed works each costing not less than 312.5 lakhs
(c)	One similar completed works each costing not less than 40 lakhs	One similar completed works each costing not less than 200 lakhs	One similar completed works each costing not less than 500 lakhs
(3) Financial standing through (Attach documentary proof)			
Note: Annual Turnover should be duly certified by CA/Statutory Auditors			
	The annual financial turnover of the bidder during each of	The annual financial turnover of the bidder during each of the last	The annual financial turnover of the bidder during each of



	the last three years (2018-19, 2019-20, 2020-21) shall not be less than 0.6 lakhs	three years (2018-19, 2019-20, 2020-21) shall not be less than 3 lakhs	the last three years (2018-19, 2019-20, 2020-21) shall not be less than 7.5 lakhs
(b)	ITR of 3 financial years i.e. FY 2018-19, FY 2019-20, FY 2020-21		
(c)	Audited balance sheet and profit and loss account of 3 financial years i.e. FY 2018-19, FY 2019-20, FY 2020-21		
(4) Qualified Staff	The firm should have adequate technically qualified and experienced staff in their employment, having minimum 3 years' experience in execution of similar works Note: Details to be provided in Annexure A (along with documentary proof)		
(5) Completed Works	Important major contracts completed (value of contracts having individual value mentioned category wise at Sl. No. 2 above). The full address of clients and their telephone numbers shall be indicated against each assignment. Note: Details to be provided in Annexure B (along with documentary proof)		
(6) Ongoing Works	Important major contracts ongoing (value of contracts having individual value mentioned category wise at Sl. No. 2 above). The full address of clients and their telephone numbers shall be indicated against each assignment. Note: Details to be provided in Annexure C (along with documentary proof)		
(7) Service Setup	The bidder must have full-fledged service setup in Ahmedabad and have registration and valid license for the trade/work, GST Registration, PAN etc. (Attach documentary proof)		
(8)	Whether registered/ empanelled as an architect with any govt./ Private body (Attach documentary proof)		
(9)	Should be registered with council of architecture (Attach Registration certificate)		

2) The duly filled application form shall be submitted in a sealed envelope super-scribed as "Empanelment of Architects" on the cover and addressed to "Chief General Manager, National Bank for Agriculture and Rural Development, Gujarat Regional Office, NABARD Tower, Opp. Municipal Garden, Usmanpura, Ahmedabad-380013" on or before 3:00 PM on 02 February 2022.

3) The bank reserves the right to any or all the applications without assigning any reason thereof.

Encl.: Annexure A: List of staff with qualifications and experience

Annexure B: List of completed works

Annexure C: List of works ongoing works

Annexure D: Application Category

Annexure E: General Information



General Instruction to the applicants

1. Intending applicants are required to submit their full bio-data giving details about their organisation, experience, technical personnel in their organisation, spare capacity, proven competence to handle major works etc. in the enclosed proforma.
 2. The architect for any particular work (Estimated cost as indicated earlier) shall be selected from the respective panel of the Bank through competitive bidding/ nomination (as applicable) and such selected consultants are required to execute agreements as per Bank's format, if required.
 3. The fees to be paid will have to be quoted by the Consultant as and when work arises and as per the scope of work
 4. Applicants are required to indicate in Annexure D, category in which they desire empanelment. The applicants can apply for one or more categories of empanelment, which may be clearly mentioned in Annexure – D of the application document.
 5. In deciding upon the selection of Architect, great emphasis will be given on the ability and competence of applicants to render required services within specified time frame.
 6. The application shall be signed by the person/s on behalf of the organisation having necessary Authorisation / Power of Attorney to do so. Each page of the application shall be signed (copy of Power of Attorney for signing the empanelment form shall be furnished along with the application).
 7. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheet stating therein the part of the proforma and serial number. Separate sheets shall be used for each part of the application.
 8. Applications containing false and/or incomplete information are liable for rejection.
 9. While filing up the application with regard to the list of important projects completed or on-hand, applicants shall only include those completed works which individually cost more than the minimum value of work specified for the category to which the applications are submitted.
 10. The applicant should have at least one qualified graduate engineers (having about 5 years of experience in their respective discipline) in their employment besides other staff.
 11. The applicant shall have registered office of reasonable size with necessary equipment and supporting staff at senior and middle level.
- 12.A) Services to be rendered by the Architect
- (a) to take instructions from the Bank and prepare alternative preliminary designs drawings and rough estimate of cost. These designs and drawings shall be modified as required till the same are approved by the Bank.
 - (b) to design and prepare detailed working drawings, drawing up of tender documents including specifications, Schedule of Quantities and detailed cost estimate.
 - (c) To scrutinise the tenders received from different parties on the basis of the specifications and submit Assessment reports together with recommendations.
 - (d) to prepare contract documents, get them executed and prepare certified copies for the use of various offices including all drawings.
 - (e) to supervise the work at site through duly qualified and responsible representatives of the firm till commissioning of the system/area.



- (f) to check the Contractor's bills including final bill and certify for the payment.
- (g) to supply six sets of 'As-built drawings', as and when applicable.
- (h) to attend to all other services connected with the work normally rendered by the architect.



ANNEXURE-A

List of professional staff with the architect/firm, giving their qualification, experience, including that in the present organisation*

S. No.	Name	Age	Qualification	Experience	Nature of works handled	Name of the assignments handled	Date from which employed in the present organisation
1	2	3	4	5	6	7	8

*** Use separate/additional sheets as per the requirement**

Signature of the applicant with full address and office seal

Note: Indicate other points (including clients' certificates), if any, relating to your technical and managerial competency which you would like to bring to our notice.



ANNEXURE-B

List of important contracts executed by the Architect*

Sr. No.	Name of the Work including name of the building and location.	Nature of work involved in the contract	Name Of The Owner And Indicate whether It Is A State Govt./ Govt Of India Undertaking Or Pvt. Body With Full Address and Telephone Numbers***	Completion Period		Value of the work ** (Rs. in lakh)
				Stipulated	Actual	
1		3	4	5	6	7

* Use separate /additional sheets as per the requirement
** Attach client's certificates



Signature of the applicant with full address and office seal

Annexure E

Basic Information

1.	Name of the applicant firm	
2.	Address for communication and contact details	
3.	Telephone number (landline)	
4.	Telephone number (mobile)	
5.	Type of the organization (whether sole proprietorship, partnership, private limited or limited company or cooperative society, etc.)	
6.	Name of the proprietor/partners or directors in the organisation	1. 2. 3. 4. 5.
7.	Details of Registration - (whether partnership firm, company, society, etc.) Registering Authority, Date, Registration No., etc., mentioning the business/activity of the firm (A copy to be enclosed)	
8.	Whether empanelled with Government/ Semi Government/ Municipal Authorities or any other organization and if so, give the details of the same and nature of contract.	
9.	Number of years of experience in the field/ trade applied for (give separate for each trade). A list of important assignments may be indicated for the same along with supporting documents.	_____ Years
10.	Have you in the past carried out any works for NABARD? If yes, give details.	
11.	Address of Ahmedabad Office through which the proposed work will be handled. The name, designation and contact details of the officer in charge	
12.	PAN (Enclose Relevant Copies)	
13.	GST No (Enclose Relevant Copies)	
14.	Bank Account No.	
15.	IFSC fo Bank Branch	
16.	Name of Bank and Branch Address	
17.	Type of Account	
18.	Indicate if involved in any litigation at present in similar type of contracts	



19	Any civil suit arisen in the contracts of works executed. If yes, please give brief details	
20	Mention number of supplementary sheets attached with annexures (If left blank please write "0")	Annexure A: Annexure B: Annexure C:

Note: A copy of cancelled cheque in respect of the above account which is operated by the vendor must be enclosed.

Signature of applicant

Seal

