



NB (ODI)/ 4816 /GAD -DS-4/ 2018-19

Date-11/03/2019

Various vendors

Dear Sir,

Sub: अग्निशमक आपूर्ति के लिए निविदा का निमंत्रण

Invitation of Quotation for Supply of Fire Extinguishers

We propose to purchase fire extinguishers for our official use as per specifications, terms and conditions stipulated in **Annexure-1**.

We request you to forward your quotations and other particulars as per **Annexure-2**, latest by 3.00 p.m. on **20 March 2019**. Your quotation should be in a sealed cover, super scribed "Quotation for Supply of Fire Extinguishers" addressed to the Chief General Manager, NABARD, Odisha Regional Office, General Administration Department, 2/1 Civic Centre, Nayapalli, Bhubaneswar-751 015.

Yours faithfully

(B Swain)
Assistant General Manager

Encl-Annexure-1 & 2

Annexure-1

- 1) Name of Job-Purchase of Fire Extinguishers.
- 2) Specifications of the fire extinguishers:

S No	Type	Size	Approximate quantity required
1	CO2	4 kg	20
2	FE-36	4 kg	2
3	ABC	4 kg	43
		Total	65

NB- a) Actual number of fire extinguishers to be purchased may vary.

b) Bidders may quote for any other specifications also.

Terms & Conditions

- 1) The price quoted should be inclusive of all taxes and ancillary costs like transportation charges, installation costs etc. No additional cost shall be paid for such purposes. The quotation should be accompanied by manufacturer's information brochure of the articles quoted for.
- 2) The articles as per quality and specifications are to be delivered and installed at NABARD office premises, 2/1 Civic Centre, Nayapalli, Bhubaneswar, NABARD Officers Quarters and NABARD Staff Quarters, Chandrasekharapur as may be advised in the final purchase order within two days from getting the order for supply. Articles not conforming to quality and specifications will be summarily returned.
- 3) Retention Money @ 5% of the total bill shall be recovered from the payment to the supplier and kept during the warranty period or one year whichever is longer. The amount shall be refunded after the prescribed period if no defect in the functioning of the machine, no deficiency in after-sale service or violation of other terms and conditions of supply etc. are observed during such period.
- 4) The vendor shall specify the details of after-sale service and warranty of the

materials to be supplied in the quotation.

- 5) After successful installation of the machines all the payments shall be made through e-payments only. The bidders should take care to furnish their correct bank details at the appropriate place in the quotation.
- 6) The quotations shall be opened approximately after 30 minutes from the latest time stipulated for receiving the quotation or at the banks convenience. The willing bidders may remain present during the quotation opening process.
- 7) The technical specifications of the machines and rate quotations has to be submitted strictly in the prescribed proforma as per Annexure-2.
- 8) NABARD reserves the right to cancel the quotation process without assigning any reason.

राष्ट्रीय कृषि और ग्रामीण विकास बैंक
National Bank for Agriculture and Rural Development

ओडिशा क्षेत्रीय कार्यालय : 'अंकुर', 2/1, नयापल्ली सिविक सेंटर, भुवनेश्वर-751015, टेली : +91 674 2553884, 2374301 • फैक्स : (0674) 2552019
ई-मेल : bhubaneswar@nabard.org • वेबसाइट : www.nabard.org

Odisha Regional Office : 'Ankur', 2/1, Nayapalli, Civic Centre, Bhubaneswar- 751 015, Tel. : +91 674 2553884, 2374301 • Fax : (0674) 2552019
E-mail : bhubaneswar@nabard.org • Website : www.nabard.org

Annexure-2

The Chief General Manager
National Bank for Agriculture and Rural Development
Odisha Regional Office
“ANKUR”, 2/1, Nayapalli.
Civic Centre
Bhubaneswar - 751015

Dear Sir,

Quotation for supplying fire extinguishers

Please refer to your letter No 4816 dated 11/03/2019 calling for quotation for supplying fire extinguishers. We hereby offer to supply the materials of required specifications, quote our rates and furnish other required information in the prescribed proforma as per details below:

1	Name, Address, Contact No. of the Firm/Agency-	
2	Nature of Ownership of the Firm/Agency (Proprietorship /Partnership/Registered Company). If proprietorship, enclose a photo ID card of the Proprietor, otherwise enclose Partnership Deed or Regd Certificate)	
3	Income Tax PAN No. (Attach self-attested photocopy)	
4	GST Regd. No (Attach self-attested photocopy)	
5	Details of Bank Account <ul style="list-style-type: none">Name of the Account holderName of the Bank, Branch & Place	

राष्ट्रीय कृषि और ग्रामीण विकास बैंक
National Bank for Agriculture and Rural Development

ओडिशा क्षेत्रीय कार्यालय : 'अंकुर', 2/1, नयापल्ली सिविक सेंटर, भुवनेश्वर-751015, टेली : +91 674 2553884, 2374301 • फैक्स : (0674) 2552019
ई-मेल : bhubaneswar@nabard.org • वेबसाइट : www.nabard.org

Odisha Regional Office : 'Ankur', 2/1, Nayapalli, Civic Centre, Bhubaneswar- 751 015, Tel. : +91 674 2553884, 2374301 • Fax : (0674) 2552019
E-mail : bhubaneswar@nabard.org. • Website : www.nabard.org

	<ul style="list-style-type: none"> • A/c type (Savings or Current) • Account No • IFS code (Attach self-attested photocopy of a cheque)	
6	Brief history of the agency (Attach separate sheet, if required with supporting documents)	
7	Institutions which awarded work to the agency during the last 3 years (attach details)	

8. Rates Quoted:

S No	Type of Fire Extinguishers to be purchased	Size	Approximate Quantity required	Rates quoted for Various brands-Mention model also (Attach additional sheets, if required) Rs.					
1	CO2	4 kg	20						
2	FE-36	4 kg	2						
3	ABC	4 kg	43						
4	Any other specifications								

Yours faithfully

Signature and seal of the authorized signatory of the agency

Enclosures: