

WANTED OFFICE PREMISES ON LEASE/RENT IN RANCHI

रांची में लीज़/किराए पर कार्यालय परिसर की आवश्यकता

Offers are invited from the State Government Department/Corporation/ Defence Establishments/and other Organization / Individuals etc. for offering Building/Premises on rent/lease for office as per the details given below, with appurtenant (necessary amenities) which is nearing completion within 2 to 3 months from the date of offer. The building proposed to be offered shall have a clear and marketable title.

1. Size of the Premises Required: About 24000 Sq. ft. Carpet Area (preferably 2/3 Floors with exclusive occupancy and parking space of 3000 Sq. ft.) with the facility of 24x7 water, lift and electricity with DG Set back up.

2. Location: The Office Premises should be located in a good Commercial cum Residential Area with wide approach roads preferably in Central Ranchi locations such as bootimore, Morabadi, Argora Colony, Ashok Nagar, Bariatu Road, Kutchery Road.

3. Technical Bid [Information about the Tenderer]

A) Name of the Tenderer -

B) Address with telephone /fax nos.

a) Head Office

b) Branch Office at Ranchi

c) E-Mail Address

d) Name and Contact Details of the Nodal Officer for tender

E (a) Is the firm registered under the Indian Partnership Act 1932 ? -

If so, give the name & address of the partners along with the Registration no.

[Also submit a copy of partnership deed]

(b) Is your concern a proprietary concern? If so, give Name and Address of the proprietor.

(c) Is your concern incorporated under the Companies Act or any other law in India? If yes, please give copy of relevant documents like Memorandum & Articles of Association, Bye-Laws etc.

F) Have your firm changed its name at any time?

If so, when and the reason thereof.

G) Date of commencement of Business -

H) Details of registration with statutory authorities for:

a) GST Registration

b) PAN

I) Name & address of Principal Bankers. [Enclose a cancelled cheque of principal banker].

J). The Offerer / Owner shall obtain necessary clearance from the Competent Authority under the relevant provisions of the Urban Land (Ceiling & Regulation) Act,1976 and/or any other provisions stipulated by the Local Authorities. Necessary documents for the support are required to be attached.

4. All the copies of documents / Papers of the clear and leasable title of ownership and non disputable ownership rights is required to be submit with necessary certificates, documentary evidence, latest search reports and land records.

5. Copies of approved maps, drawings, area, parking space.

6. Copies of Legal clearance from all the government bodies etc.

7. CARE : Above required all the copies to be furnished in Technical Bid in part 1 of tender documents and only financial bid to be submitted in part 2 of the tender document.

8. Financial Bid Part 2:

Financial Bid should cover the details of the Price Bid containing the monthly rent along with floor wise area and rate per Sq. ft. of carpet area may be submitted in a separate sealed envelope duly super scribed "Rent Bid for Property" i.e. in financial bid part 2.

9. The filled in offers in two separate covers technical bid and financial bid shall be addressed to Chief general Manager, National bank for Agriculture and Rural Development (NABARD), Opp. Adivasi Hostel, Karamtoli Road, ranchi-834001 so as to reach him by

1500 hrs. on or before 31 January 2019. The technical bids shall be opened on the same day at **1600 hrs.** at the above indicated office address in the presence of the Offerers or their Authorised Representatives who choose to be present there. Date and timing of opening of Financial bid will be communicated separately.

10. The bank reserves its right to accept or reject any or all of the offers without assigning any reason thereof **AND HAVE FULL RIGHTS TO CHOOSE CONVINIENT OFFICE PREMISES AS PER NABARD'S CHOICE.**

11. No Brokerage will be paid.

- Sd.--

Chief General Manager / Officer In charge
National Bank for Agriculture & Rural Development