

एनबी.केरल/ डी पी एस पी/ 3088 / पी-126 /2023-24  
NB. Kerala/DPSP/3088/P-126 /2023-24

31 जनवरी 2024

31 January 2024

मेसर्स/ M/s

## निविदा आमंत्रित करने की सूचना/ NOTICE INVITING TENDER

महोदय/ Dear Sir

### नाबार्ड केरल क्षेत्रीय कार्यालय, तिरुवनंतपुरम की संरचनात्मक मरम्मत और पुनः रंग-रोगन का कार्य करने के लिए निविदा/ Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram

राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड), केरल क्षेत्रीय कार्यालय, नाबार्ड केरल क्षेत्रीय कार्यालय, तिरुवनंतपुरम के संरचनात्मक मरम्मत कार्यों और पुनः रंग-रोगन को करने के लिए निविदा देने का इरादा रखता है। इसके लिए सीपीपी पोर्टल के तहत दो चरण की बोली प्रक्रिया यानी तकनीकी-वाणिज्यिक पहलुओं के संबंध में तकनीकी योग्यता और प्रतिस्पर्धी दरों का पालन किया जा रहा है। बोलीदाताओं को वैध डिजिटल हस्ताक्षर प्रमाणपत्रों का उपयोग करके सीपीपी पोर्टल पर इलेक्ट्रॉनिक रूप से अपनी बोलियों की सॉफ्ट प्रतियां जमा करने की आवश्यकता होती है। निविदा दस्तावेज हमारी वेबसाइट [www.nabard.org](http://www.nabard.org) से 31 जनवरी 2024 से निविदा कॉलम के तहत भी डाउनलोड किए जा सकते हैं। केवल सीपीपी पोर्टल पर पंजीकृत ठेकेदार ही आवेदन कर सकते हैं। सीपीपी पोर्टल पर ऑनलाइन बोलियां जमा करने के लिए उपयोगी अधिक जानकारी यहां प्राप्त की जा सकती है: <https://eprocure.gov.in/eprocure/app>

National Bank for Agriculture and Rural Development (NABARD), Kerala Regional Office intends to award the **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.** For this, a two stage-bidding process under CPP Portal i.e. Technical Qualification with respect to Techno-Commercial aspects, and Competitive Rates is being followed. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. Tender documents can also be downloaded from our website [www.nabard.org](http://www.nabard.org) under the tender column from **31 January 2024**. Contractors registered on CPP Portal may only apply. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

2. राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड) का केरल क्षेत्रीय कार्यालय पुन्नेन रोड, स्टैच्यू, तिरुवनंतपुरम - 695001 में है। प्रदान की जाने वाली आवश्यक सेवाओं का विस्तृत विवरण निविदा में अलग से दिया गया है। बोलीदाताओं को सलाह दी जाती है कि वे दरें उद्धृत करने से पहले निविदा दस्तावेजों को ध्यान से पढ़ लें। बोलीदाताओं को साइट पर जाने, मौजूदा स्थितियों का सर्वेक्षण करने की सलाह दी जाती है ताकि

वे किए जाने वाले कार्यों की प्रकृति और दायरे से परिचित हो सकें और अपनी दरें उद्धृत करने से पहले नाबाई से सभी आवश्यक स्पष्टीकरण प्राप्त कर लें।

National Bank for Agriculture and Rural Development (NABARD) has its Kerala Regional Office at Punnen Road, Statue, Thiruvananthapuram – 695001. The detailed description of required services to be provided are detailed separately in the tender. Bidders are advised to go through the tender documents carefully before quoting the rates. *The Bidders are advised to visit the site, conduct survey of the existing conditions so as to familiarize themselves with the nature and scope of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates.*

3. निविदाएं सीपीपी पोर्टल पर ही लागू की जाएंगी। निविदा के भाग-I (तकनीकी योग्यता बोली) में तकनीकी योग्यता बोली के साथ-साथ नाबाई को ऑनलाइन ईएमडी जमा करने का प्रमाण और निर्धारित निविदा दस्तावेज में नियम और शर्तें शामिल होंगी। निविदा के भाग- II में सीपीपी पोर्टल में निर्धारित प्रारूप में केवल वित्तीय बोली शामिल होगी। वित्तीय बोली में कोई अन्य नियम एवं शर्तें नहीं होनी चाहिए। यदि निविदा दस्तावेज में कोई नियम और शर्तें निर्धारित की गई हैं, तो निविदा को सरसरी तौर पर अस्वीकार कर दिया जाएगा।

Tenders will be applied on CPP Portal only. The PART-I (Technical Qualification Bid) of the tender shall contain Technical Qualification bid, along with proof of having submitted EMD to online to NABARD, and terms & conditions in prescribed tender document. **The PART- II of the tender shall contain only the financial bid in the prescribed format in CPP Portal.** No other terms & conditions should be there in the financial bid. If any terms & Conditions are stipulated in the tender document, the tender shall summarily be rejected.

4. निविदा का भाग-I (तकनीकी योग्यता बोली) सीपीपीपी प्रक्रिया के अनुसार सबसे पहले 21 फरवरी 2024 को खोला जाएगा। तकनीकी योग्यता बोली/निविदा के आधार पर, पात्र बोलीदाताओं की प्रतिस्पर्धी दरों के लिए वित्तीय बोलियां (भाग- II) केवल खोली/विचार की जाएंगी।

The PART-I (Technical Qualification Bid) of the tender shall be opened first on **21 February 2024** as per CPPP procedure. Based on the Technical Qualification bid/ tender, the financial bids (Part-II) for competitive rates of eligible bidders will only be opened/considered.

5. नाबाई किसी भी निविदा को पूरी तरह से या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है और नाबाई की ओर से सबसे कम (एल 1) या किसी भी निविदा को स्वीकार करना बाध्यकारी नहीं है।

NABARD reserves the right to accept or reject any tender, in whole or in part and it is not binding on the part of the NABARD to accept the lowest (L1) or any tender.

6. निविदाएं, जो नाबार्ड की सभी या किन्हीं शर्तों को पूरा नहीं करती हैं या किसी भी प्रकार से अधूरी हैं और नाबार्ड द्वारा निर्दिष्ट शर्तों के अलावा बोलीदाता की अपनी शर्तों के साथ निविदाएं अस्वीकृत की जा सकती हैं, उन्हें अस्वीकार कर दिया जाएगा। बोली पूर्व बैठक 06.02.2024 को नाबार्ड केरल क्षेत्रीय कार्यालय, पुन्ननेन रोड, स्टैच्यू, तिरुवनंतपुरम, केरल में आयोजित की जाएगी।

Tenders, which do not fulfil all or any of the NABARD's conditions or are incomplete in any respect and tenders with the Bidder's own conditions other than those specified by NABARD, are liable to be rejected. Pre bid meeting will be held on 06.02.2024 at NABARD Kerala Regional Office, Punnen Road, Statue, Thiruvananthapuram, Kerala.

7. निविदा दस्तावेजों में कोई विसंगतियां, चूक, अस्पष्टता, यदि कोई हो, या उनके अर्थ के बारे में कोई संदेह, "मुख्य महाप्रबंधक, राष्ट्रीय कृषि और ग्रामीण विकास बैंक, केरल क्षेत्रीय पुन्ननेन रोड, प्रतिमा, तिरुवनंतपुरम - 695001" को लिखित रूप में सूचित किया जाना चाहिए, जो इसकी समीक्षा करेंगे और मांगी गई जानकारी यदि स्पष्ट रूप से इंगित या निर्दिष्ट नहीं है, तो मांगी गई जानकारी की समीक्षा करेंगे। नाबार्ड उन सभी बोलीदाताओं को स्पष्टीकरण जारी करेगा जो अनुबंध दस्तावेज का हिस्सा बन जाएंगे। निविदा प्रस्तुत करने की तारीख से तीन कार्य दिवसों से पहले निविदा दस्तावेजों में विसंगतियों, चूक, अस्पष्टता या उनके अर्थ के बारे में किसी भी संदेह को नाबार्ड के ध्यान में नहीं लाया जाता है तो नाबार्ड जिम्मेदार नहीं होगा। बोली लगाने वाले का केरल में पंजीकृत कार्यालय होना चाहिए।

Any discrepancies, omissions, ambiguities in the Tender Documents, if any, or any doubt as to their meaning should be reported in writing to the "The Chief General Manager, National Bank for Agriculture and Rural Development, Kerala Regional at Punnen Road, Statue, Thiruvananthapuram – 695001" who will review the same and information sought if not clearly indicated or specified, NABARD will issue clarifications to all the Bidders which will become part of the Contract Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the Tender Documents or any doubts as to their meaning are not brought to the notice of NABARD before three working days prior to the date of submission of the Tender. The bidder must have registered office in Kerala.

8. बोलीदाता को रुपये की बयाना राशि (ईएमडी) जमा करनी होगी। 46,199/- (छियालीस हजार एक सौ निन्यानवे रुपये मात्र), नीचे दिए गए खाते में नाबार्ड को ऑनलाइन क्रेडिट द्वारा, और निविदा के पुरस्कार के 7 दिनों के भीतर नाबार्ड द्वारा असफल बोलीदाताओं को इसकी प्रतिपूर्ति की जाएगी। एमएसएमई विक्रेताओं को ईएमडी के भुगतान से छूट दी गई है। ऑनलाइन भुगतान प्रमाण सीपीपी पोर्टल पर अपलोड करना होगा।

The Bidder shall deposit Earnest Money Deposit (EMD) amounting to **Rs. 46,199/- (Rupees Forty Six Thousand One Hundred and Ninety Nine only)**, by online credit to NABARD in the below account, and the same will be reimbursed to the unsuccessful bidders by NABARD within 7 days of award of tender. MSME vendors are

exempted from payment of EMD. The online payment proof has to be uploaded in CPP Portal.

Name of Account	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
Bank Name	NABARD
Branch Name	HEAD OFFICE MUMBAI
IFSC Code	NBRD0000002
Account Number	NABADMN30

9. निविदा आमंत्रित करने संबंधी यह सूचना (एनआईटी) भी निविदा दस्तावेज का हिस्सा होगी। इस निविदा दस्तावेज और जीईएम पोर्टल के नियमों / प्रावधानों के बीच विरोधाभास के मामले में, हमारे निविदा दस्तावेज में दिए गए नियमों / प्रावधानों को प्राथमिकता दी जाएगी। बोलीदाताओं को निविदा के सभी प्रासंगिक दस्तावेजों पर हस्ताक्षर करने और जीईएम पोर्टल (अतिरिक्त विवरण लिंक) में अपलोड करने की आवश्यकता होती है।

This Notice Inviting Tender (NIT) shall also form part of the Tender Document. In case of contradiction between the rules / provisions of this tender document and those of CPP portal, preference shall be given to the rules / provisions given in our tender document. The bidders are required to sign all the relevant documents of the tender and upload in the CPP portal in additional details link.

भवदीय/Yours Faithfully,



(सजीव एस/ Sajeev S)

उप महाप्रबंधक/ Deputy General Manager

**FORM OF TENDER**

**Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.**

Please Note: Works/Work here and elsewhere in the tender shall mean **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.**

The Chief General Manager,  
National Bank for Agriculture and Rural Development,  
Kerala Regional Office,  
Punnen Road,  
Statue,  
Thiruvananthapuram-695001

Dear Sir

1. Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said conditions of the Contract Agreement annexed thereto.

2. Our Bankers are: (i.)

(ii.)

3. Address of the firm :

Tel. No:

Fax:

Email:

Mobile No(s):

i) \_\_\_\_\_ ii) \_\_\_\_\_

Name of the person(s) authorised to sign the contract

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

4. Name of the partner(s) of the firm authorised to sign the contract

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

5. The names of the Partners/Directors of our firm are

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

6. I / We have examined and understood the Scope of Works and Schedule of Quantities and Terms and Conditions relating to the Tender for the said works after having obtained the tender invited by you.

7. I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.

8. I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the rates quoted by me / us in the attached Financial Bid in all respects as per the Terms & Conditions and Scope of Works described in the Tender Document and the Annexures containing Terms and Conditions.

9. I / We agree to pay all Government (Central and State) Taxes such as trade tax, Excise Duty, Octroi, GST, Income etc. as applicable and other taxes prevailing from time to time and the rates quoted by us in the tender are inclusive of the same.

10. The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates or any other reasons whatsoever during currency of the contract period (i.e. up to 31st March 2026) except only if the minimum wages are revised and contract rates are lower than the revised minimum wage rates or change of GST.

11. I / We have already executed pre-bid pre-contract Integrity Pact as per the proforma given in the tender document (as per relevant stamp act of the state).

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

**NAME OF THE PERSON(S) AUTHORISED TO SIGN  
AND SUBMIT THE TENDER**

Documentary proof in respect of Letter of Authority / Power of Attorney enclosed along  
with the Tender.

**YOURS FAITHFULLY**

**(SIGNATURE OF THE BIDDER with Seal)**

**NAME AND ADDRESS OF THE BIDDER  
AND SEAL**

**DATE:  
PLACE**

## PRE CONTRACT INTEGRITY PACT

**(To be submitted on Rs. 100 Stamp Paper only on first page and remaining document on normal A4 size pages duly signed by the bidder) (Tenders without Pre-Contract Integrity Pact on Rs.100 stamp paper shall be rejected out rightly. The pre Contract integrity pact soft copy is to be uploaded on the web site & hard copy is to be submitted to NABARD Regional Office, Punnen Road , Statue, Thiruvanthapuram)**

### **Between**

National Bank for Agriculture and Rural Development (NABARD) hereinafter referred to as “The Principal”

### **And**

..... hereinafter referred to as “The Bidder/Contractor”

### **Preamble**

The Principal intends to award, under laid down organizational procedures, contract/s for **“Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.”** The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### **Section 1 – Commitments of the Principal**

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.



## **Section 2 – Commitments of the Bidder(s)/Contractor(s)**

(1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution : Notice Inviting **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.**

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

## **Section 3 – Disqualification from tender process and exclusion from future contracts**

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s) /Contractor(s) from the tender process.

## **Section 4 – Compensation for Damages**

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to

demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 – Previous transgression**

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process. Notice Inviting **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.**

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

### **Section 6 – Equal treatment of all Bidders / Contractors/ Subcontractors**

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors

(3) The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

### **Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

### **Section 8 – Independent External Monitor**

(1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement. The Independent External Monitor appointed for NABARD is: Note: The Name of the Independent External Monitor (IEM) are Dr. Sanjay Kumar Panda, IAS (Retd.) Ward No.3, Sideshwar Sahi, Cuttack City, Cuttack district, Odisha 753008, email id: sanjaypandaias@gmail.com (Mob:8527661800), and Shri. Jagdeep Kumar Ghai, PTA & FS (Retd), Flat 1032, A wing, Vanashree society, Sector 58 A&B, Palm Beach Road, Nerul, Navi Mumbai, Pin 400706, email id: jkghai@gmail.com (Mob:6869422244).

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.

(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and

demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The monitor is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case. Notice Inviting **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.**

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the ManaCPP Portalent of the Principal and request the ManaCPP Portalent to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.

### **Section 9 – Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

### **Section 10 – Other provisions**

(1) This agreement is subject of Indian Law, Place of performance and jurisdiction is the Head Office of the Principal, i.e. Mumbai.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.



(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.

(6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

\_\_\_\_\_  
(For & On behalf of the Principal)

\_\_\_\_\_  
(For & on behalf of the Bidder/Contractor)

(Office Seal)

(Office Seal)

Place \_\_\_\_\_

Date \_\_\_\_\_

Witness 1: (Name & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness 2: (Name & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place:

(SIGNATURE OF THE TENDERER)

Name:

Date:

Seal:

**INSTRUCTIONS TO THE BIDDERS FOR FURNISHING INFORMATION AS  
A PART OF PRE-TENDER QUALIFICATIONS ELIGIBILITY CRITERIA**

1. The work involved is **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.** Scope of work and services/repairs to be provided are indicated in the **“SPECIAL TERMS AND CONDITIONS – Scope of Work (Part A)” and “Scope of work (Part B) – Illustrative”** of this tender. *The Bidders are advised to visit all the sites, conduct survey of the existing arrangements to familiarize themselves with the nature of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates.*
2. The contractors should have experience of similar works during the last 7 years (ending 31.03.2023) and who fulfill the following criteria are eligible to tender: -
  - a) Should have carried out **minimum 1 similar work** with Govt/PSUs during last 3 years (ending 31.03.2023) with contract value (costing individually) not less than **Rs.18.48 lakh.**  
OR
  - b) Should have carried out **minimum 2 similar works** with Govt/PSUs during last 3 years (ending 31.03.2023) with contract value (costing individually) not less than **Rs.11.55 lakh.**  
OR
  - c) Should have carried out **minimum 3 similar works** with Govt/PSUs during last 3 years (ending 31.03.2023) with annual contract value (costing individually) not less than **Rs.9.24 lakh.**
  - d) The Bidders should have average Annual Turnover of **Rs.6.93 lakh** each year during the last three years ending 31 March 2023 supported by audited balance sheet or a registered Chartered Accountant certified statement of accounts.
  - e) The Bidders should have applicable registrations (PAN, TIN, TAN, GST, ESI, EPF, PSARA etc.) supported with documentary evidence and licenses, permissions, approvals issued by appropriate authorities such as Labour enforcement and other statutory authorities, wherever applicable and furnish copies of the same with tender (with the Pre-Qualifying Bid). Agency should have a valid license/registration as per GOI instructions or from any other competent authority to operate a manpower agency in the State of Kerala and similarly registration with appropriate competent authority. Bidders to note that copies of licenses and registration are to be submitted with the Pre- Qualifying bid i.e. Part I. Tenders without required documents will be summarily rejected.
  - f) Quoted rates should be workable, reasonable and should include incidental and all overheads and profits. The Tenderer will furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
  - g) **Should have a registered office in Kerala (Supporting document of registered office to be submitted).** Bidders are requested to submit the following documents in **PART - I (Technical bid)** for examining their

qualification/suitability. Opening of **PART - II** (Financial Bid) will be subject to satisfying the prescribed eligibility criteria: -

- h) Copies of Work Orders and Satisfactory Service/work Certificates from clients for executing similar works for Central/State Government offices/Public Sector Undertakings/Public Sector Banks/Autonomous Bodies, etc. **during the last seven years**. “Similar Works” means experience in executing structural repair works in similar Government / PSUs / Public Sector Banks / Autonomous Bodies, etc. **having registered office or such similar setup in India**.
  - i) IT returns of last three consecutive financial years – 2020-21, 2021-22 & 2022-23.
  - j) References of clients / particulars of bankers, specifying their names and contact numbers (landline and mobile) and names of the contact executives / officials.
3. Intending Bidders are required to submit their full bio-data giving details about their organisation, experience, personnel in their organisation, spare capacity, competence and adequate evidence of their financial standing, etc. in the enclosed statement which will be kept confidential.
  4. The Contractor should arrange to obtain necessary insurance cover i.e. (i) Workmen Compensation policy and (ii) **Contractors All Risk Policy (CAR policy) for his Labour/employees** at his cost and should be responsible for the safety of persons employed by him. The original Insurance Policy should be submitted to NABARD immediately after award of work. The CAR policies are required to be at least for 1.25 times of the contract value.
  5. While deciding upon the selection of contractors, emphasis will be laid on the ability and competence of Bidders to undertake quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.
  6. If required, the Bank will obtain reports on past performance of the Bidder from his clients and bankers and evaluate the said reports before opening of the PART-II (Financial Bid) of the tenders. If any Bidder is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found not satisfactory, the Bank reserves the right to reject his offer even after qualifying the PART-I (Technical Qualification Bid) of the tender and PART-II of the tender will be rejected. The Bank is not bound to assign any reason for rejecting the tender.
  7. After scrutiny of Part-I (Technical Qualification Bid), if any of the Bidders is found not satisfying the required eligibility criteria, the tender submitted by him will not be processed further and will be rejected.
  8. Applications containing false and/or inadequate information are liable for rejection.
  9. While filling up the application with regard to the list of important projects completed

or on hand, the applicants shall only include those works which individually cost not less than the specified amount.

10. Clarifications, if any required, may be obtained from National Bank for Agriculture and Rural Development, Kerala Regional Office, at Punnen Road, Statue, Thiruvananthapuram – 695001.

**I/We have read and understood the instructions contained herein above and are acceptable to us.**

Date:

Place:

**Address**

Signature of the Bidder with seal

### INSTRUCTIONS TO THE BIDDER

1. All the pages of the Tender Document shall be signed by the Bidder.
2. NABARD takes no responsibility for delay / loss in non-receipt of Tender Documents.
3. EMD amount of **Rs.46,199/-** is to be remitted online to NABARD in the below account and the same will be reimbursed to the unsuccessful bidders by NABARD within 7 days of award of tender. MSME vendors are exempted from payment of EMD. The online payment proof has to be uploaded in CPP Portal.

Name of Account	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
Bank Name	NABARD
Branch Name	HEAD OFFICE MUMBAI
IFSC Code	NBRD0000002
Account Number	NABADMN30

4. “Retention Money Deposit” i.e. RMD of 5% of accepted value of the tender (annual charges) shall be directly credited to our current account (details given above in below) by the successful Bidder within 15 days of intimation to him of acceptance of tender. The RMD will be liable to be forfeited in case the contractor commits any breach of any terms and conditions of the Contract or fails to complete the work. This forfeiture is independent of the liquidated damages provided for in the Contract.
5. The RMD will be released after 30 days from the expiry of the satisfactory completion of the work and completion of the defect liability period. No interest will be paid on the RMD amount.
6. The Tender / Quotation shall be submitted as per procedure of CPP Portal as PART-I (Pre- qualification Bid) and PART-II (Financial Bid) as the case may be, should be submitted in the CPP Portal.
7. Bids submitted by unauthorized agents and FAX / Posts shall not be entertained.
8. Bidders are advised to visit the site at their cost, conduct survey of existing conditions so as to familiarize themselves with the site conditions, nature of works etc. and get all clarifications as necessary from NABARD before quoting the rates.
9. If last date of receipt of Tender / Quotation and opening date is a holiday, then submission and opening of Tenders / Quotations shall be shifted to next working day without any change of time and venue.



10. The Bidders should quote their rates strictly adhering to Terms and Conditions stipulated in the Tender Document. Unsolicited correspondence after opening of the Tender shall not be entertained. Conditional / Deviational Tenders may be rejected without making any reference to the Bidders.

**11. No Bidder will be allowed to withdraw his Tender during the validity period. Subletting of the Contract is not permitted. In case any Bidder withdraws his/her tender during the validity period or is subsequently found to have sublet the same, the EMD amount received from such Bidders shall be forfeited.**

12. Rates should be filled in the Tender neatly and as far as possible, no correction shall be made. The rates quoted should be written legibly in words and figures. If on check, differences are observed between the rates given by the Contractor in words and figures or in the amount worked out by him, in such case the amount given in words will be considered final.

13. Notwithstanding anything stated above, NABARD reserves the right to assess the Bidders capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NABARD.

#### **DECLARATION BY THE BIDDER**

1. I/we hereby declare that I/we have read and understood the General instructions, General conditions of Contract, detailed specifications and the conditions of work, etc. and hereby agree to abide by them.
2. I/we hereby confirm that the tender shall remain in force and valid for acceptance for a period of not less than 90 (ninety) days from the date of opening of the financial bid.
3. I/we also note that any additions, clarifications, etc. which we would like to bring to your attention are put in a separate sealed covering letter. I/we have ensured that only relevant entries asked for are made in the tender documents. Entries other than the relevant entry shall make the tender invalid.
4. I/we hereby confirm we will abide by the minimum wages Act as per Govt. orders revised from time to time.

DATE :

SEAL & SIGNATURE OF THE BIDDER

PLACE

**GENERAL INSTRUCTIONS TO THE CONTRACTORS**  
**AND GENERAL CONDITIONS OF CONTRACT**

1. Bidders are advised to visit the site and thoroughly understand the nature and scope of the works and be familiar with the site conditions before quoting. The Tender is strictly on Item Rate basis.
2. All the pages of the Tender Document shall be signed by the Tenderer.
3. NABARD takes no responsibility for delay / loss in post or non-receipt of Tender Documents.
4. Tenders submitted by unauthorized agents and FAX / Telex / Telegraphic bids shall not be entertained / considered.
5. Rates quoted should be workable and reasonable and should include the following
  - a) The quantities indicated in the Bill of Quantities (BOQ) are only tentative and shall be executed only at the sole discretion of NABARD.
  - b) Incidental and all overheads and profits.
  - c) Item rate quoted should be inclusive of service charge/contractors profit. Under any circumstances, no price escalation whatsoever shall be entertained during the contract period except revision in taxes.
  - d) Cost of Tools and Machinery
  - e) The contractor would be required to furnish rate analysis for scrutiny when called for, by NABARD.
6. Payment will be made only after completion of the works and based on bill submitted by the contractor and certified by the Bank Officer and Consultant for the work to the effect that the services are provided or work executed as per the contract agreement. The contractor can claim **intermittent bill for a maximum of 10.00 lakh** after completion of the specific item of work. The Contractor must get the Signature of the officer incharge of the site after completion of respective work and should submit all these with the bill.
7. Materials used should conform to relevant National/ International Codes. GST-TDS, Income Tax, Works Contract Tax, Goods and Service Tax and other taxes as applicable, will be deducted from total payment due to the Contractors.
8. Specifications and Method of Measurements shall be followed as applicable. However, in the absence of the same and / or in case of any discrepancy, the decision of NABARD will be final.
9. NABARD will not be under any liability to pay any compensation to the persons deployed by the contractor if they sustain any injury etc., while discharging the duties in the said premises. The contractor shall get them insured against any liability or any accident at its own cost. The Contractor should arrange to obtain necessary insurance cover for his employees at his cost and should be responsible for the safety of persons

employed by him. The Contractor shall be fully responsible and shall compensate NABARD in the event of any damage to person or material, injury /damage or death as the case may be, caused directly or indirectly due to the negligence of the Contractor or his agents and / or his employees or workforce.

10. The Contractor or his authorized representative should visit the site regularly and if necessary meet NABARD's Officer with prior appointment for any clarifications and to receive instructions, take measurements, etc. at the site. A measurement book to be maintained at site & the bill will be cleared based on the entries of the same. A site register will also be maintained recording the progress of the work.
11. Any damages caused to the building / premises during the execution of the work shall be made good by the Contractor and if necessary, through suitable Insurance cover at his cost.
- 12. The contractor shall deploy such minimum number of qualified and experienced labour/workmen as required for completing the work within the stipulated dead line to ensure that the work is attended in time as per the scope of work of the tender, to the satisfaction of NABARD.**
13. All the Standard Conditions of the Contract shall be binding on the parties as per Indian Contract Act and other prevailing Rules.
14. The contractor shall pay the personnel deployed in NABARD, their wages in accordance with the minimum Wages Act, 1948 on a monthly basis. The contractor shall also make PF contribution, ESI contribution and or any other statutory contribution in respect of the personnel deployed in NABARD. Tenders/bids not complying with the minimum wages payment will be rejected.
15. The contractor shall, for all intents and purposes, be the "Employer" within the meaning of different Labour Legislations in respect of skilled and unskilled personnel so employed and deployed in NABARD and the manpower so employed and deployed in NABARD shall remain under the overall control and supervision of the contractor. The persons deployed by the contractor in NABARD shall not have claims of Master and Servant relationship (implicitly or explicitly) between him/her/them and NABARD nor have any principal and agent relationship with or against the NABARD. The contractor's personnel shall not claim any benefit/ compensation/absorption /regularization of services under the provision of the Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act, 1970 or any other act related thereto.
16. The Contractor shall comply with the provisions of Contract Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act, 1948 and all other Labour Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. NABARD shall not be responsible in any manner in the event of non-compliance with various labour laws in force by the contractor and the

onus of compliance lies solely with the contractor. The contractor is advised to maintain attendance register of his staff employed at sites and wage register for payment (at least minimum wages as per Centre Govt.) with all records up to date as per the labour regulations. The contractor may be asked to submit the monthly payment records to the staff employed by him. The contractor is advised to ensure that the payment is regularly credited to the bank account of the individual staff employed within the time schedule of Labour laws and pay slips for respective payments are duly issued regularly.

17. The contractor should ensure payments to the employed personnel/ Labour as per latest Minimum Wages Act and payment of bonus in terms of Bonus Act, 1965.
18. The Contractor should be responsible to fulfil all the obligations in connection with the workers employed by the Contractor for the purpose of the Contract and all the Statutory and other liabilities, if any, including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc. in connection therewith shall be on the Contractor's account and payable by the Contractor.
19. The Contractor shall abide by all the requirements of maintenance from time to time and shall strictly follow the obligation required by NABARD.
20. The Contractor should obtain necessary permission that may be required for the purpose of this Contract from such authorities as may be prescribed by Law from time to time.
21. The Contractor or his authorised representative should visit the site frequently as required by NABARD and meet Officials for any clarifications and to receive instructions.
22. The Contractor shall have whole/ sole responsibility for any damage / loss of life and property of NABARD on the part of any employee engaged by the Contractor resulting in any loss to NABARD or any of its clients. The contractor shall fully compensate NABARD for such damage/loss. The decision of NABARD in this regard shall be final and binding.
23. Any act of indiscipline / misconduct / theft / pilferage on the part of any employee engaged by the Contractor resulting in any loss to NABARD or any of its clients in kind or cash will be viewed seriously and NABARD will have the right to claim damages or levy fine and / or terminate the Contract forthwith, if necessary without any notice.
24. In case of any default or failure on Contractor's part to comply with all / any one of the Terms / Conditions, NABARD reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/s from

dues otherwise payable to Contractor and / or by taking recourse to appropriate recovery proceedings.

25. If any dispute arises on any matter concerning this Contract, the decision of NABARD shall be final and binding.
26. The Contractor should not at any time do, cause or permit any nuisance on the site / do anything which shall cause unnecessary disturbances or inconvenience to the occupants / visitors at site or near the site of work.
27. The work should be carried out with least inconvenience to the staff members of NABARD. The workmen employed by the Contractor should abide by the Rules and Regulations maintained by NABARD in the premises, especially in respect of working hours, entry of the workers to the premises, wearing of uniforms, interpersonal relation with the staff. The contractor shall provide photo identity card and uniform to its workers including the leave reserves. Any workman not maintaining discipline / decorum inside the premises shall be immediately removed from site.
28. The Contractor should obtain approvals, if any, necessary for the work from the statutory bodies. The Contractor shall assist NABARD fully in respect of any liaison with the Municipal/Police or any other authority for necessary approval / permission with regard to the AMC works.
29. The Contractor shall provide documentary proof of police verification for each and every personnel deployed with NABARD and replacement, if any, shall also be brought into effect.
- 30. EXIT:**
  - i) If the services/work of the contractor are not found to be satisfactory, the contractor will be given a notice, with a notice period of 15 days, to improve his services/works. If the contractor fails to improve his services within the Notice period, NABARD shall have the discretion to terminate the contract either in part or in whole, any day after the expiry of the said notice period.
  - ii) The contract is liable for termination by giving one-month notice by the Bank and three months' notice by the contractor.
31. On-site storage space will be provided to the Contractor subject to availability. NABARD will not be responsible for Contractor's materials. The Contractor may be required to vacate the storage space and sheds as per exigency after making good the area clean without any extra cost to NABARD.
32. The Contractor shall provide everything necessary for the proper execution of the works. NABARD will not supply any 'T & P' and materials or any other equipment, materials, labor, etc. and no payment in this respect will be made by NABARD.

33. The Contractor shall supply, and maintain suitable single or double bamboo/MS scaffoldings with working plat forms at all levels, T&P etc. or any other area if required at his cost during the execution of any work and remove them as soon as the work is completed without any damage to existing structure/fittings/fixtures. The rate quoted is inclusive of all such aforesaid items.
34. NABARD will not be responsible for contractor's materials.
35. The contractor shall provide everything necessary for the proper execution of the works. Any defect which may appear within the Defect Liability Period after the Virtual completion of work should be rectified by the Contractor at his cost and risk and only thereafter the Security Deposit will be refunded to the Contractor. Defects LIABILITY period: 12 Months from the date of Virtual Completion of works certified by NABARD.
36. The Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part of it, without written permission of NABARD.
37. No advance payment shall be made. Further, Contractor will not link payment to his manpower with the settlement of bills by NABARD.
38. **VALIDITY OF TENDER:** 90 Days from the date of opening of the Tenders.
39. If in the opinion of NABARD the work done by the contractor is not satisfactory, NABARD may decide depending upon the merit of the work to deduct such amount from the bill amount as it may deem fit.
40. The contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per rules and Regulations in force.
41. Contractor shall extend necessary help to other Contractors engaged by NABARD under separate contract for their respective work.
42. Contractor shall be required to furnish NABARD, as and when required, the following:
  - (i) The Power of Attorney, name and signature of his authorized representative, who will be in- charge of execution of this contract.
  - (ii) Registration certificate copies.
  - (iii) Validity of Insurance Policies, Labour Contract License relating to staff engaged at NABARD site. The Contractor shall take all precautions necessary and shall be responsible for safety of work and risk involved in works carried out by their personnel.
  - (iv) Contractor shall vouch safe bonafides, conduct and fidelity of the staff employed by him. Any damage caused wilfully or in negligence to the works executed, shall be borne by him. The penalties mentioned in Service Level Agreement (SLA) given in CPP Portal portal shall be applicable.

43. The contractor shall remove from work any worker who is found to be failing in his duties or whose presence in premises is otherwise objectionable in the opinion of NABARD.
44. The manpower deployed by the contractor for discharging the contractual obligations under the contract shall be the employees of the contractor. NABARD shall in no way be connected with such manpower and they shall have no claim whatever against NABARD.
45. The Contractor shall at his own cost and expenses provide all the materials, labour, supervision tools, plant apparatus, ladders, trolleys, conveyance, scaffolding etc. required for execution of the work covered by this contract to the entire satisfaction of NABARD.
46. Notwithstanding anything contained therein the labourers, workmen, supervisors and other employed persons by the Contractor for the purpose of the works shall for all purposes be regarded as the Contractor's employees. Therefore, neither the contractor nor any of such employees shall have any right to complain or claim against NABARD. NABARD also shall have no concern with them and shall not be liable to make any payment to or any contribution on account of them.
47.
  - a) The tender is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of their bids/ offers.
  - b) The information contained in this document or information provided subsequently to the bidders whether verbally or in documentary form by or on behalf of NABARD is provided to the bidders on the terms and conditions set out in this tender document and all other terms and conditions subject to which such information is provided.
  - c) The purpose of this tender is to provide the bidders with information to assist the formulation of their bids/ proposals. This tender does not claim to contain all the information each bidder may require. Each bidder should conduct his own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender and, wherever necessary, may obtain independent advice.
  - d) Bank makes no assertion or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this tender.



48. Liquidated Damages: 0.25% of the accepted Tender Value per week or part of the week subject to maximum of 5% of the value of work.
49. PAYMENT: The contractor shall be entitled to receive upto Rs.10.00 lakh as Running Bill payment after completion of work of approximately 50% of value of the contract and after submission of the bill with joint measurements with the Architect/Consultant deputed by the Bank/Banks Officer.

**I / We accept all the above Terms and Conditions in all respects without any reservation.**

DATE:  
PLACE:  
ADDRESS

Signature of the Bidder  
**NAME AND SEAL**



## Scope of work

### **(I) Site Clearance, Removal of rubbish**

#### **1. Removal of all debris and disposal of all Malwa time to time as per Officer Incharge during execution job**

- (a) Disposal of moorum/building rubbish/ malba/ similar unserviceable, dismantled or waste material by mechanical transport including loading, transporting, unloading to approved municipal dumping ground ,complete as per directions of Officer-in-charge. Note - While quoting the rate disposing the item to be applicable in urban areas having directions for restricted hours for movement/ plying of load carrying motor vehicle of 3.5 cum or more..

### **(II) Cupfold Scaffolding**

#### **1. Accessibility /Scaffolding**

- (a) Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube challies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after .The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Officer-in-charge. The elevational area of the scaffolding shall be measured for payment purpose .The payment will be made once irrespective of duration of scaffolding.

Note: - This item to be used for maintenance work judicially, necessary deduction for scaffolding in the existing item to be done.

### **(III) Unsound Concrete & Chipping of Concrete**

#### **1. All Exposed RCC Surface Repair**

Chipping of unsound/weak concrete material from slabs, beams, columns etc. with manual Chisel and/ or by standard power driven percussion type or of approved make including tapering of all edges, making square shoulders of cavities including cleaning the exposed concrete surface and reinforcement with wire brushes etc. and disposal of debris for all lead and lifts all complete as per direction of Officer-In-Charge. Average 50mm Thickness.

### **(IV) Rust Remover, Anti-corrosive & Protective Coating for reinforcement**

#### **1. All Exposed RCC Surface Repair**

- (a) Cleaning of reinforcement from rust from the reinforcing bars to give it a total rust free steel surface by using alkaline chemical rust remover of approved make with paint brush and removing loose particles after 24 hours of its application with wire brush and thoroughly washing with water and allowing it to dry, all complete as per direction of Officer-In-Charge.

(v) **Epoxy bonding for Old Concrete & New Concrete bonding**

**1. All Exposed RCC Surface Repair**

- (a) Providing, mixing and applying bonding coat of approved adhesive on chipped portion of RCC as per specifications and direction of Officer-In-charge complete in all respect. Epoxy bonding adhesive having coverage 2.20 sqm/kg

(vi) **PMC for Patch Repair**

**1. Patch Repair**

- (a) Providing, mixing and applying SBR polymer (of approved make @ minimum 2% by wt. of cement used) modified plain/reinforced cement concrete for structural members having minimum characteristic compressive strength [with ordinary portland cement, coarse sand and graded stone aggregate of 10mm maximum size in proportion as per design criteria] with specified average thickness. 50mm thick in Grade M 25 with cement content not less than 330 kg per cum.

(vii) **Plastering**

**1. Overall Replaster Repaired Concrete Area**

- (a) Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Officer-in-Charge. With cement mortar 1:4 (1 cement : 4 fine sand)

(viii) **Strengthening of Column by Carbon Wrapping**

**1. Machine Columns**

- (a) Supply and apply a stitched, one directional, high strength FRP fabric or equivalent in single layer on cross girder as per specification after surface preparation by rounding off sharp edges to 25 mm radius and cleaning it properly including thixotropic epoxy based impregnating resin / adhesive Sikadur-330 (IN) or equivalent for low density fabric for base and top coat. Wrapping the CFRP fabric to RCC member at desired orientation using tamping rollers to avoid any air voids etc. and sprinkling sand over it as per direction and satisfaction of Officer-in-charge.
- (b) CFRP product used shall have minimum requirements: tensile strength (nominal) = 3800N/mm<sup>2</sup>; tensile E – modulus = 2.3x10<sup>5</sup> N/mm<sup>2</sup>; elongation at break (nominal): 1.7% ; fabric design thickness = 0.25 mm. CFRP = 400 GSM

(ix) **Cement-polymer composite coating (CPCC)****1. CPCC for Sealing crack**

- (a) CPCC is an acrylic based Polymer Modified Cementations Flexible Composite coating system. CPCC, in conjunction with cement, makes-up for the shortcomings of plain cement, particularly its poor adhesion properties, low impact strength, low flexural strength and thin section fragility. CPCC Polymer enhances qualities of cement slurry/ mortar/concrete making them excellent choices for use in new constructions as well as for renovation work.

(x) **Drilling & Fixing for sealing voids after poring of micro-concrete****1. Nozzle for injecting epoxy grouting**

- (a) Providing and inserting 12mm dia galvanised steel/PVC injection nipple in honeycomb area and along crackline including drilling of holes of required diameter (20mm to 30mm) up to depth from 30mm to 80mm at required spacing and making the hole and crack dust free by blowing compressed air, sealing the distance between injection nipple with adhesive chemical of approved make and allow it to cure complete as per direction of Officer-in-charge

(xi) **Sealing of Voids if found After RCC Jacketting****1. Epoxy Grouting Sealing crack if any or measured surface void**

- (a) Providing and injecting approved grout in proportion recommended by the manufacturer into cracks/honey-comb area of concrete/ masonry by suitable gun/pump at required pressure including cutting of nipples after curing etc. complete as per directions of Officer-in-Charge. (The payment shall be made on the basis of actual weight of approved grout injected.) Epoxy injection grout in concrete/RCC work of approved make

(xii) **Removal of plaster from wall****1. All Wall Repairing to be done (Brick area)**

- (a) Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.

(xiii) **Surface Preparation & Pointing of existing brickwork****1. All Wall Repairing to be done (Brick area)**

- (a) Raking out joints in lime or cement mortar and preparing the surface for re-pointing or replastering, including disposal of rubbish to the dumping ground, all complete as per direction of Officer-in-Charge.

(xiv) **Application of priming layer****1. All Wall Repairing to be done (Brick area)**

- (a) Before application, the surface should be primed with Hydroproof Xtra as follows: 1 part of Hydroproof Xtra : 2 parts of Water : 4 parts of Cement @ coverage of 16-17m<sup>2</sup> for 1L of Hydroproof Xtra. (cement in client's scope)

(xv) **Application of Two component cementitious, elastomeric coating****1. All Wall Repairing to be done**

- (a) Supplying and applying two coats Two component cementitious, elastomeric coating, The material should be capable to arrest water/seepage from positive & negative side of wall when applied to either side. The material should have declared water resistance from positive side: 50 m head of water tested as (DIN 1048) Pt 5 & from negative side: 30 m head of water (ITM / FTM-181), Static crack accommodation : 0.9 mm, Mixed density : 1950 kg/m<sup>3</sup>, CO diffusion resistance (Taywood method) : > 50. The first coat should be allowed to cure for a minimum of 5 hours at 20°C or 3 hours at 35°C and longer at lower temperatures. Allow to cure the Coating for at least 3 Days. The total coating thickness will be 2mm in 2 coats.

(xvi) **Application of Protective Plaster****1. All Wall Repairing to be done & Outer Plaster area**

- (a) Providing and applying plastering with CM 1:4 admixed with integral waterproofing admixture CONPLAST WL at 125 ml/bag of cement recommended over treated surface at a minimum thickness of 15mm as per site requirement. (cement and sand in client's scope)

(xvii) **Application of Protective Primer****1. All Wall Primer Outer Plaster area**

- (a) Distempering with 1st quality acrylic distemper (Ready mix) having VOC content less than 50 grams/ litre of approved brand and manufacture to give an even shade. Old work (one or more coats)

(xviii) **Application of Protective Paint****1. All Wall Painting Outer Plaster area**

- (a) Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of required shade. Old work (Two or more coats applied @ 1.43 ltr/ 10 sqm) over existing cement paint surface

**(xix) Painting**

1. The entire work shall have to be of good quality. The contractor shall use materials of readymade paints of best quality and of approved manufacturers. The Contractor will not be permitted to carry out any mixing at site except for addition of thinners for thinning the paint.
2. Rates shall be inclusive of doing plaster patch work (not exceeding 0.1 sqm. for each patch) and also making up the broken arise, edge of walls, columns, beams, sills, ceiling, etc. so as to match the existing surface.
3. Special care shall be taken by providing suitable covers, tarpaulins etc. to prevent dust nuisance.
  
4. The contractor has to wash & clean the floors after his work in the area that has been completed.
5. No further coat shall be applied, till previous coat has completely dried up.
6. Additional coats shall have to be given without any extra cost, if instructed by the Bank, over and above the number of coats prescribed till the surface presents smooth and uniform finish.
7. The contractor should include the cost of erecting scaffoldings, ladder, etc. as required.
  
8. MEASUREMENTS FOR PAINTING: The measurements will be carried out as per IS code of measurements.

Place:

Date:

(SIGNATURE OF THE TENDERER)

Name:

Seal:

## **TECHNICAL SPECIFICATION** **(Repair Steps/Methodology)**

### **1. General:**

- a. Proper propping and safety arrangement should be made during the repair works. Repairs to be carried out based on Structural Audit report of RO.
- b. Moisture ingress through approach joints, permeable subgrade and overlays in the bathroom area/toilets.
- c. Patch repair to be done in spalling and corroded area wherever it is visible . This is applicable where spalling area is less than 0.5 Sqm and depth of spalling is less than 50 mm.
- d. All major spalled area (0.5 Sqm in a single patch) where reinforcements are exposed, and loss of reinforcement is more than 20% and depth of spalling is more than 50 mm to be repaired with RCC jacketing method.
- e. Epoxy grouting to be done wherever seepage and leakage of water is prominent in RCC members. Same method to be applied wherever minors cracks are found in the RCC members.
- f. All loose and spalled area to be sealed with epoxy mortar or equivalent micro-concrete.
- g. All damaged plaster area to be protected with re-plastering with crystalline admixture waterproofing.
- h. Selected portion of RCC which is Spalled and reinforcements are exposed need to be repaired with given suggested methodology.
- i. Make area dry and less humid to increase the life of the building.

### **2. Patch Repair-Non Structural Repair Scheme**

**Patch repair:** This method will be used when non-structural distresses occur in RCC sections and it get damaged by delamination of concrete and the reinforcement gets exposed due to corrosion or localized damage which are not effecting the structural system.

#### **a) SURFACE PREPARATION**

- i. Target the damaged area and remove the unsound concrete from the surface using a chipping hammer. The cut should be made in order to remove all the loose concrete and also draft should be given for better bonding of new material. Mark the perimeter of the repair area and give it a simple geometric shape like square or rectangular using a saw cutter. Cut 100 mm extra sound concrete around the spalled/damaged area.
- ii. Rub the rusted reinforcement bar with wire brush and wash it as necessary. Given conditions may be followed depending on repair area:

- Repair area is large (greater than  $10^6 \text{ mm}^2$ ) use abrasive material along with rust remover chemical (as per given material specifications) for rubbing the corroded steel bar. Apply rust remover on corroded steel bars in order to completely scrap off the rust and corrosion generating chemical agents
  - Repair area is small (less than  $10^6 \text{ mm}^2$ ) use water jet only.
3. **ADDITION OF REINFORCEMENT** Now the diameter loss of reinforcement is checked. Solution to this can be provided as if:
- i. Diameter loss is less than 20% in a localised area , then additional steel of the type originally used is welded to the place where corrosion has occurred. The amount of steel reinforcement added is same as loss %.
  - ii. Diameter Loss is 20% to 40% then additional steel is added to the entire reinforcement of same diameter and lap length of extra reinforcement should be designed as per IS 456:2000.
  - iii. Diameter loss is greater than 40% universally, patch repair method is ineffective and not recommended and structure repair methods are used after complete structural adequacy analysis. 4. Apply anti-corrosive zinc coating to the old as well as newly added reinforcement bars to prevent further rusting.

#### 4. APPLICATION OF CONCRETE

- a. In order to increase its adhesive properties between new and old concrete, epoxy or acrylic based adhesives can be used. For smaller regions acrylic bonding agent is used and for larger sections epoxy bonding agent is used. This helps in binding the new incoming surface (old, hardened concrete and green concrete/repairing mortar) and helps in improving surface strain carrying capacity.
- b. **Shuttering & Form Work** : •If the filling depth is less than 25mm, filling is done in single layer of PMC. •Else up to 50 mm depth, a layer of 25mm PMC is filled and when it is about to settle, another layer of epoxy adhesive is laid and new layer of PMC is applied.

#### Steps for surface preparation

- a) Remove loose concrete, carbonated concrete layer using chipping hammer. If the spalling is occurred due to corrosion then remove concrete to expose existing rebars.
- b) Place a proper propping system as close as possible to the deteriorated RCC sections, leaving space for work
- c) Check for corrosion. Clean the surface of bars with scrubbers and wire brushes to remove rust completely, then clean it with water jet.
- d) Application of rust remover to free the surface from every type of harmful materials.
- e) Apply an anti-corrosive coating of minimum 40-50 microns thick on the surface of clean rebars to avoid anode formation (where corrosion in steel exists).

- f) Check for diameter loss of existing steel reinforcement/required section size of slab and select strengthening methodology as per condition of concrete as well as steel reinforcement.

#### 5. **Steps for Patch Repair Scheme For Non-structural Failures**

- a) Inspect the structure. If damage is present, remove deteriorated concrete and use surface treatment method. If damage is absent, surface preparation is not required.
- b) Remove the unsound concrete from the surface using a chipping hammer.
- c) Mark the perimeter of the repair area and give it a simple geometric shape like square or rectangular using a saw cutter.
- d) Rub the rusted reinforcement bar with wire brush and wash it with water jet.
- e) Apply rust remover on corroded steel bars in order to completely scrap off the rust.
- f) Check the loss of diameter of reinforcement bars. Add extra reinforcement in RCC sections along with cleaned corroded reinforcement if required. Size of extra steel bar will be decided as per given above patch repair description.
- g) Apply anti-corrosive zinc coating to the old as well as newly added reinforcement bars.
- h) Epoxy/acrylic based adhesives are applied to increase adhesive properties.
- i) Predesigned shuttering plate is placed and micro-concrete is poured as per given above patch repair description wherever required. At other locations, only PMC is used in multiples of 25mm thick layers.
- j) Shuttering plates are removed after 2-3 days and curing of concrete is done wherever microconcrete has been used.

#### 6. **Epoxy Grouting -Procedure For Vertical and Horizontal Minor crack line in RCC and permeable concrete /voids area**

- a) Members:-Crack & Voids in RCC, Waterproofing Failure & Seepage

##### EPOXY GROUTING:-PROCEDURE

- i. Drilling 14mm diameter holes and about 75 to 100mm deep into crack line (directly over crack/inside crack) of masonry which requires improvement at around 250-300 mm c/c in staggered
- ii. Thoroughly clean the holes with compressed air •Fixing of Neoprene nozzle 12mm diameter and 40mm length into the holes with non shrink grade two component epoxy putty in order to carry out pressure grouting.
- iii. Let the packer is kept in position for 1 hrsto get the material cured for plugging being it as self packing material to avoid back flow of pressure.
- iv. Grouting the nozzle with high molecular weight low viscosity (2-5 cps) thermo-set polymer with pressure of 1 -2.5 kg/cm<sup>2</sup>or/and with epoxy material of super low viscosity grade so that the material penetrates into the masonry wall to strengthen the matrix. Injection of Low viscous epoxy,



the two-component epoxy injection resin shall be low viscosity resin system having viscosity less than 350 cps at ambient temperatures.

•Cutting the nozzle and filling the cavity with epoxy putty

- v. Removal of the Packer (Neoprene) portion after injected material gets cured.
- vi. At last, after stitching job and injection grouting in vertical and horizontal crack line a V cut groove should be made and levelled with mortar which has been used in pointing.

## **7. Plastering of the damped wall**

### **A) CRYSTALLINE PLASTER ON DAMPED AREA:-**

- a) Crystalline admixtures should be mixed with dry cement @ 5 kg per 50 kg of cement. Sufficient water should be added to this mix to obtain slurry. The concrete surface should be saturated well with water and a crystallization waterproofing compound should be applied on the clean and saturated surface of the walls in 2 coats at 1 kg per m<sup>2</sup>. A two-component epoxy resin based coating specially formulated for internal applications for the wall surface should be also be used after application of crystalline coating.
- b) Detailed drawings for repair works of RO is enclosed below and will be provided to L1 bidder.

## **8. Painting**

- a) The entire work shall have to be of good quality. The contractor shall use
- b) materials of readymade paints of best quality and of approved manufacturers. The Contractor will not be permitted to carry out any mixing at site except for addition of thinners for thinning the paint.
- c) Rates shall be inclusive of doing plaster patch work (not exceeding 0.1 sqm. for each patch) and also making up the broken arise, edge of walls, columns, beams, sills, ceiling, etc. so as to match the existing surface.
- e) Special care shall be taken by providing suitable covers, tarpaulins etc. to prevent dust nuisance.
- f) The contractor has to wash & clean the floors after his work in the area that has been completed.
- g) No further coat shall be applied, till previous coat has completely dried up.
- h) Additional coats shall have to be given without any extra cost, if instructed by the Bank, over and above the number of coats prescribed till the surface presents smooth and uniform finish.
- i) The contractor should include the cost of erecting scaffoldings, ladder, etc. as required.
- j) MEASUREMENTS FOR PAINTING: The measurements will be carried out as per IS code of measurements.



## DECLARATION BY THE CONTRACTOR

We / I have read and understood all the instructions / conditions made above and we / I have taken into account the above Instructions / Terms and Conditions while quoting the rates. We / I accept all the above Terms and Conditions without any reservation, in all respects.

Place :

DATE :

(SIGNATURE OF THE TENDERER)

ADDRESS :

NAME and SEAL

### LIST OF APPROVED MAKE OF MATERIALS / TRADE.

Unless otherwise mentioned any one of the approved makes or brands shall be allowed to be used. Other specific equivalent brands with BIS mark may be allowed to be used if approved by NABARD.

The tenderer shall distinctly understand that **it will not be their prerogative to insist on a particular brand** from the list. Final selection will be done with the approval of NABARD.

If the schedule of quantities prescribes a particular brand of materials or fittings, the same shall be considered while quoting the rates.

Sl No	Material	Brand/ Make
01	Epoxy Grout Material	Tite Injection Grout EP of M/s X Calibur / Sikadur 52 of M/s Sika / Shell Grout 2K of M/s Supreme Bituchem India Pvt Ltd or equivalent
02	Shotcreting Bond Coat	Cera Latex SBR or equivalent
03	Polymer Modified SBR Latex	SIKA Latex or Equivalent
04	Zinc Primer	NITO Zinc primer or Equivalent
05	Reinforcement Steel	TATA, JINDAL JSW Panther, SAIL, VIZAG
06	Cement	ACC Cements, Ultra-tech Cements, Gujarat Ambuja or approved equivalent
07	Msand	Well washed M sand for masonry work All M Sand to be free from Quarry dust
08	Plastering Sand	Well washed Plastering MSand for plastering works. All M Sand to be free from Quarry dust
09	Waterproofing compound	FOSROC Brushbond RX
10	Paint	Asian Paints/Jotun or equivalent
11	Putty	Birla or equivalent

I / We agree to execute the work with the supply of materials as per the specifications indicated above.

Place :

DATE :

(SIGNATURE OF THE TENDERER)

ADDRESS :

### **SAFETY CONDITIONS OF THE CONTRACT**

As part of the contract, the contractor must satisfy the under-mentioned safety requirements and must ensure at all time that these are followed without any deviation.

#### **A. General**

1. Smoking and chewing pan/ tobacco/ gutkha / any other drugs, consumption of alcohol etc. are prohibited in the building.
2. The contractor shall take all precautions to avoid accidents and causes of accidents. He must be careful regarding safety during working of his staff in the premises.
3. Staffs will not be allowed to stay overnight in the said premises after their duty hours and they will not be entitled to kitchen/Stay/housing facility in the said premises.
4. The contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per rules and Regulations in force.
5. Penal action will also be taken if the contractor's supervisors and workmen/ work women do not wear identity cards issued by the contractor and thus pose a security risk to the safety of the Bank's establishments, its officers and the families of its officers residing in flats. The decision of the Bank in all such cases attracting penalties shall be final and binding on the contractor.
6. An adequate insurance coverage shall be arranged by the contractor for all employees/workmen against accident & the Bank shall not be responsible for any liability arising out of any accident / injury caused to the employees/workmen while executing the work.

**We/I agree to the safety conditions and to ensure compliance with the same fully.**

**Signature of the Bidder with seal and date:**

### Service Level agreement

**THIS AGREEMENT** is made at Thiruvananthapuram on this ..... day of .....2023  
**BETWEEN**

National Bank for Agriculture and Rural Development, a body corporate incorporated under the National Bank for Agriculture and Rural Development Act, 1981 having its Kerala Regional Office at Punnam Road, Statue, Thiruvananthapuram-695001, herein after referred to as “NABARD” (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successor and assigns) of the ONE PART.

**AND**

Shri./M/s.....(Individual/Proprietorship/partnership firm/Company) incorporated/registered under .....Act, ..... or R/o, and having its (place of business or Office) at .....hereinafter referred to as ‘Vendor’ (which expression shall unless repugnant to the context meaning be deemed to include the legal heirs, legal representatives, administrators and executors) of the OTHER PART.

WHEREAS the NABARD is desirous of carrying out the work of **Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office, Thiruvananthapuram**, and has caused specifications describing the work to be done and prepared by Kerala Regional Office, NABARD, Thiruvananthapuram.

AND WHEREAS the Vendor has visited the site and fully understood the existing conditions of site for execution of work.

AND WHEREAS the Vendor has agreed to execute upon and subject to the conditions set forth in the Price Bid and Conditions of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the work shown upon the said technical specifications, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable thereunder (hereinafter referred to as “the said contract amount”).

**NOW, THE AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:-**

1. In consideration of the said Contract amount to be paid at the times and in the manner set forth in the said conditions, the vendors shall upon and subject to the said conditions annexed, carry out, execute and complete the supply/work shown in the contract, described by or referred to in the schedule of quantities and in the said conditions.
2. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.
3. The Scope of work and all the terms and conditions as enumerated in this tender is part and parcel of this agreement and binding on the parties. The vendor shall ensure that all items of work specified in the scope of work is attended to. In case of difference between the tender document and this agreement, the agreement will prevail.
4. This Agreement and documents mentioned herein shall form the basis of this contract.
5. NABARD reserves to itself the right of altering the nature/quantum of the work by adding to or omitting any items having portions of the same carried out without prejudice to this Contract.
6. The Vendor shall provide to NABARD a security deposit of Rs..... (Rupees Only) (Interest Free).

7. In case of breach of any terms and conditions attached to this contract, the Security Deposit of the Vendor will be liable to be forfeited by NABARD besides annulment of the contract.
8. In case any of the documents furnished by the Vendor is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/her liable for legal action besides termination of contract.
9. The NABARD shall pay the vendor the said contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
10. This contract is an item rate contract for the complete work to be paid for according to necessary installation carried out at site, at the rate contained in the Schedule of Rates or as provided in the said conditions.
11. All payments by the NABARD under this contract will be made only at Thiruvananthapuram.
12. The Vendor shall afford every reasonable facility for carrying out all works of other Contractors employed by the Employer and shall make good any damage done to walls, floors, etc. after the completion of such works.
13. The Vendor shall indemnify and keep indemnified, defend and hold good NABARD, its staff and agents against loss, damages or claims arising out of any violations of applicable laws, regulations, guidelines during the contract period and for the breach committed by the Vendor or their personnel on account of misconduct, omission and negligence by the Vendor or his staff.
14. The Vendor shall ensure proper conduct of its personnel in NABARD's premises, and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.
15. NABARD shall not be responsible for any damages, losses. Claims, financial or other injury to any person/s engaged by Vendor in the course of their performing the functions/works, or for payment towards any compensation.
16. Time shall be considered as the essence of this contract, and the Vendor hereby agrees to commence the work/ job on the next day of receipt of the work order as provided for in the said conditions and to complete the entire work within the time period prescribed below reckoned from the date of receipt of such work order subject nevertheless to the provision for extension of time.
17. NABARD reserves the right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.
18. **DISPUTE RESOLUTION**
  - (a) In case of dispute regarding the quality of work and product / unsatisfactory services etc., the final authority will rest with the Chief General Manager, NABARD, RO, Thiruvananthapuram and the same will be binding on the Vendor.
  - (b) In the event of any claim, difference, dispute or controversy and questions whatsoever arising between the parties under this agreement and subsequent agreement shall in the first instance, be attempted to be resolved between the parties themselves.
  - (c) If the dispute cannot be resolved through consultations between the Parties within 30 (thirty) days after 1(one) Party has served a written notice on the other Party requesting the commencement of such discussions, any Party may thereafter in writing, demand that the dispute be finally settled by an arbitration comprising of sole arbitrator mutually appointed by the Parties in accordance with the Arbitration and Conciliation Act, 1996 or any modifications thereof. The arbitrator shall be a person of professional repute who is not directly or indirectly connected with any of the parties to this Agreement and shall have prior experience as Arbitrator. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act,

1996. The seat and venue of arbitration shall be Thiruvananthapuram. The language of arbitration shall be English.

(d) The award of the arbitrator/s so appointed shall be final and binding on the parties.

(e) Work under the contract shall be continued by the Vendor during the arbitration proceedings unless otherwise directed in writing by NABARD. No payment due, or payable by NABARD, to the Vendor shall be withheld on account of the ongoing arbitration proceedings, if any, unless it is the subject matter, or one of the subject matters thereof

19. If the vendor becomes insolvent or found to have offered any bribe in connection with the contract or the Vendor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof NABARD may terminate the contract and forfeit the said security deposit and recover from the Vendor any loss suffered by NABARD on account of the contract being terminated.

20. This agreement is being executed in duplicate, NABARD shall keep the original and the Vendor shall keep the duplicate.

21. The Vendor shall bear the expenses for stamp duty on this agreement for both the original and the duplicate copy.

22. That the several parts of this contract have been read by the Vendor and fully understood by the Vendor.

IN WITNESS WHEREOF the NABARD and Vendor have set their respective hands to these presents and two duplicates hereof the day and year first herein above written.

IN WITNESS WHEREOF the NABARD has set its hand to these presents through its duly authorized official and the Vendor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

SIGNATURE CLAUSE:

SIGNED AND DELIVERED BY the National Bank for Agriculture and Rural Development by the hand of.....

Signature

Name & Designation

**In the presence of**.....

Signature

Name & Address

Signed and sealed by the vendor by the

Hand of Shri/Smt. ....and duly constituted attorney. If the Vendor signs under its common seal, the signature clause should tally with the sealing clause in the articles of association. If the vendor is signing by the hand of power of attorney, then whether a company or individual to be specified:

Signature of the Vendor

Name of the authorized official Address:

In presence of Shri/Smt. ....

Signature

Name & Address

**Annexure II**  
**Letter of Indemnity and Undertaking**  
(To be submitted by the successful bidder)

To  
The Chief General Manager,  
National Bank for Agriculture and Rural Development  
Kerala Regional Office,  
Punnan Road,  
Statue, Thiruvananthapuram-695001.

Sir

Subject: Letter of Indemnity and Undertaking

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'NABARD') has expressed desire to avail **services for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram** as per this tender and which are hereinafter for brevity sake referred to as Housekeeping services, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the \_\_\_\_\_ (contractor/bidder) hereby declare and certify that we are the rightful owners/ licensees of the said service offered to NABARD and that the sale of the said service to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said \_\_\_\_\_ (contractor/bidder) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infrin CPP Portal end of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.





We, the said \_\_\_\_\_ (contractor/bidder) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, sub-contractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labour Laws including wages, salaries, remuneration, compensation or like.

Yours faithfully

(Name and Designation) of **Authorized Official**

Signature

## PREAMBLE TO SCHEDULE OF QUANTITIES

### **The Tender for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.**

1. Preamble to schedule of quantities form a part of schedule of quantities for contractual purpose and should be studied carefully prior to filling up the schedule of quantities.
2. Schedule of quantities supersedes Technical specifications, General and Particular conditions of Contract in case there are any discrepancies between any of these sections.
3. Items are described to the best possible extent in schedule of quantities. However, should there be any clarifications required about any item, the same should be done by the bidder prior to quoting final rate for a particular item. No claim for any unclear and missing information shall be entertained after opening of the financial bid and also once the contract is awarded.
4. If no rate/amount is mentioned against any of the items in Financial Bid, the same shall be considered to be covered in the quoted items, or the tender may be rejected at the discretion of NABARD.
5. Notes given in the Financial Bid should be read carefully before quoting the rates.
6. All quoted rates shall be inclusive of all taxes including goods and service tax, wages, etc. as per minimum wages Act etc. unless otherwise stated. No other claim whatsoever in this respect shall be entertained.
7. Income Tax, Works Contract Tax or any other Tax as applicable will be deducted from any payment due to the Contractors. The Contractor shall furnish necessary documentary evidence related to PAN and Certificate for Registration under Works Contract Tax/ Goods and Service Tax.

(Name and Designation) of **Authorized Official**  
Signature

### **Penalties**

1. If in the opinion of NABARD the work done by the contractor is not satisfactory, NABARD may decide depending upon the merit of the work to deduct such amount from the bill amount as it may deem fit.
2. Contractor shall vouch safe bonafides, conduct and fidelity of the staff employed by him. Any damage caused willfully or in negligence to the works executed, shall be borne by him. The penalties mentioned in Service Level Agreement (SLA) given in CPP Portal portal shall be applicable.
3. **Forfeiture clause:** In case of negligence/dereliction of duty by contractor's staff, the above contract shall be terminated without giving any notice by the Bank and the security deposit shall be forfeited.
4. Recovery of GST-TDS, income tax, education cess, work contract tax, goods and service tax etc. as applicable & in force shall be deducted from the bill during the currency of the contract.

**I / We accept all the above Terms and Conditions in all respects without any reservation.**

DATE:

PLACE:

Signature of the Bidder

**NAME AND SEAL**



**Annexure II FINANCIAL BID/ BOQ: (To to be filled in CPPP portal only)**

To be filled itemwis in price bid/s in CPPP only. The filled in price bid to be uploaded in the location indicated for the same in CPPP. This is an item rate tender. The Amount quoted shall be firm and shall include all costs, allowances, Transportation, taxes, levies, Works Contract tax and excluding GST (Which should be quoted separately). The rates quoted for each and every item should be self-sustaining and reasonable.

<b>Price Bid for undertaking the Structural repairs and repainting works of the NABARD Kerala Regional Office Building, Thiruvananthapuram.</b>					
<b>SL. NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>QUANTITY (A)</b>	<b>Rate Quoted(B)</b>	<b>AMOUNT (Rs.)</b>
			<b>A</b>	<b>B</b>	<b>C= (A*B)</b>
<b>A) SITE CLEARANCE (Before &amp; After execution of repair Job)</b>					
<b>1</b>	<b>Site Clearance, Removal of rubbish</b>				
	Disposal of moorum/building rubbish/ malba/ similar unserviceable, dismantled or waste material by mechanical transport including loading, transporting, unloading to approved municipal dumping ground 10 km for all lifts, complete as per directions of Officer-in-charge. Note – While quoting the rate disposing the item to be applicable in urban areas having directions for restricted hours for movement/ plying of load carrying motor vehicle of 3.5 cum or more.	Cum	10.50	.....	.....
<b>2</b>	<b>Cupfold Scaffolding</b>				
	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube challies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it	Sqmt	210.00		



	thereafter. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Officer-in-charge. The elevational area of the scaffolding shall be measured for payment purpose .The payment will be made once irrespective of duration of scaffolding. Note: - This item to be used for maintenance work judicially, necessary deduction for scaffolding in the existing item is to be done.				
<b>B) RCC Repair</b>					
3	<b>Unsound Concrete &amp; Chipping of Concrete</b>				
	Chipping of unsound/weak concrete material from slabs, beams, columns etc. with manual Chisel and/ or by standard power driven percussion type or of approved make including tapering of all edges, making square shoulders of cavities including cleaning the exposed concrete surface and reinforcement with wire brushes etc. and disposal of debris for all lead and lifts all complete as per direction of Officer-In-Charge. Average 50mm Thickness is being considered for measurement.	Sqm	108.00	.....	.....
4	<b>Rust Remover, Anti-corrosive &amp; Protective Coating for reinforcement</b>				
	Cleaning of reinforcement from rust from the reinforcing bars to give it a total rust-free steel surface by using alkaline chemical rust remover of approved make with paint brush and removing loose particles after 24 hours of its application with wire brush and thoroughly washing with water and allowing it to dry, all complete as per direction of Officer-In-Charge.	Metre	5147.00	.....	.....
5	<b>Epoxy bonding for Old Concrete &amp; New Concrete bonding</b>				
	Providing, mixing and applying bonding coat of approved adhesive on chipped portion of RCC as per specifications and direction of Officer-In-charge complete in all respect. Epoxy bonding adhesive having coverage 2.20sqm/kg of approved make	Sqm	111.00	.....	.....
6	<b>PMC for Patch Repair</b>				

	Providing, mixing and applying SBR polymer (of approved make @ minimum 2% by wt. of cement used) modified plain/reinforced cement concrete for structural members having minimum characteristic compressive strength [with ordinary portland cement, coarse sand and graded stone aggregate of 10mm maximum size in proportion as per design criteria] with specified average thickness. 50mm thick in Grade M 25 with cement content not less than 330 kg per cum.	Sqm	111.00	.....	.....
7	<b>Plastering</b>				
	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sqmeters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Officer-in-Charge. With cement mortar 1:4 (1 cement : 4 fine sand)	Sqm	111.00	.....	.....
8	<b>Strengthening of Column by Carbon Wrapping</b>				
	Supply and apply a stitched, one directional, <b>high strength FRP fabric</b> or equivalent in single layer on cross girder as per specification after surface preparation by rounding off sharp edges to 25 mm radius and cleaning it properly including thixotropic epoxy based impregnating resin / adhesive Sikadur-330 (IN) or equivalent for low density fabric for base and top coat. Wrapping the CFRP fabric to RCC member at desired orientation using tamping rollers to avoid any air voids etc. and sprinkling sand over it as per direction and satisfaction of Officer-in-charge. CFRP product used shall have minimum requirements: tensile strength (nominal) = 3800N/mm <sup>2</sup> ; tensile E – modulus = 2.3x10 <sup>5</sup> N/mm <sup>2</sup> ; elongation at break (nominal): 1.7% ; fabric design thickness = 0.25 mm. CFRP = 400 GSM	Sqm	22.45	.....	.....
9	<b>Cement-polymer composite coating (CPCC)</b>				

	CPCC is an acrylic based Polymer Modified Cementations Flexible Composite coating system. CPCC, in conjunction with cement, makes-up for the shortcomings of plain cement, particularly its poor adhesion properties, low impact strength, low flexural strength and thin section fragility. CPCC Polymer enhances qualities of cement slurry/ mortar/concrete making them excellent choices for use in new constructions as well as for renovation work.	Sqm	615.00	.....	.....
<b>C) Voids and gape filling if any found during Micro-Concreting/PMC</b>					
10	<b>Drilling &amp; fixing for sealing voids after poring of micro-concrete</b>				
	Providing and inserting 12mm dia galvanised steel/PVC injection nipple in honeycomb area and along crack line including drilling of holes of required diameter (20mm to 30mm) up to depth from 30mm to 80mm at required spacing and making the hole and crack dust free by blowing compressed air, sealing the distance between injection nipple with adhesive chemical of approved make and allow it to cure complete as per direction of Officer-in-charge	Nos.	1820.00	.....	.....
11	<b>Sealing of Voids if found after RCC Jacketing</b>				
	Providing and injecting approved grout in proportion recommended by the manufacturer into cracks/honey-comb area of concrete/ masonry by suitable gun/pump at required pressure including cutting of nipples after curing etc. complete as per directions of Officer-in-Charge. (The payment shall be made on the basis of actual weight of approved grout injected.) Epoxy injection grout in concrete/RCC work of approved make	Kg	552.00	.....	.....

<b>D) Wall Protection</b>					
<b>12</b>	<b>Removal of plaster from wall</b>				
	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	Sqm	312.00	.....	.....
<b>13</b>	<b>Surface Preparation &amp; Pointing of existing brickwork</b>				
	Raking out joints in lime or cement mortar and preparing the surface for re-pointing or replastering, including disposal of rubbish to the dumping ground, all complete as per direction of Officer-in-Charge.	Sqm	312.00	.....	.....
<b>14</b>	<b>Application of priming layer</b>				
	Before application, the surface should be primed with Hydroproof Xtra as follows: 1 part of Hydroproof Xtra : 2 parts of Water : 4 parts of Cement @ coverage of 16-17m <sup>2</sup> for 1L of Hydroproof Xtra. (cement in client's scope)	Sqm	312.00	.....	.....
<b>15</b>	<b>Application of Two component cementitious, elastomeric coating</b>				
	Supplying and applying two coats Two component cementitious, elastomeric coating, The material should be capable to arrest water/seepage from positive & negative side of wall when applied to either side. The material should have declared water resistance from positive side: 50 m head of water tested as (DIN 1048)Pt 5 & from negative side: 30 m head of water (ITM / FTM-181), Static crack accommodation : 0.9 mm, Mixed density : 1950 kg/m <sup>3</sup> , CO diffusion resistance (Taywood method) : > 50. The first coat should be allowed to cure for a minimum of 5 hours at 20°C or 3 hours at 35°C and longer at lower temperatures. Allow to cure the Coating for at least 3 Days. The total coating thickness will be 2mm in 2 coats.	Sqm	312.00	.....	.....





16	<b>Application of Protective Plaster</b>				
	Providing and applying plastering with CM 1:4 admixed with integral waterproofing admixture CONPLAST WL at 125 ml/bag of cement recommended over treated surface at a minimum thickness of 15mm as per site requirement. (cement and sand in client's scope)	Sqm	750.00	.....	.....
17	<b>Application of Protective Primer</b>				
	Distemping with 1st quality acrylic distemper (Ready mix) having VOC content less than 50 grams/ litre of approved brand and manufacture to give an even shade. Old work (one or more coats)	Sqm	750.00	.....	.....
18	<b>Application of Protective Paint</b>				
	Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of required shade. Old work (Two or more coats applied @ 1.43 ltr/ 10 sqm) over existing cement paint surface	Sqm	750.00	.....	.....
19		<b>Subtotal (Sum Sr. No.1 to 18)</b>			.....
20	GST (18 %)	<b>Add, G.S.T @ 18% on (Sr. No.19)</b>			.....
21		<b>Total (Sum Sr. No.19 + Sr. No. 20)</b>			.....
22	<b>Total In Words:</b>				

**Note 1:** - Rates shall be quoted as “**Total Cost per item of repair**” on item rate basis and must be inclusive of service charges/contactors profit. GST will be paid as per the prevalent GST rates.

**Note 2:** - The basic rate means the market price of the material. The contractor has to submit the bill of authorised dealer from whom procurement of material is done by the contractor in respect of items for the basic rate has been mentioned in the Price Bid. The permissible variation in basic rate will be 5% in the mentioned value beyond that necessary deduction/extra payment will be made to contractor as applicable.

**Note 3:** - No change shall be allowed in this table.

**Note 4:** - The tenderers should visit work site and assess site conditions and scope of work before quoting the rates.

**Note 5:**- Rates are to be quoted inclusive of all prevailing taxes like GST, etc as per scope of the work and after visiting the site.

**Note 7:** - The contractor has to quote for all the items of the tender. Incomplete tenders and tenders without EMD will be rejected.

**Date:**

**Signature of the Bidder with seal**

**Place:**

**KYC: Details of Bank Account**

1.	Name of the Vendor/Firm	
2.	Name of the Account Holder	
3.	Address of the Vendor/Firm	
4.	Name of the Bank, Branch and Address	
5.	Bank Code and Branch Code	
6.	IFS Code of the Bank Branch	
7.	Type of Account (Saving/Current/Cash Credit)	
8.	Account Number	

**Note: Please also enclose a CANCELLED CHEQUE in respect of above account number.**

**Signature of the Bidder with seal and date:**