

NABARD Infrastructure Development Assistance (NIDA)

Submission of Detailed Project Report (DPR)

The Detailed Project Report (DPR) is the starting document required to be submitted by the borrower. Most DPRs received for RIDF projects focus on technical details of project only. Under NIDA, it will be critical to also have a detailed business plan that indicates the financial viability of the project and borrower. In addition, multiple other documents are required to support the DPR. A typical DPR should contain

- Details of the borrower, including company background, shareholding pattern, existing bankers etc.
- Details of management team (Executive team and board of directors with qualification and experience)
- Sector background and rationale for project
- Project description and scope
- Project cost and financial structuring
- Project phasing and timelines
- Project operation and maintenance planning
- Sales and marketing plan
- Procurement plan for raw materials/ inputs etc
- Technical specifications of project, including drawings (if applicable)
- Project financial viability and sustainability including
 - Detailed business plan, with investment and operating cost estimates
 - Details of loan sought, and security/ collateral offered
 - Cash flow estimates for debt service
 - Sources of funds/ means of financing
- Information on existing business (apart from new project proposed)
 - Description of existing business
 - Market size and market share, customer segments, product/ service sold by borrower
 - Business plan for existing business (revenues, operating expenses projected for tenure of loan)

- Potential loan requirements for existing business (additional loans impact capacity to repay NIDA loan)

In addition, the following documents should also be submitted by the borrower, along with the DPR

- Latest audited balance sheet for 3 years¹
- Latest audited P&L statement for 3 years¹
- Latest schedules to balance sheet and P&L, auditor's notes and annexures to balance sheet and P&L for 3 years¹
- Latest Income tax returns for 3 years
- Details of all outstanding loans, as well as loans recently closed
- Amount outstanding
- Repayment schedule
- Attached security/ collateral
- Sources of funds/ plan of repayment of existing debt
- Terms and conditions of loan
- No due certificate from existing bankers, non-encumbrance certificate on collateral/security proposed, and report on conduct of account
- Copy of approval documents including MoEF clearance, Forest Department clearance, Pollution Control Board clearance, Water allocation, Chimney height clearance from AAI etc. (as required)
- Copy of land purchase agreement, approved resettlement and rehabilitation programme (if applicable)
- Copy of contracts for engineering, procurement, construction, civil works etc. awarded by the borrower
- Title deeds for all collateral and security proposed
- Lender's Engineer (LE) technical due diligence report (appointment of LE is done on terms mutually agreed by lender and borrower)
- Appointment of Lender's Legal Counsel (LLC) and Lender's Insurance agent, and receipt of LLC's due diligence report on enforceability of all transaction documents including contract copies, financing documents, project documents, land title deeds, security and collateral documents etc. (Note: A search must be conducted on the land title clearance, preferably over a 33 year period)

- Relevant agreements specific to the sector (eg. agreement with FCI for storage warehouse rentals; for power sector, MoU with State Govts, bulk power transmission).

Where to submit the proposal

The proposal to be submitted to the Chief General Manager of respective Regional Office of the State.