

Pre bid clarification for Annual Maintenance Contract for Providing Housekeeping Services for NABARD, Haryana Regional Office Premises and 70 nos. NABARD Officers Flats in Modern Housing Complex (MHC), Manimajra, Chandigarh

Pre-Bid meeting of the captioned tender was held at 11.30 Hours on 26 February, 2024 in the mini conference hall. Representative of 01 Firm, namely M/s Brightway was present in the pre-bid meeting through offline mode. We have explained the scope of work mentioned in the price bid.

During the discussions, there were some queries on Pre-contract integrity pact, exemption of EMD, Bonus, Customised bid, stamp paper for agreement, issue of work order, conveyance charges for travelling to Manimajra by housekeeping staff and consumables for machines to be provided by agency. The clarification on each query is tabulated as under:

S. No.	Details of the Query	NABARD's Clarification
1	EMD payment	EMD is exempted for registered Micro and Small Enterprises for this category only. The agency has to upload the UDYAM certificate in this regard.
2	Pre- integrity pact	Pre-integrity pact is to be submitted along with tender submission on the stamp paper of Rs. 200/-which shall not be older than six months
3	Customised bid	The tender is to uploaded on GEM under the category of "Customised bid" instead of Manpower on minimum wages.
4	Issue of work order	The work order will be issued through GEM and also by NABARD with requisite terms and conditions.
5	Conveyance charges for housekeeping staff for local travelling to Manimajra from office etc.	Bank will not pay for local conveyance of housekeeping staff to Manimajra. The necessary expenses shall be included in the "other charges" head of price bid.
6	Consumables for machines viz. vacuum cleaner/floor cleaning machine	The agency may incorporate the cost of consumables for these machines into price bid.
7	Bonus	Contractors shall, wherever applicable, pay Bonus at Govt. approved rate (prevailing rate @ 8.33% of Minimum Wages) to the eligible contract workers and the same is payable to contractor on reimbursement basis on production of proof of payment. However, Bonus will not be included in Price Bid for bid evaluation purpose
8	Process of submission of price bid and total tender amount to be quoted as gross amount of bid.	We have given price bid as an excel file on GEM portal. The agency must fill all rows and calculate the total amount by summing up Col. D& E of the price bid. The total amount (calculated in this way) must be mentioned as gross value of the price bid on GEM portal. The bidder has to take printout of excel file and same has to be uploaded on GEM portal in Price bid section with stamp and signature.

This clarification will be part of tender and shall be submitted along with technical bid.