



एनबी.जम्मू/ डी पी एस पी/42545/2024-25  
NB. JAMMU/DPSP/42545 /2024-25

30 अगस्त 2024  
30 August 2024  
मेसर्स/ M/s

निविदा आमंत्रित करने की सूचना/ NOTICE INVITING TENDER

महोदय/ Dear Sir

**नाबार्ड ग्राम आवासीय परिसर, छत्री रामा, जम्मू 180015 में स्टाफ क्वार्टर के नवीनीकरण के लिए निविदा/ Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**

नेशनल बैंक फॉर एग्रीकल्चर एंड रूरल डेवलपमेंट (नाबार्ड), जम्मू क्षेत्रीय कार्यालय के नाबार्ड ग्राम आवासीय परिसर, छत्री रामा, जम्मू 180015 में स्टाफ क्वार्टर के नवीनीकरण के लिए निविदा देने का इरादा रखता है। इसके लिए, सीपीपी के तहत दो चरण की बोली प्रक्रिया शुरू की जाएगी। पोर्टल यानी तकनीकी पहलुओं के संबंध में तकनीकी योग्यता और प्रतिस्पर्धी दरों का पालन किया जा रहा है। बोलीदाताओं को वैध डिजिटल हस्ताक्षर प्रमाणपत्रों का उपयोग करके सीपीपी पोर्टल पर इलेक्ट्रॉनिक रूप से अपनी बोलियों की सॉफ्ट प्रतियां जमा करने की आवश्यकता होती है। निविदा दस्तावेज हमारी वेबसाइट [www.nabard.org](http://www.nabard.org) से **30 अगस्त 2024** से निविदा कॉलम के तहत डाउनलोड किए जा सकते हैं। केवल सीपीपी पोर्टल पर पंजीकृत ठेकेदार ही आवेदन कर सकते हैं। सीपीपी पोर्टल पर ऑनलाइन बोलियां जमा करने के लिए उपयोगी अधिक जानकारी यहां प्राप्त की जा सकती है: <https://eprocure.gov.in/eprocure/app>

National Bank for Agriculture and Rural Development (NABARD), Jammu & Kashmir Regional Office intends to award the **Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**. For this, a two stage-bidding process under CPP Portal i.e. Technical Qualification with respect to Technical aspects, and Competitive Rates is being followed. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. Tender documents can also be downloaded from our website [www.nabard.org](http://www.nabard.org) under the tender column from **30 August 2024**. Contractors registered on CPP Portal may only apply. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

2. राष्ट्रीय कृषि और ग्रामीण विकास बैंक (नाबार्ड) का जम्मू एवं कश्मीर क्षेत्रीय कार्यालय रेल्वे रोड , रेल हैड कॉम्प्लेक्स , जम्मू – 180012 में है। प्रदान की जाने वाली आवश्यक सेवाओं का विस्तृत विवरण निविदा में अलग से दिया गया है। बोलीदाताओं को सलाह दी जाती है कि वे दरें उद्धृत करने से पहले निविदा दस्तावेजों को ध्यान से पढ़ लें। बोलीदाताओं को साइट पर जाने, मौजूदा स्थितियों का सर्वेक्षण करने की सलाह दी जाती है ताकि वे किए जाने वाले कार्यों की प्रकृति और दायरे से परिचित हो सकें और अपनी दरें उद्धृत करने से पहले नाबार्ड से सभी आवश्यक स्पष्टीकरण प्राप्त कर लें।

National Bank for Agriculture and Rural Development (NABARD) has its Jammu & Kashmir Regional Office at Railway Road, Railhead Complex, Jammu-180012

. The detailed description of required services to be provided are detailed separately in the tender. Bidders are advised to go through the tender documents carefully before quoting the rates. *The Bidders are advised to visit the site, conduct survey of the existing conditions so*





as to familiarize themselves with the nature and scope of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates.

3. निविदाएं सीपीपी पोर्टल पर ही लागू की जाएंगी। निविदा के भाग-I (तकनीकी योग्यता बोली) में तकनीकी योग्यता बोली के साथ-साथ नाबार्ड को ऑनलाइन ईएमडी जमा करने का प्रमाण और निर्धारित निविदा दस्तावेज में नियम और शर्तें शामिल होंगी। निविदा के भाग- II में सीपीपी पोर्टल में निर्धारित प्रारूप में केवल वित्तीय बोली शामिल होगी। वित्तीय बोली में कोई अन्य नियम एवं शर्तें नहीं होनी चाहिए। यदि निविदा दस्तावेज में कोई नियम और शर्तें निर्धारित की गई हैं, तो निविदा को सरसरी तौर पर अस्वीकार कर दिया जाएगा।

Tenders will be applied on CPP Portal only. The PART-I (Technical Qualification Bid) of the tender shall contain Technical Qualification bid, along with proof of having submitted EMD to online to NABARD, and terms & conditions in prescribed tender document. **The PART- II of the tenders shall contain only the financial bid in the prescribed format in CPP Portal.** No other terms & conditions should be there in the financial bid. If any terms & Conditions are stipulated in the tender document, the tender shall summarily be rejected.

4. निविदा का भाग-I (तकनीकी योग्यता बोली) सीपीपीपी प्रक्रिया के अनुसार सबसे पहले **24 सितम्बर 2024** को खोला जाएगा। तकनीकी योग्यता बोली/निविदा के आधार पर, पात्र बोलीदाताओं की प्रतिस्पर्धी दरों के लिए वित्तीय बोलियां (भाग- II) केवल खोली/विचार की जाएंगी।

The PART-I (Technical Qualification Bid) of the tender shall be opened first on **24 September 2024** as per CPPP procedure. Based on the Technical Qualification bid/ tender, the financial bids (Part-II) for competitive rates of eligible bidders will only be opened/considered.

5. नाबार्ड किसी भी निविदा को पूरी तरह से या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है और नाबार्ड की ओर से सबसे कम (एल 1) या किसी भी निविदा को स्वीकार करना बाध्यकारी नहीं है।

NABARD reserves the right to accept or reject any tender, in whole or in part and it is not binding on the part of the NABARD to accept the lowest (L1) or any tender.

6. ऐसी निविदाएं, जो नाबार्ड की सभी या किसी भी शर्त को पूरा नहीं करती हैं या किसी भी संबंध में अपूर्ण हैं और नाबार्ड द्वारा निर्दिष्ट शर्तों के अलावा बोलीदाता की अपनी शर्तों वाली निविदाएं अस्वीकार कर दी जाएंगी। बोली पूर्व बैठक **06.09.2024** को **11:30 am** नाबार्ड ग्राम आवासीय परिसर, छत्री रामा, जम्मू 180015

पर आयोजित की जाएगी।

Tenders, which do not fulfil all or any of the NABARD's conditions or are incomplete in any respect and tenders with the Bidder's own conditions other than those specified by NABARD, are liable to be rejected. Pre bid meeting will be held on **06 September 2024** at **11:30 am** at **NABARD Gram Residential Complex,**



### **Channi Rama, Jammu- 180015.**

7. निविदा दस्तावेजों में कोई विसंगतियां, चूक, अस्पष्टता, यदि कोई हो, या उनके अर्थ के बारे में कोई संदेह, "मुख्य महाप्रबंधक, राष्ट्रीय कृषि और ग्रामीण विकास बैंक, जम्मू एवं कश्मीर क्षेत्रीय कार्यालय रेल्वे रोड , रेल हैड कॉम्प्लेक्स , जम्मू – 180012 " को लिखित रूप में सूचित किया जाना चाहिए, जो इसकी समीक्षा करेंगे और मांगी गई जानकारी यदि स्पष्ट रूप से इंगित या निर्दिष्ट नहीं है, तो मांगी गई जानकारी की समीक्षा करेंगे। नाबार्ड उन सभी बोलीदाताओं को स्पष्टीकरण जारी करेगा जो अनुबंध दस्तावेज का हिस्सा बन जाएंगे। निविदा प्रस्तुत करने की तारीख से तीन कार्य दिवसों से पहले निविदा दस्तावेजों में विसंगतियों, चूक, अस्पष्टता या उनके अर्थ के बारे में किसी भी संदेह को नाबार्ड के ध्यान में नहीं लाया जाता है तो नाबार्ड जिम्मेदार नहीं होगा. बोली लगाने वाले का केरल में पंजीकृत कार्यालय होना चाहिए।

Any discrepancies, omissions, ambiguities in the Tender Documents, if any, or any doubt as to their meaning should be reported in writing to the "The Chief General Manager, National Bank for Agriculture and Rural Development, Jammu & Kashmir Regional Office, Railway Road, Railhead Complex, Jammu-180012" who will review the same and information sought if not clearly indicated or specified, NABARD will issue clarifications to all the Bidders which will become part of the Contract Document. NABARD will not be responsible if the discrepancies, omissions, ambiguities in the Tender Documents or any doubts as to their meaning are not brought to the notice of NABARD before three working days prior to the date of submission of the Tender. **The bidder must have registered office in Jammu.**

8. बोलीदाता को **₹60,000/- (साठ हज़ार रुपये मात्र)** की बयाना राशि (ईएमडी) नीचे दिए गए खाते में नाबार्ड को ऑनलाइन क्रेडिट द्वारा जमा करनी होगी, और इसकी प्रतिपूर्ति की जाएगी नाबार्ड द्वारा असफल बोलीदाताओं को निविदा दिए जाने के 30 दिनों के भीतर। एमएसएअगस्त विक्रेताओं को ईएमडी के भुगतान से छूट दी गई है। ऑनलाइन भुगतान प्रमाण सीपीपी पोर्टल पर अपलोड करना होगा।

The Bidder shall deposit Earnest Money Deposit (EMD) amounting to **₹60,000/- (Rupees Sixty Thousand Only)**, by online credit to NABARD in the below account, and the same will be reimbursed to the unsuccessful bidders by NABARD within 30 days of declaration of result of first stage, i.e. technical evaluation. MSME vendors are exempted from payment of EMD. The online payment proof has to be uploaded in CPP Portal.

Name of Account	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
Bank Name	NABARD
Branch Name	HEAD OFFICE MUMBAI
IFSC Code	NBRD0000002
Account Number	NABADMN30

9. निविदा दस्तावेज़ का हिस्सा बनेगी। इस निविदा दस्तावेज़ के नियमों/प्रावधानों और सीपीपी पोर्टल

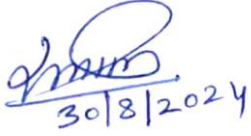




के नियमों/प्रावधानों के बीच विरोधाभास की स्थिति में, हमारे निविदा दस्तावेज़ में दिए गए नियमों/प्रावधानों को प्राथमिकता दी जाएगी। बोलीदाताओं को निविदा के सभी प्रासंगिक दस्तावेजों पर हस्ताक्षर करने और अतिरिक्त विवरण लिंक में सीपीपी पोर्टल पर अपलोड करने की आवश्यकता है।

This Notice Inviting Tender (NIT) shall also form part of the Tender Document. In case of contradiction between the rules / provisions of this tender document and those of CPP portal, preference shall be given to the rules / provisions given in our tender document. The bidders are required to sign all the relevant documents of the tender and upload in the CPP portal in additional details link.

भवदीय/Yours Faithfully,



30/8/2024

**(रतन लाल /Rattan Lal)**

**उप महाप्रबंधक/ Deputy General Manager**





## FORM OF TENDER

### Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015

Please Note: Works/Work here and elsewhere in the tender shall mean **Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**

The Chief General Manager,  
National Bank for Agriculture and Rural Development,  
Jammu & Kashmir Regional Office,  
Railway Road, Railhead Complex  
Jammu-180012.

Dear Sir

1. Should this tender be accepted, I/We hereby agree to abide by and fulfil the terms and provisions of the said conditions of the Contract Agreement annexed thereto.

2. Our Bankers are: (i.)

(ii.)

3. Address of the firm :

Tel. No:

Fax:

Email:

Mobile No(s):

i) \_\_\_\_\_ ii) \_\_\_\_\_

Name of the person(s) authorised to sign the contract

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

4. Name of the partner(s) of the firm authorised to sign the contract

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

5. The names of the Partners/Directors of our firm area

i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

6. I / We have examined and understood the Scope of Works and Schedule of Quantities and Terms and Conditions relating to the Tender for the said works after having obtained the tender invited by you.

7. I / We have visited the site, examined the site of works specified in the Tender Document and acquired the requisite information relating thereto as affecting the Tender.

8. I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the rates quoted by me / us in the attached Financial Bid in all respects as per the Terms & Conditions and Scope of Works described in the Tender Document and the Annexures containing Terms and Conditions.

9. I / We agree to pay all Government (Central and State) Taxes such as trade tax, Excise Duty, Octroi, GST, Income etc. as applicable and other taxes prevailing from time to time and the rates quoted by us in the tender are inclusive of the same.

10. The rates quoted by me / us are firm and shall not be subjected to variations on account of fluctuation in the market rates or any other reasons whatsoever during currency of the contract period (i.e. up to 31st March 2026) except only if the minimum wages are revised and contract rates are lower than the revised minimum wage rates or change of GST.

11. I / We have already executed pre-bid pre-contract Integrity Pact as per the proforma given in the tender document (as per relevant stamp act of the state).



i) \_\_\_\_\_ ii) \_\_\_\_\_

iii) \_\_\_\_\_

**NAME OF THE PERSON(S) AUTHORISED TO SIGN  
AND SUBMIT THE TENDER**

Documentary proof in respect of Letter of Authority / Power of Attorney enclosed along with the Tender.

**YOURS FAITHFULLY**

**(SIGNATURE OF THE BIDDER WITH SEAL)**

**NAME AND ADDRESS OF THE BIDDER  
AND SEAL**

**DATE:**

**PLACE:**

## PRE-CONTRACT INTEGRITY PACT

**(To be submitted on ₹ 200 Stamp Paper only on first page and remaining document on normal A4 size pages duly signed by the bidder. Tenders without Pre-Contract Integrity Pact on ₹200 stamp paper shall be rejected out rightly.)**

*The pre Contract integrity pact soft copy is to be uploaded on the web site & hard copy is to be submitted to NABARD Jammu & Kashmir Regional Office, Railway Road, Railhead Complex, Jammu-180012*

### Between

National Bank for Agriculture and Rural Development (NABARD) hereinafter referred to as “The Principal”

### And

..... hereinafter referred to as “The Bidder/Contractor”

### Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for **“Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**

The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

### **Section 1 – Commitments of the Principal**

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c. The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.



## Section 2 – Commitments of the Bidder(s)/Contractor(s)

(1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution: Notice Inviting **“Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015.”**

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal’s employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

(2) The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

## Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s) /Contractor(s) from the tender process.

## Section 4 – Compensation for Damages

(1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.

(2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 – Previous transgression**

(1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process. Notice Inviting **“Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**

(2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

### **Section 6 – Equal treatment of all Bidders / Contractors/ Subcontractors**

(1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.

(2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors

(3) The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

### **Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

### **Section 8 – Independent External Monitor**

(1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement. The Independent External Monitor appointed for NABARD is: Note: The Name & address of the Independent External Monitor (IEM) for J&K RO is Dr. Sanjay Kumar Panda, IAS (Retd) 515, Ward No.3, Sideshwar Sahi Cuttack City, Cuttack district, Odisha 753008 Email Id: sanjaypandaias@gmail.com Mobile: 8527661800

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.

(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The monitor is under contractual obligation to treat the information and documents of the Bidder(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also

signed declarations on 'Non-disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case. Notice Inviting **"Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015."**

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Principal and request the CPP Portal to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.

### **Section 9 – Pact Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

### **Section 10 – Other provisions**

(1) This agreement is subject of Indian Law, Place of performance and jurisdiction is the Head Office of the Principal, i.e. Mumbai.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.



(6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

\_\_\_\_\_  
(For & On behalf of the Principal)

\_\_\_\_\_  
(For & on behalf of the Bidder/Contractor)

(Office Seal)

(Office Seal)

Place \_\_\_\_\_

Date \_\_\_\_\_

Witness 1: (Name & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness 2: (Name & Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Place:

(SIGNATURE OF THE TENDERER)

Name:

Date:

Seal:

**INSTRUCTIONS TO THE BIDDERS FOR FURNISHING INFORMATION AS  
A PART OF PRE-TENDER QUALIFICATIONS ELIGIBILITY CRITERIA**

1. The work involved is **“Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**
2. Scope of work and services/repairs to be provided are indicated in the **“SPECIAL TERMS AND CONDITIONS – Scope of Work (Part A)” and “Scope of work (Part B) – Illustrative”** of this tender. *The Bidders are advised to visit all the sites, conduct survey of the existing arrangements to familiarize themselves with the nature of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates.*
3. The contractors should have experience of similar works during the last **7 years** (ending 31.03.2024) and who fulfill the following criteria are eligible to tender: -
  - a) Should have carried out **minimum 1 similar work** with Govt/PSUs during last 3 years (ending 31.03.2024) with contract value (costing individually) not less than **₹23.91 lakh**  
OR
  - b) Should have carried out **minimum 2 similar works** with Govt/PSUs during last 3 years (ending 31.03.2024) with contract value (costing individually) not less than **₹14.94 lakh**  
OR
  - c) Should have carried out **minimum 3 similar works** with Govt/PSUs during last 3 years (ending 31.03.2024) with annual contract value (costing individually) not less than **₹11.95 lakh**
  - d) The Bidders should have average **Annual Turnover of ₹8.97 lakh** each year during the **last three years** ending 31 March 2024 supported by audited balance sheet or a registered Chartered Accountant certified statement of accounts.
  - e) The Bidders should have applicable registrations (PAN, TIN, TAN, GST, ESI, EPF, PSARA etc.) supported with documentary evidence and licenses, permissions, approvals issued by appropriate authorities such as Labour enforcement and other statutory authorities, wherever applicable and furnish copies of the same with tender (with the Pre-Qualifying Bid). Agency should have a valid license/registration as per GOI instructions or from any other competent authority to operate a manpower agency in the Union Territory of Jammu & Kashmir and similarly registration with appropriate competent authority. Bidders to note that copies of licenses and registration are to be submitted with the Pre- Qualifying bid i.e. Part I. Tenders without required documents will be summarily rejected.



- f) Quoted rates should be workable, reasonable and should include all applicable taxes, incidental and all overheads and profits. The Tenderer will furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
- g) **Bidders may be from PAN India.** Bidders are requested to submit the following documents in **PART - I** (Technical bid) for examining their qualification/suitability. Opening of **PART - II** (Financial Bid) will be subject to satisfying the prescribed eligibility criteria: -
- h) Copies of Work Orders and Satisfactory Service/work Certificates from clients for executing similar works for Central/State Government offices/Public Sector Undertakings/Public Sector Banks/Autonomous Bodies, etc. **during the last seven years.** “Similar Works” means experience in executing structural repair works in similar Government / PSUs / Public Sector Banks / Autonomous Bodies, etc. **having registered office or such similar setup in India.**
- i) IT returns of last three consecutive financial years – 2021-22, 2022-23 & 2023-24.
- j) References of clients / particulars of bankers, specifying their names and contact numbers (landline and mobile) and names of the contact executives / officials.
4. Intending Bidders are required to submit their full bio-data giving details about their organisation, experience, personnel in their organisation, spare capacity, competence and adequate evidence of their financial standing, etc. in the enclosed statement which will be kept confidential.
5. The Contractor should arrange to obtain necessary insurance cover i.e. (i) Workmen Compensation policy and (ii) **Contractors All Risk Policy (CAR policy) for his Labour/employees** at his cost and should be responsible for the safety of persons employed by him. The original Insurance Policy should be submitted to NABARD immediately after award of work. The CAR policies are required to be at least for 1.25 times of the contract value.
6. While deciding upon the selection of contractors, emphasis will be laid on the ability and competence of Bidders to undertake quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items.
7. If required, the Bank will obtain reports on past performance of the Bidder from his clients and bankers and evaluate the said reports before opening of the PART-II (Financial Bid) of the tenders. If any Bidder is not found to possess the required eligibility for participating in the tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found not satisfactory, the Bank reserves the right to reject his offer even after qualifying the PART-I (Technical Qualification Bid) of the tender and PART-II of the tender will be



rejected. The Bank is not bound to assign any reason for rejecting the tender.

8. After scrutiny of Part-I (Technical Qualification Bid), if any of the Bidders is found not satisfying the required eligibility criteria, the tender submitted by him will not be processed further and will be rejected.
9. Applications containing false and/or inadequate information are liable for rejection.
10. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall only include those works which individually cost not less than the specified amount.

Clarifications, if any required, may be obtained from National Bank for Agriculture and Rural Development, Jammu & Kashmir Regional Office, Railway Road, Railhead Complex, Jammu-180012.

**I/We have read and understood the instructions contained herein above and are acceptable to us.**

Date:

Place:

**Address**

Signature of the Bidder with seal

### INSTRUCTIONS TO THE BIDDER

1. All the pages of the Tender Document shall be signed by the Bidder.
2. NABARD takes no responsibility for delay / loss in non-receipt of Tender Documents.
3. Earnest Money Deposit (EMD) amount of **₹60,000/- (Rupees Sixty Thousand Only)**, is to be remitted online to NABARD in the below account and the same will be reimbursed to the unsuccessful bidders by NABARD within 30 days of declaration of result of first stage, i.e. technical evaluation. MSME vendors are exempted from payment of EMD. The online payment proof has to be uploaded in CPP Portal.

Name of Account	NATIONAL BANK FOR AGRICULTURE AND RURAL DEVELOPMENT
Bank Name	NABARD
Branch Name	HEAD OFFICE MUMBAI
IFSC Code	NBRD0000002
Account Number	NABADMN30

4. **“Performance Security/Initial Security Deposit” (ISD) of 2% of accepted value of the tender** (annual charges) shall be directly credited to our current account (details given above) by the successful Bidder within 15 days of intimation to him of acceptance of tender. The security will be liable to be forfeited in case the contractor commits any breach of any terms and conditions of the Contract or fails to complete the work. This forfeiture is independent of the liquidated damages provided for in the Contract.
5. Performance Security/ISD shall remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the successful bidder, including warranty obligations. However, the Security is liable to be forfeited in case the vendor/contractor commits breach of any of the terms and conditions of the contract or fails to complete the work or deliver the goods/services.. No interest will be paid on the performance security amount.
6. **EMD shall be refunded to the successful bidder on receipt of Performance Security (or Bank Guarantee) in full.** In case the vendor desires the bid security/EMD to be adjusted against the Performance Security, the Performance Security or Bank Guarantee for the balance amount shall be obtained.
7. Retention Money at the rate of 5% (as per Construction Department Guidelines) shall be recovered from each on-account bill till the total recovery amounts to the figure stipulated in the tender document at the time of invitation of tender. This sum is arrived at after adjusting the amount of EMD/ISD. The EMD/ISD together with RMD will constitute Security Deposit. While determining the RMD, the EMD/ISD already with the Bank shall be



taken into account.

8. The Tender / Quotation shall be submitted as per procedure of CPP Portal as PART-I (Pre- qualification Bid) and PART-II (Financial Bid) as the case may be, should be submitted in the CPP Portal.
9. Bids submitted by unauthorized agents and FAX / Posts shall not be entertained.
10. Bidders are advised to visit the site at their cost, conduct survey of existing conditions so as to familiarize themselves with the site conditions, nature of works etc. and get all clarifications as necessary from NABARD before quoting the rates.
11. If last date of receipt of Tender / Quotation and opening date is a holiday, then submission and opening of Tenders / Quotations shall be shifted to next working day without any change of time and venue.
12. The Bidders should quote their rates strictly adhering to Terms and Conditions stipulated in the Tender Document. Unsolicited correspondence after opening of the Tender shall not be entertained. Conditional / Deviational Tenders may be rejected without making any reference to the Bidders.
- 13. No Bidder will be allowed to withdraw his Tender during the validity period. Subletting of the Contract is not permitted. In case any Bidder withdraws his/her tender during the validity period or is subsequently found to have sublet the same, the EMD amount received from such Bidders shall be forfeited.**
14. Rates should be filled in the Tender neatly and as far as possible, no correction shall be made. The rates quoted should be written legibly in words and figures. If on check, differences are observed between the rates given by the Contractor in words and figures or in the amount worked out by him, in such case the amount given in words will be considered final.
- 15. Quantity and design change/deviation shall be at the sole discretion of NABARD.**
- 16. Any extra work shall be done at the market rate.**
17. Notwithstanding anything stated above, NABARD reserves the right to assess the Bidders capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NABARD.

**DECLARATION BY THE BIDDER**

1. I/we hereby declare that I/we have read and understood the General instructions, General conditions of Contract, detailed specifications and the conditions of work, etc. and hereby agree to abide by them.
2. I/we hereby confirm that the tender shall remain in force and valid for acceptance for a period of not less than 90 (ninety) days from the date of opening of the financial bid.
3. I/we also note that any additions, clarifications, etc. which we would like to bring to your attention are put in a separate sealed covering letter. I/we have ensured that only relevant entries asked for are made in the tender documents. Entries other than the relevant entry shall make the tender invalid.
4. I/we hereby confirm we will abide by the minimum wages Act as per Govt. orders revised from time to time.

DATE :

SEAL & SIGNATURE OF THE BIDDER

PLACE:

**GENERAL INSTRUCTIONS TO THE CONTRACTORS**  
**AND GENERAL CONDITIONS OF CONTRACT**

1. Bidders are advised to visit the site and thoroughly understand the nature and scope of the works and be familiar with the site conditions before quoting. The Tender is strictly on Item Rate basis.
2. All the pages of the Tender Document shall be signed by the Tenderer.
3. NABARD takes no responsibility for delay / loss in post or non-receipt of Tender Documents.
4. Tenders submitted by unauthorized agents and FAX / Telex / Telegraphic bids shall not be entertained / considered.
5. Rates quoted should be workable and reasonable and should include the following
  - a) The quantities indicated in the Bill of Quantities (BOQ) are only tentative and shall be executed only at the sole discretion of NABARD. There could be a variation of quantities @ 20%( above or below the advertised quantities)
  - b) Incidental and all overheads and profits.
  - c) Item rate quoted should be inclusive of service charge/contractors profit and taxes. Under any circumstances, no price escalation whatsoever shall be entertained during the contract period except revision in taxes.
  - d) Cost of Tools and Machinery
  - e) The contractor would be required to furnish rate analysis for scrutiny when called for, by NABARD.
6. Payment will be made only after completion of the works and based on bill submitted by the contractor and certified by the Bank Officer and Consultant for the work to the effect that the services are provided or work executed as per the contract agreement. The contractor can claim **intermittent bill for a minimum of 10.00 lakh** after completion of the specific item of work. The Contractor must get the Signature of the officer incharge of the site after completion of respective work and should submit all these with the bill.
7. **The period of completion of work shall be 90 days from the date of acceptance of the contract by the successful bidder.**
8. Materials used should conform to relevant National/ International Codes.
9. GST-TDS, Income Tax, Goods and Service Tax and other taxes as applicable, will be deducted from total payment due to the Contractors.
10. Specifications and Method of Measurements shall be followed as applicable. However, in the absence of the same and / or in case of any discrepancy, the decision of NABARD will be final.

11. NABARD will not be under any liability to pay any compensation to the persons deployed by the contractor if they sustain any injury etc., while discharging the duties in the said premises. The contractor shall get them insured against any liability or any accident at its own cost. The Contractor should arrange to obtain necessary insurance cover for his employees at his cost and should be responsible for the safety of persons employed by him. The Contractor shall be fully responsible and shall compensate NABARD in the event of any damage to person or material, injury /damage or death as the case may be, caused directly or indirectly due to the negligence of the Contractor or his agents and / or his employees or workforce.
12. The Contractor or his authorized representative should visit the site regularly and if necessary meet NABARD's Officer with prior appointment for any clarifications and to receive instructions, take measurements, etc. at the site. A measurement book to be maintained at site & the bill will be cleared based on the entries of the same. A site register will also be maintained recording the progress of the work.
13. Any damages caused to the building / premises during the execution of the work shall be made good by the Contractor and if necessary, through suitable Insurance cover at his cost.
- 14. The contractor shall deploy such minimum number of qualified and experienced labour/workmen as required for completing the work within the stipulated dead line to ensure that the work is attended in time as per the scope of work of the tender, to the satisfaction of NABARD.**
15. All the Standard Conditions of the Contract shall be binding on the parties as per Indian Contract Act and other prevailing Rules.
16. The contractor shall pay the personnel deployed in NABARD, their wages in accordance with the minimum Wages Act, 1948 on a monthly basis. The contractor shall also make PF contribution, ESI contribution and or any other statutory contribution in respect of the personnel deployed in NABARD. Tenders/bids not complying with the minimum wages payment will be rejected.
17. The contractor shall, for all intents and purposes, be the "Employer" within the meaning of different Labour Legislations in respect of skilled and unskilled personnel so employed and deployed in NABARD and the manpower so employed and deployed in NABARD shall remain under the overall control and supervision of the contractor. The persons deployed by the contractor in NABARD shall not have claims of Master and Servant relationship (implicitly or explicitly) between him/her/them and NABARD nor have any principal and agent relationship with or against the NABARD. The contractor's personnel shall not claim any benefit/ compensation/absorption /regularization of services under the provision of the Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act, 1970 or any other act related thereto.

18. The Contractor shall comply with the provisions of Contract Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act, 1948 and all other Labour Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. NABARD shall not be responsible in any manner in the event of non-compliance with various labour laws in force by the contractor and the onus of compliance lies solely with the contractor. The contractor is advised to maintain attendance register of his staff employed at sites and wage register for payment (at least minimum wages as per Centre Govt.) with all records up to date as per the labour regulations. The contractor may be asked to submit the monthly payment records to the staff employed by him. The contractor is advised to ensure that the payment is regularly credited to the bank account of the individual staff employed within the time schedule of Labour laws and pay slips for respective payments are duly issued regularly.
19. The contractor should ensure payments to the employed personnel/ Labour as per latest Minimum Wages Act and payment of bonus in terms of Bonus Act, 1965.
20. The Contractor should be responsible to fulfil all the obligations in connection with the workers employed by the Contractor for the purpose of the Contract and all the Statutory and other liabilities, if any, including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc. in connection therewith shall be on the Contractor's account and payable by the Contractor.
21. The Contractor should obtain necessary permission that may be required for the purpose of this Contract from such authorities as may be prescribed by Law from time to time.
22. The Contractor or his authorized representative should visit the site frequently as required by NABARD and meet Officials for any clarifications and to receive instructions.
23. The Contractor shall have whole/ sole responsibility for any damage / loss of life and property of NABARD on the part of any employee engaged by the Contractor resulting in any loss to NABARD or any of its clients. The contractor shall fully compensate NABARD for such damage/loss. The decision of NABARD in this regard shall be final and binding.
24. Any act of indiscipline / misconduct / theft / pilferage on the part of any employee engaged by the Contractor resulting in any loss to NABARD or any of its clients in kind or cash will be viewed seriously and NABARD will have the right to claim damages or levy fine and / or terminate the Contract forthwith, if necessary without any notice.



25. In case of any default or failure on Contractor's part to comply with all / any one of the Terms / Conditions, NABARD reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/s from dues otherwise payable to Contractor and / or by taking recourse to appropriate recovery proceedings.
26. If any dispute arises on any matter concerning this Contract, the decision of NABARD shall be final and binding.
27. The Contractor should not at any time do, cause or permit any nuisance on the site / do anything which shall cause unnecessary disturbances or inconvenience to the occupants / visitors at site or near the site of work.
28. The work should be carried out with least inconvenience to the staff members of NABARD. The workmen employed by the Contractor should abide by the Rules and Regulations maintained by NABARD in the premises, especially in respect of working hours, entry of the workers to the premises, wearing of uniforms, interpersonal relation with the staff. The contractor shall provide photo identity card and uniform to its workers including the leave reserves. Any workman not maintaining discipline / decorum inside the premises shall be immediately removed from site.
29. The Contractor should obtain approvals, if any, necessary for the work from the statutory bodies. The Contractor shall assist NABARD fully in respect of any liaison with the Municipal/Police or any other authority for necessary approval / permission with regard to the AMC works.
30. The Contractor shall provide documentary proof of police verification for each and every personnel deployed with NABARD and replacement, if any, shall also be brought into effect.
- 31. EXIT:**
  - i) If the services/work of the contractor are not found to be satisfactory, the contractor will be given a notice, with a notice period of 15 days, to improve his services/works. If the contractor fails to improve his services within the Notice period, NABARD shall have the discretion to terminate the contract either in part or in whole, any day after the expiry of the said notice period.
  - ii) The contract is liable for termination by giving one-month notice by the Bank and three months' notice by the contractor.
32. On-site storage space will be provided to the Contractor subject to availability. NABARD will not be responsible for Contractor's materials. The Contractor may be required to vacate the storage space and sheds as per exigency after making good the area clean without any extra cost to NABARD.



33. The Contractor shall provide everything necessary for the proper execution of the works. NABARD will not supply any 'T & P' and materials or any other equipment, materials, labor, etc. and no payment in this respect will be made by NABARD.
34. NABARD will not be responsible for contractor's materials.
35. The contractor shall provide everything necessary for the proper execution of the works. Any defect which may appear within the Defect Liability Period after the Virtual completion of work should be rectified by the Contractor at his cost and risk and only thereafter the Security Deposit will be refunded to the Contractor. Defects LIABILITY period: 12 Months from the date of Virtual Completion of works certified by NABARD.
36. The Contractor shall not directly or indirectly transfer, assign or sublet the Contract or any part of it, without written permission of NABARD.
37. No advance payment shall be made. Further, Contractor will not link payment to his manpower with the settlement of bills by NABARD.
38. **VALIDITY OF TENDER: 90 Days from the date of opening of the Tenders.**
39. If in the opinion of NABARD the work done by the contractor is not satisfactory, NABARD may decide depending upon the merit of the work to deduct such amount from the bill amount as it may deem fit.
40. The contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per rules and Regulations in force.
41. Contractor shall extend necessary help to other Contractors engaged by NABARD under separate contract for their respective work.
42. Contractor shall be required to furnish NABARD, as and when required, the following:
  - (i) The Power of Attorney, name and signature of his authorized representative, who will be in- charge of execution of this contract.
  - (ii) Registration certificate copies.
  - (iii) Validity of Insurance Policies, Labour Contract License relating to staff engaged at NABARD site. The Contractor shall take all precautions necessary and shall be responsible for safety of work and risk involved in works carried out by their personnel.
  - (iv) Contractor shall vouch safe bonafides, conduct and fidelity of the staff employed by him. Any damage caused wilfully or in negligence to the works executed, shall be borne by him. The penalties mentioned in Service Level Agreement (SLA) given in CPP Portal portal shall be applicable.
43. The contractor shall remove from work any worker who is found to be failing in his duties or whose presence in premises is otherwise objectionable in the opinion of

NABARD.

44. The manpower deployed by the contractor for discharging the contractual obligations under the contract shall be the employees of the contractor. NABARD shall in no way be connected with such manpower and they shall have no claim whatever against NABARD.
45. The Contractor shall at his own cost and expenses provide all the materials, labour, supervision tools, plant apparatus, ladders, trolleys, conveyance, etc. required for execution of the work covered by this contract to the entire satisfaction of NABARD.
46. Notwithstanding anything contained therein the labourers, workmen, supervisors and other employed persons by the Contractor for the purpose of the works shall for all purposes be regarded as the Contractor's employees. Therefore, neither the contractor nor any of such employees shall have any right to complain or claim against NABARD. NABARD also shall have no concern with them and shall not be liable to make any payment to or any contribution on account of them.
47.
  - a) The tender is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of their bids/ offers.
  - b) The information contained in this document or information provided subsequently to the bidders whether verbally or in documentary form by or on behalf of NABARD is provided to the bidders on the terms and conditions set out in this tender document and all other terms and conditions subject to which such information is provided.
  - c) The purpose of this tender is to provide the bidders with information to assist the formulation of their bids/ proposals. This tender does not claim to contain all the information each bidder may require. Each bidder should conduct his own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender and, wherever necessary, may obtain independent advice.
  - d) Bank makes no assertion or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this tender.
48. Liquidated Damages: 0.25% of the accepted Tender Value per week or part of the week subject to maximum of 5% of the value of work.





49. PAYMENT: The contractor shall be entitled to receive minimum of ₹10.00 lakh as Running Bill payment after completion of work and after submission of the bill with joint measurements with the Architect/Consultant deputed by the Bank/Banks Officer.

**I / We accept all the above Terms and Conditions in all respects without any reservation.**

DATE:

PLACE:

ADDRESS

Signature of the Bidder

**NAME AND SEAL**

### **Scope of work**

#### **(I) Dismantling**

Dismantling existing ceramic wall/floor tile with backing cement plaster Removal of all debris and disposal of all Malwa during execution job. While quoting the cost for dismantling, the rate disposing the waste to be applicable in urban dumping areas.

#### **(II) FLOOR/ SKIRTING / WALL DADO FINISHES/DOORS/WINDOWS**

- a) Dismantling existing floor tiles and wall dado along with backing cement plaster as per the requirement.
- b) Providing and fixing of doubly charged or equivalent vitrified tile flooring with about 150 mm height skirting in bedrooms, living room and kitchen.
- c) Providing and fixing of doubly charged or equivalent vitrified tiles in window sills.
- d) Providing and fixing of anti-skid ceramic tile flooring with ceramic wall tiles dado up to ceiling level in the bathrooms.
- e) Providing and fixing flush door shutters, wire gauge shutters and aluminum window frames with glass panes/ wire gauge where ever required.

#### **(III) PAINTING**

Supplying and applying 2 coats of Acrylic Interior Emulsion Paint of Asian Paint or equivalent of approved shade to surface as per manufacturer's specifications on ceiling and walls, after cleaning and preparing the surface with Birla White or equivalent wall care putty.

#### **(IV) SANITARY FITTINGS & FIXTURES**

- a) Supplying and fixing of new white color vitrious chinaware (One piece) floor mounted European water closet set with s/p trap and slow lowering white seat cover. The rate includes costs of all materials including non-corrosive fasteners, equipment's, labor charges, rubbing, cleaning the site etc. Providing and fixing CPVC connection for flush pipe connecting with W.C. pan.
- b) Supplying and fixing best approved best quality SS Health Faucet with Stop cork.
- c) Providing and fixing 1st quality center hole white vitreous wash basin. Providing and fixing PTMT Waste Coupling for wash basin and sink, of approved quality and colour. Providing and fixing P.V.C. waste pipe for sink

or wash basin including P.V.C waste fittings complete.

- d) Supplying and fixing sanitary fittings like new CP concealed stop cock, CP Robe hook two way in toilets, soap dish of approved design and size, CP toilet roll holder with flap, CP bibcock, C.P. towel ring/rod.
- e) Providing and fixing CPVC pipe Prince, Astral or equivalent make including all CPVC plain and brass threaded fitting. Providing and fixing of GI pipes as per the need.
- f) Providing and fixing wall mixer in bath rooms and kitchen.
- g) Providing and fixing G.I. pipes complete with G.I. fittings and clamps, including cutting and making good the walls etc
- h) Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete. Providing and fixing of medicine chest near mirror/wash basin.

#### **(v) ELECTRICAL WORKS**

- a) Rewiring for lights points /fan points /exhaust fan points/call bell points with 1.5sqmm FRLS PVC insulated copper conductor single core cable and 1.5sqmm FRLS PVC insulated copper conductor single core cable as earth wire in existing surface /recessed steel /PVC conduits including dismantling as required.
- b) Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess including providing and fixing 6 pin 5/6 & 15/16 A modular socket outlet and 15/16 A modular switch, connection as required.
- c) Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess including and 25A modular SP MCB, "C" curve including connections, paintings etc.as required.
- d) Supplying and fixing two module stepped type electronic fan regulator on the existing module plate but excluding modular plate etc. as required.
- e) Supplying and fixing modular blanking plate on the existing modular plate and switch box excluding modular plate as required.
- f) Wiring for circuit / sub main wiring along with earth wire with 2x2.5sq mm +1x2.5sq mm earth wire of FRLS PVC insulated copper conductor, single core cable in surface / recessed medium class PVC conduit as required.
- g) Wiring for circuit / sub main wiring along with earth wire with 4x10sq mm + 2x6sq mm earth wire earth wire of FRLS PVC insulated copper conductor, single core cable in surface / recessed medium class PVC conduit as required.
- h) Supplying and drawing 3x2.5sq mm size of FRLS PVC insulated copper conductor single core cable in steel /PVC conduits as required.
- i) Supplying and fixing following modular switch / sockets on the existing modular plate and switch box including connections but excluding modular plate as required. Switches include 5/6A switch, 15/16A switch, 3 PIN-5/6 Socket outlet, 6 pin-15/16 A socket outlet etc. as required.

Place:

Date:

(SIGNATURE OF THE TENDERER)

Name:

Seal:

## **TECHNICAL SPECIFICATION**

### **Civil Works**

#### **A. Bathroom and Water Closet Renovation:**

- Fixing of white / color glazed European Water Closet of best quality and approved make with 100 mm "P" or "S" trap connecting with CI pipe of 100mm dia / PVC pipe of 110mm dia, double flapped rigid PVC back seat and seat cover with CP brass hinges including cost of white cement, cement for packing, spun yarn, teak wood plugs, brass screws, etc., including supplying and fixing 10 liters capacity PVC / 12.5 liters capacity porcelain low level flushing tank with a pair of CI brackets, etc., complete with all fittings such as 15mm brass ball valve with polythene float with brass handle, union, coupling connected by means of 40mm white PVC flush hand using Indian adopter joint including all internal fittings such as 15mm brass connections, 15mm GM wheel valve, 15mm brass nipple (2 Nos.), 15mm nylon connection, TW plugs, screws and also giving necessary connection to the PVC pipe including cost of 600mm length of 110mm dia PVC pipe and painting the CI brackets with 2 coats of approved paint over one coat of red oxide primer, dismantling the masonry and re-doing the dismantled masonry to original condition etc.
- Providing SS Health Facet with Stop cork of size 150 x 150mm including cost of teak wood plugs, brass screws, etc.
- Providing best quality approved make white glazed earthenware sink of size of 750 x 480 x 300 mm including cost of 32mm dia CP waste coupling, 32mm dia PVC waste pipe with rubber plugs and chain, 15mm dia brass nipple including fixing the sink in position and testing for leakages etc.
- Providing beveled edge mirror of approved quality and brand PVC / Fiber Glass framed Special type mirror of size 600 X 450 mm, shelf type with hard board backing of approved color fixed with brass screws, rawl plug, etc.
- Dismantling existing doors, existing plumbing fittings, pipes, M S Jali, CI pipes, mirrors, towel rods, soap dispensers, all fixed furniture such as partitions, mirrors, sanitary fittings, CP fittings, concealed/open water supply / drainage plumbing pipes, etc. and refixing of new items . The rate shall include stacking of items such as door frames, shutters, electrical cables and fittings, etc.

#### **B. Tile Works over the finished Floor**

- The tiling work shall be done as per the pattern directed by the Officer-in-Charge. As a general practice laying of tiles shall be commenced from the center of the area and advanced towards the walls. Cut tiles, if any, shall be laid along wall with necessary border pattern as shown / directed by the Officer-in-Charge.
- Tiling work shall be completed by pressing tiles firmly into place along the floor. A white cement slurry/ good quality tile affixing adhesive to the back of the tile to be applied to ensure proper and full bedding. The tiles shall be laid on the bedding mortar when it is still plastic but has become sufficiently stiff to offer a fairly firm cushion for the tiles. Tiles, which are fixed on the flooring adjoining the floor, shall be so arranged that the surface on the round edge tiles shall correspond to the skirting or dado.
- Press gently the tile with wooden mallet for even adherence at the back of the tile. Do not use an iron hammer or some heavy material to press the tile. The edges of the tiles shall be smeared with neat white cement slurry and fixed in this grout one after the other, each tile being well pressed and gently tapped with a wooden mallet till it is properly bedded and in level with the adjoining tiles.
- There shall be no hollows in bed or joints. The joints shall be kept as close as possible and in straight line. Unless otherwise specified, jointless tiling shall be done butting the tiles with each other. If joint is specified, the same shall not exceed 1.00 mm. in width. The joint shall be grouted with white / matching color cement slurry.

### C. Painting Work

- Providing and applying wall putty of approved brand on walls of flats including scrapping and smoothening of surfaces wherever cutting and replastering of walls done etc.
- Providing and applying cement primer of approved brand on walls of flats on surfaces where wall putty applied etc.
- Providing and applying two coats of approved shade and color of emulsion paint of approved brand on walls and ceilings of flats etc.
- Providing and applying two coats of 1st quality synthetic enamel paint of approved color to MS surfaces etc.

#### Mode of Measurements

- The painting unless otherwise mentioned shall be measured by area in sqm. upto two places of decimal. Length and breadth shall be measured correct upto two places of decimal of a meter. Deduction will be made from the areas of fixtures grills, ventilation, outlets individually more than 0.05 sqm. The item shall include

removing nails, making good holes, cracks, patches etc. not exceeding 0.1 sqm each with materials similar in composition to the surface to be prepared.

- Rate :

The rate shall include the cost of all materials and labour involved in all the operations described above.

Co-Efficients To Be Applied To Other Surfaces To Get Plain

#### D Electrical:

1) Point wiring shall include all works necessary to complete wiring of a switch circuit of any length from the tapping point on the distribution circuit to the following (via the switch).

- Ceiling rose or contractor (in the case of ceiling / exhaust fan points)
- Back plate (in case of fluorescent fitting with down rods etc.)
- Socket outlet (in the case of socket outlet points)
- Lamp holder (in case of wall brackets, bulk head and similar fittings).
- All civil works like chipping, making good the damages, drilling holes in walls etc., are to be done by the contractor only.

2) The following shall be deemed to be included in the point wiring:-

- Switch
- Ceiling rose or connector as required
- Any special or suitable round block for neatly housing the connector and covering the fan hook in case of fan point.
- Bushed conduit, MS. Sleeves where cables or pipes passes through wall etc.
- Earth wire from three pin socket outlet point/fan regulator to common earth including earth dolly.
- All wood or metal blocks, boards and boxes sunk of surface type, including those required for mounting fan regulator but excluding those under the main distribution switch gear.
- All fixing accessories such as clips, rails screws, rawl plugs, wooden plugs etc. as required.
- Connections to ceiling rose, connector socket outlet, lamp holder, switch and fan regulator etc.
- Looping the same switch board interconnections between points on the same circuit.
- Providing fish wire in conduits while recessed circuiting work is undertaken.

#### (E) PLUMBING WORK

Materials shall be of the best approved quality obtainable and unless otherwise specified they shall conform to the respective Indian Standard Specification.

- a. Samples of all materials shall be got approved before placing order and the approved samples shall be deposited with the Employer.
- b. In case of non-availability of materials in metric sizes, the nearest size in FPS units shall be provided with prior approval of the Owners/ Consultants for which neither extra will be paid nor shall any rebate be recovered.
- c. If directed, materials shall be tested in any approved testing laboratory and the contractor shall produce the test certificate. The entire charges for original as well as repeated tests shall be borne by the Contractor. If required by the Owners / Consultants, the Contractor shall arrange to test portion of work at his own cost in order to prove their soundness and efficiency. If, after any such test, the work or portion of work is found, in the opinion of the Employer/ Consultants, to be defective or unsound, the Contractor shall pulldown and re-do the same at his own cost. Defective material also shall be removed from the site.
- d. Water pipe line And fitting materials:
  - 1.4.1 Cold water pipe line use PVC pipe (Finolex Blue 3/4" dia)
  - 1.4.2 Hot water pipe line use CPVC pipe with specials Solvent-cement joints.
  - 1.4.3 Hydro-static test 15 kg /cm<sup>2</sup> or twice the working pressure whichever is higher. Without drop in pressure as required.(Minimum Six hours)
- e. Soil & waste pipe lines.
  - 1.5.1 Soil and waste pipe line use 6kg class pipe with fittings.
  - 1.5.2 Water Test & smoke test.
- f. Cutting, Threading, Laying and Joining:
 

The pipes and fitting shall be inspected at site before use to ascertain that they conform to the specification given in para above. The defective pipes shall be rejected and removed from site.
- g. Joining & Laying:
  - i) Screwed Joints:
 

Do not damage the fitting surface, remove burrs and ream smooth. Apply red lead oil to nail threads only. Clean joints thoroughly of excess joining materials.
  - ii) Flanged Joints: Use matched flange faces and 2 mm thick compressed asbestos gaskets /rubber gaskets.
  - iii) Exposed Threads on exposed finished piping at plumbing fixtures and equipment will not be accepted.
- h. Internal work: Generally, the galvanized iron pipes and fittings shall run in the wall chase inside the toilets and kitchen but on the surface in the service ducts.

For exposed pipes, the Clamps fixing shall be done by means of mild steel angle brackets and clamps, as shown in the drawings, keeping the pipes not more than 200 mm clear of the wall .

- When it is concealed, the pipe chasing may be adopted. For pipes fixed in the ducts or recesses etc., provide sufficient space to work on the pipes with the usual tools. The pipes shall not ordinarily be buried in solid floors.
- Where unavoidable pipes may be buried for short distances provided adequate protection is given against damage and shall be fixed at a place a pipe is passing through a wall or floor to allow freedom for expansion and contraction and other movements.
- In the case, the pipes is embedded in walls or floors it should be painted with anti-corrosive bitumastic of approved quality and pipe shall be wrapped in burlap or Hessian cloth impregnated with bitumen.
- The wrapping shall be made to fit tightly over the pipe and where wrapping with a new piece overlap the old pipe and where wrapping one joint it shall be tied with M.S wire or nylon thread. Where pipes are encased within chases made in the wall, they shall be fixed to the wall with M.S clamps so as to prevent movement before filling in and making good the chase.

i) CPVC Pipes and fittings:

If internal cold water piping inside the toilets is carried out with CPVC Pipes the same shall be threaded CPVC Pipes of “Finolex/ SUPREME/SUPREME aqua Gold/ASTRAL PVC’ or equivalent make manufactured as per ASTM-D- 1785 and threads as per IS:1239 (Part 1). The pipes shall be of following duty conditions.

- a. 15 mm dia upto 40 mm dia - Schedule 80
- b. 50 mm dia upto 150 mm dia. - Schedule 80

j) Tightening by hand only.

Support: All horizontal pipes should be supported at a distance of approximately 0.8 M and all vertical pipes shall be supported at a distance of 1.2 Mts. with appropriate clips which allow for movement of pipes during temperature change.

k) Threading:

While threading at site, square cut of pipe ends shall be ensured. The ends shall be chamfered with a file. Proper sized wooden plugs shall be inserted in the pipe end and then threading shall be carried out. The sharp edges of gripping vice and other handling tools should be muffed with a suitable packing to prevent damage of pipe surface. No metallic tools should be used preferably for joining.

When pipes are concealed in walls, the pipes should be pressure tested and shall be kept full water while other accessories are being installed. In case of accidental puncture, this will ensure immediate detection. Special care should be taken while connecting PVC Pipes and fittings with G.I.System. Either araldite joint or standard threaded injection moulded fittings should be used.



## (H) SANITARY FIXTURES AND FITTINGS

### 1.0 Installation of Fixtures and Fittings:

- All Plumbing and Sanitary Fixtures and fittings should be 1st (Standard) quality and shall be stored in covered stores and handled carefully to prevent damage. The sanitary fittings shall be installed at the correct assigned positions as shown on the drawings and as directed by the Engineer-in-charge/ Consultants / Owners Representative at site and shall fully meet with the aesthetic and symmetrical requirements as demanded by the Architects/person incharge.
- Fixtures shall be installed by skilled workmen with appropriate tools according to the Standard practice in the trade. Manufacturer's instructions shall be followed for the installation of the fixtures.
- The outlet of water closet pans and similar appliances shall be examined to ensure that outlet ends are abutting properly on the receiving pipes before making the joints. It shall be ensured that the receiving pipes are clear of obstruction.
- When fixtures are being mounted, attention shall be paid to the possibility of movement / settlement by other causes. A check shall be made to ensure that necessary anchoring devices have been provided for supporting water closets, lavatory basin sinks, flushing cisterns and other appliances.
- Where the built-in types of brackets are used, they shall be securely fixed to the walls and slabs by approved means. It shall be ensured that while fixing the fixtures and fittings, no tool marks or scratches are developed. All steel brackets and supports shall be painted.

### 2. Protection of Fixtures:

Care shall be taken at all times, particularly after fixing to protect fixtures from damage. All offsets shall be temporarily plugged during progress of work to prevent obstruction. Fixtures shall be finally cleaned to the satisfaction of the Engineer-in-charge / Owners Representative at Site.

Place :

DATE :

(SIGNATURE OF THE TENDERER)

ADDRESS :

NAME and SEAL



## DECLARATION BY THE CONTRACTOR

We / I have read and understood all the instructions / conditions made above and we / I have taken into account the above Instructions / Terms and Conditions while quoting the rates. We / I accept all the above Terms and Conditions without any reservation, in all respects.

Place :

DATE :

(SIGNATURE OF THE TENDERER)

ADDRESS :

NAME and SEAL

## SAFETY CODE

1. There shall be maintained in a readily available place, First Aid appliance including adequate supply of sterilized dressings and cotton wool.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground / floor.
4. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
5. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one metre.
6. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
7. Workers employed on mixing and handling material / chemicals etc shall be provided with protective footwear and rubber hand gloves.
8. Safety belts shall be provided by the contractor and used by the workmen while working from height of more than 3 metres from ground level.
9. No paint / chemicals containing lead products shall be used except in the form of paste or readymade paint.
10. Suitable PPE kits, facemasks, hand gloves, boots, etc should be supplied for use by the workers when the chemical is applied using spray guns.
11. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
12. Hoisting machines and tackles used in the works, including their attachments, anchorage and supports shall be in perfect condition.



13. Personal Protection Equipment (PPE) such as face masks, hand gloves, boots, etc shall be provided for the workers at the contractor's cost and the contractor shall ensure that the workers use the same while at work.

Date:

Signature of Contractor with seal

Place:

Name and Address:

## FIRE SAFETY CODE

- i. Cutting / drilling machine and other electrically operated equipment used at site shall be plugged into correctly rated electrical outlets.
- ii. Only ISI marked 3 pin plug and other appliances and equipment shall be used.
- iii. Electrical power cables / wires used shall not have any joints and shall be properly rated.
- iv. All electrical appliances i.e., welding, drilling, cutting machine, air compressors etc. shall be safely and securely earthed to prevent leakage current while in operation.
- v. Two buckets of water and sand shall be kept in an easily accessible area on the site.
- vi. Fire extinguishers recommended and issued by fire officers shall be kept on the site.
- vii. Used chemical / paint drums shall be stored in specified store only after closing them properly.
- viii. None of the passages near lift lobby and staircases shall be used for stacking / dumping any kind of materials / waste / debris.
- ix. None of the fire extinguishers shall be removed / shifted from its designated location.
- x. Power supply shall be switched off from the mains when equipment is not in use.
- xi. Any dust / debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
- xii. Battery operated emergency light / torches shall be provided by the contractor to the workmen while working beyond office hours.
- xiii. All the electrical / mechanical / electromechanical appliance shall be connected to sufficiently rated circuit breakers before tapping to a power source.

Date:

Signature of Contractor with seal

Place:

Name and Address:

## **List of Material of approved brands to be used in the work**

### **APPROVED MAKES OF MATERIALS**

#### **Note:**

1. The Contractor shall obtain prior approval from the Officer-in-charge before placing order for any specific material or engaging any of the specialized agencies. The Contractor shall make a detailed submitted with catalogues and highlighted proposed specifications, as well as full details of the works executed by the specialized agency, as specified.
2. In case of non-availability of the brand specified in the contract the Contractor shall approach Engineer- in charge to acquiring alternate equivalent brand of the material subject to submission of documentary evidence of non - availability of the specified brand. No claim on this account shall be entertained.
3. Wherever applicable only I.S.I. approved first class materials are to be used. In other cases, where I.S.I. specifications/certifications are not available, superior range quality materials are to be used and all the products got approved by the Bank/Interior Designer.
4. All dimensions mentioned for all wooden sections (covered or exposed) are “OUT OF” dimensions unless otherwise stated with planning allowance as per BIS. All site items procured by the Contractor from the manufactures, such as ply, veneer, laminates, wood, Italian marble, vitrified tiles, shall be within the allowable tolerances as specified by the manufacturer.

**LIST OF APPROVED MATERIALS AND SUPPLIERS**

**Materials for Civil Works**

<b>Sr. No.</b>	<b>Item/ Material</b>	<b><i>Make/ Name of the manufacturer</i></b>
1.	Water Closet	Parryware/Hindware/equivalent
2.	Health Faucet	Parryware/Hindware/equivalent
3.	PVC Nahani Trap	Parryware/Hindware/equivalent
4.	Glazed Ceramic Sink	Parryware/Hindware/equivalent
5.	Bevelled Edge Mirror	Parryware/Hindware/equivalent
6.	Towel Rack	Parryware/Hindware/equivalent
7.	Paint (all uses)	Asian/Berger/equivalent
8.	Vitrified Tiles	Kajaria/Somany/equivalent
9.	UPVC Sliding windows	pfizer/equivalent
10.	Wiring	RR Wire/Legrand myrius switch and plate/equivalent
11.	LED Tube and fittings	Crompton/equivalent
12.	Wall Socket, Mounting Box, and cover plate	Legrand /equivalent
13.	DP Plug and Distribution board	Legrand /equivalent

Date:

Signature of Contractor with seal

Place:

Name and Address:

## GENERAL SAFETY CONDITIONS OF THE CONTRACT

As part of the contract, the contractor must satisfy the under-mentioned safety requirements and must ensure at all time that these are followed without any deviation.

### A. General

1. Smoking and chewing pan/ tobacco/ gutkha / any other drugs, consumption of alcohol etc. are prohibited in the building.
2. The contractor shall take all precautions to avoid accidents and causes of accidents. He must be careful regarding safety during working of his staff in the premises.
3. Staffs will not be allowed to stay overnight in the said premises after their duty hours and they will not be entitled to kitchen/Stay/housing facility in the said premises.
4. The contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per rules and Regulations in force.
5. Penal action will also be taken if the contractor's supervisors and workmen/ work women do not wear identity cards issued by the contractor and thus pose a security risk to the safety of the Bank's establishments, its officers and the families of its officers residing in flats. The decision of the Bank in all such cases attracting penalties shall be final and binding on the contractor.
6. An adequate insurance coverage shall be arranged by the contractor for all employees/workmen against accident & the Bank shall not be responsible for any liability arising out of any accident / injury caused to the employees/workmen while executing the work.

**We/I agree to the safety conditions and to ensure compliance with the same fully.**

**Signature of the Bidder with seal and date:**

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## Annexure I

### Service Level agreement

**THIS AGREEMENT** is made in Jammu on this ..... day of .....2024

#### **BETWEEN**

National Bank for Agriculture and Rural Development, a body corporate incorporated under the National Bank for Agriculture and Rural Development Act, 1981 having its Jammu & Kashmir Regional Office, Railway Road, Railhead Complex, Jammu-180012, herein after referred to as “NABARD” (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successor and assigns) of the ONE PART.

#### **AND**

Shri./M/s.....(Individual/Proprietorship/partnership firm/Company) incorporated/registered under .....Act, ..... or R/o, and having its (place of business or Office) at .....hereinafter referred to as ‘Vendor’ (which expression shall unless repugnant to the context meaning be deemed to include the legal heirs, legal representatives, administrators and executors) of the OTHER PART.

WHEREAS the NABARD is desirous of carrying out the work of **Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015** and has caused specifications describing the work to be done and prepared by NABARD Jammu & Kashmir Regional Office, Railway Road, Railhead Complex, Jammu-180012

AND WHEREAS the Vendor has visited the site and fully understood the existing conditions of site for execution of work.

AND WHEREAS the Vendor has agreed to execute upon and subject to the conditions set forth in the Price Bid and Conditions of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the work shown upon the said technical specifications, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable thereunder (hereinafter referred to as “the said contract amount”).

#### **NOW, THE AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:-**

1. In consideration of the said Contract amount to be paid at the times and in the manner set forth in the said conditions, the vendors shall upon and subject to the said conditions annexed, carry out, execute and complete the supply/work shown in the contract, described by or referred to in the schedule of quantities and in the said conditions.
2. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.
3. The Scope of work and all the terms and conditions as enumerated in this tender is part and parcel of this agreement and binding on the parties. The vendor shall ensure that all items of work specified in the scope of work is attended to. In case of difference between the tender document and this agreement, the agreement will prevail.
4. This Agreement and documents mentioned herein shall form the basis of this contract.
5. NABARD reserves to itself the right of altering the nature/quantum of the work by

adding to or omitting any items having portions of the same carried out without prejudice to this Contract.

6. The Vendor shall provide to NABARD a security deposit of Rs..... (Rupees Only) (Interest Free).

7. In case of breach of any terms and conditions attached to this contract, the Security Deposit of the Vendor will be liable to be forfeited by NABARD besides annulment of the contract.

8. In case any of the documents furnished by the Vendor is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/her liable for legal action besides termination of contract.

9. The NABARD shall pay the vendor the said contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.

10. This contract is an item rate contract for the complete work to be paid for according to necessary installation carried out at site, at the rate contained in the Schedule of Rates or as provided in the said conditions.

11. All payments by the NABARD under this contract will be made only at Jammu.

12. The Vendor shall afford every reasonable facility for carrying out all works of other Contractors employed by the Employer and shall make good any damage done to walls, floors, etc. after the completion of such works.

13. The Vendor shall indemnify and keep indemnified, defend and hold good NABARD, its staff and agents against loss, damages or claims arising out of any violations of applicable laws, regulations, guidelines during the contract period and for the breach committed by the Vendor or their personnel on account of misconduct, omission and negligence by the Vendor or his staff.

14. The Vendor shall ensure proper conduct of its personnel in NABARD's premises, and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.

15. NABARD shall not be responsible for any damages, losses. Claims, financial or other injury to any person/s engaged by Vendor in the course of their performing the functions/works, or for payment towards any compensation.

16. Time shall be considered as the essence of this contract, and the Vendor hereby agrees to commence the work/ job on the next day of receipt of the work order as provided for in the said conditions and to complete the entire work within the time period prescribed below reckoned from the date of receipt of such work order subject nevertheless to the provision for extension of time.

17. NABARD reserves the right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.

18. DISPUTE RESOLUTION

(a) In case of dispute regarding the quality of work and product / unsatisfactory services etc., the final authority will rest with the Chief General Manager, NABARD, RO, Jammu and the same will be binding on the Vendor.

(b) In the event of any claim, difference, dispute or controversy and questions whatsoever arising between the parties under this agreement and subsequent agreement shall in the first instance, be attempted to be resolved between the parties themselves.

(c) If the dispute cannot be resolved through consultations between the Parties within 30 (thirty) days after 1(one) Party has served a written notice on the other Party requesting the commencement of such discussions, any Party may thereafter in writing, demand that the dispute be finally settled by an arbitration comprising of sole arbitrator mutually appointed by the Parties in accordance with the Arbitration and Conciliation Act, 1996 or any modifications thereof. The arbitrator shall be a



person of professional repute who is not directly or indirectly connected with any of the parties to this Agreement and shall have prior experience as Arbitrator. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996. The seat and venue of arbitration shall be Jammu. The language of arbitration shall be English.

(d) The award of the arbitrator/s so appointed shall be final and binding on the parties.

(e) Work under the contract shall be continued by the Vendor during the arbitration proceedings unless otherwise directed in writing by NABARD. No payment due, or payable by NABARD, to the Vendor shall be withheld on account of the ongoing arbitration proceedings, if any, unless it is the subject matter, or one of the subject matters thereof

19. If the vendor becomes insolvent or found to have offered any bribe in connection with the contract or the Vendor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof NABARD may terminate the contract and forfeit the said security deposit and recover from the Vendor any loss suffered by NABARD on account of the contract being terminated.

20. This agreement is being executed in duplicate, NABARD shall keep the original and the Vendor shall keep the duplicate.

21. The Vendor shall bear the expenses for stamp duty on this agreement for both the original and the duplicate copy.

22. That the several parts of this contract have been read by the Vendor and fully understood by the Vendor.

IN WITNESS WHEREOF the NABARD and Vendor have set their respective hands to these presents and two duplicates hereof the day and year first herein above written.

IN WITNESS WHEREOF the NABARD has set its hand to these presents through its duly authorized official and the Vendor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

SIGNATURE CLAUSE:

SIGNED AND DELIVERED BY the National Bank for Agriculture and Rural Development by the hand of.....

Signature  
Name & Designation

**In the presence of**.....

Signature  
Name & Address

Signed and sealed by the vendor by the

Hand of Shri/Smt. ....and duly constituted attorney. If the Vendor signs under its common seal, the signature clause should tally with the sealing clause in the articles of association. If the vendor is signing by the hand of power of attorney, then whether a company or individual to be specified:

Signature of the Vendor

Name of the authorized official Address:

In presence of Shri/Smt. ....

Signature

**Annexure II**  
**Letter of Indemnity and Undertaking**  
(To be submitted by the successful bidder)

To  
The Chief General Manager,  
National Bank for Agriculture and Rural Development  
Jammu & Kashmir Regional Office  
Railway Road, Railhead Complex,  
Jammu-180012

Sir

Subject: Letter of Indemnity and Undertaking

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'NABARD') has expressed desire to avail service/work of **Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015** as per this tender and which are hereinafter for brevity sake referred to as Housekeeping services, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the \_\_\_\_\_ (contractor/bidder) hereby declare and certify that we are the rightful owners/ licensees of the said service offered to NABARD and that the sale of the said service to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said \_\_\_\_\_ (contractor/bidder) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infrin CPP Portal end of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.



We, the said \_\_\_\_\_ (contractor/bidder) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, sub-contractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labour Laws including wages, salaries, remuneration, compensation or like.

Yours faithfully

(Name and Designation) of **Authorized Official**  
Signature

## **PREAMBLE TO SCHEDULE OF QUANTITIES**

### **The Tender for Renovation of Staff Quarters in NABARD Gram Residential Complex, Channi Rama, Jammu- 180015**

1. Preamble to schedule of quantities form a part of schedule of quantities for contractual purpose and should be studied carefully prior to filling up the schedule of quantities.
2. Schedule of quantities supersedes Technical specifications, General and Particular conditions of Contract in case there are any discrepancies between any of these sections.
3. Items are described to the best possible extent in schedule of quantities. However, should there be any clarifications required about any item, the same should be done by the bidder prior to quoting final rate for a particular item. No claim for any unclear and missing information shall be entertained after opening of the financial bid and also once the contract is awarded.
4. If no rate/amount is mentioned against any of the items in Financial Bid, the same shall be considered to be covered in the quoted items, or the tender may be rejected at the discretion of NABARD.
5. Notes given in the Financial Bid should be read carefully before quoting the rates.
6. All quoted rates shall be inclusive of all taxes including goods and service tax, wages, etc. as per minimum wages Act etc. unless otherwise stated. No other claim whatsoever in this respect shall be entertained.
7. Income Tax, Works Contract Tax or any other Tax as applicable will be deducted from any payment due to the Contractors. The Contractor shall furnish necessary documentary evidence related to PAN and Certificate for Registration under Works Contract Tax/ Goods and Service Tax.

(Name and Designation) of **Authorized Official**

Signature

### Penalties

1. If in the opinion of NABARD the work done by the contractor is not satisfactory, NABARD may decide depending upon the merit of the work to deduct such amount from the bill amount as it may deem fit.
2. Contractor shall vouch safe bonafides, conduct and fidelity of the staff employed by him. Any damage caused willfully or in negligence to the works executed, shall be borne by him. The penalties mentioned in Service Level Agreement (SLA) given in CPP Portal shall be applicable.
3. **Forfeiture clause:** In case of negligence/derelection of duty by contractor's staff, the above contract shall be terminated without giving any notice by the Bank and the security deposit shall be forfeited.
4. Recovery of GST-TDS, income tax, education cess, work contract tax, goods and service tax etc. as applicable & in force shall be deducted from the bill during the currency of the contract.

**I / We accept all the above Terms and Conditions in all respects without any reservation.**

DATE:  
PLACE:

Signature of the Bidder  
**NAME AND SEAL**



## Annexure II

### FINANCIAL BID/ BOQ: (To to be filled in CPPP portal only)

To be enclosed with price bid/s in CPPP only. The filled in price bid to be uploaded in the location indicated for the same in CPPP. This is an item rate tender. The Amount quoted shall be firm and shall include all costs, allowances, Transportation, taxes, levies, Works Contract tax and excluding GST (Which should be quoted separately). The rates quoted for each and every item should be self-sustaining and reasonable.

<b>BOQ for the renovation of Staff Quarters in NABARD Colony, Channi Rama Jammu</b>						
<b>Sr. No.</b>	<b>Item Code</b>	<b>Particulars</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1	15.23.2	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 meters lead. For thickness of tiles above 25 mm and upto 40 mm.	28	sqm		
2	15.12.1	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 meters lead : Of area of 3 sqm. and below in Bathrooms	61	each		
3	15.2.1	Demolishing cement concrete manually/by mechanical means including disposal of material beyond municipal limits lead as per direction of Engineer-in-charge: 1:3:6 or richer mix (i/c equivalent design mix)	5	cum		
4	15.7.4	Demolishing brick work manually/by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 meters lead as per direction of Engineer-in-charge:	5.4	cum		



5	14.1	Repairs to plaster of thickness 12mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape raking out joints and preparing and plastering the surface of the walls complete including disposal of rubbish to the dumping ground beyond municipal limits lead With cement mortar 1:4 (1 cement : 4 coarse sand)	10	sqm		
6	6.1.4	Brick work with common burnt clay (non-modular) bricks of class designation 7.5 in superstructure up to floor v level including curing in : Cement mortar 1:6 ( 1 cement : 6 coarse sand	5.4	cum		
7	9.22.1	Providing and fixing wire gauze shutters using galvanized M.S. wire gauze of average width for aperture 1.4 mm in both directions with wire of dia. 0.63 mm for doors, windows and clerestory windows with ISI marked M.S. pressed butt hinges bright finished of required size with necessary screws as per direction of Engineer-in-charge	27	sqm		
8	22.1.1.2	Providing and fixing aluminum work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixed with dash fastener of required dia. and size including necessary filling up of gaps at junctions i.e, at top, bottom and sides with required EPDM rubber / neoprene gasket felt etc. Aluminum sections shall be smooth, rust free, straight, mitered and jointed mechanically wherever required including cleat angle, Aluminum snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete	210	kg		



		as per architectural drawings and the directions of Engineer-in-Charge (glazing, paneling and dash fasteners to be paid for separately.) Powder coated aluminum (minimum thickness of powder coated 50 microns)				
9	22.3.1	Providing and fixing glazing in aluminum door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminum snap beading shall be paid in basic item.) With floating glass panes of 4.0 mm thickness (weight not less than 10.00 kg / sqm	13.17	sqm		
10	13.88	Providing and applying white cement-based putty of specified thickness, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete. 2 mm thick	2000	sqm		
11	13.69	Wall Painting with acrylic emulsion paint of approved brand and manufacture to give an even shade. Two or more coats on new work	2000	sqm		
12	13.57.2	Painting wood work with deluxe multi surface paint of required shade. Two or more coats applied @ 0.90litre/10sqm over an under coat of primer applied @ 0.75litre/10sqm of approved brand and manufacture	207.6	sqm		
13	9.54.1	Providing and fixing ISI marked M.S. pressed butt hinges bright finished with necessary screws etc. complete: 125x65x2.12 mm	354	each		
14	9.61.2	Providing and fixing ISI marked oxidized M.S. tower bolt black finish, (Barrel type) with necessary screws etc complete. 200x10 mm	80	each		
15	9.61.3	Providing and fixing ISI marked oxidized M.S. tower bolt black finish, (Barrel type) with necessary screws etc complete. 150x10 mm	30	each		



16	9.61.4	Providing and fixing ISI marked oxidized M.S. tower bolt black finish, (Barrel type) with necessary screws etc complete. 100x10 mm	234	each		
17	9.64.1	Providing and fixing ISI marked oxidized M.S. handles conforming to IS : 4992 with necessary screws etc. complete : 125 mm	80	each		
18	9.64.2	Providing and fixing ISI marked oxidized M.S. handles conforming to IS : 4992 with necessary screws etc. complete : 100 mm	78	each		
19	9.103.1	Providing and fixing aluminum hanging floor door stopper, ISI marked, anodized (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade with necessary screws etc. complete : Single rubber stopper	37	each		
20	11.52.2	Providing and laying double charged or equivalent vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS:15622 of approved make, in all colours and shades, laid on compatible adhesive including grouting the joints with white cement and matching pigments etc. complete Size of tile 600x600 mm	509	sqm		
21	8.31	Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados over 12 mm thick bed of cement mortar 1:3 ( 1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3 kg per sqm, including pointing in white cement mixed with pigment of matching shade complete.	180	sqm		

		Sanitary fittings				
22	14.83	Dismantling 15 to 40 mm dia G.I. pipe including stacking of dismantled pipes (within 50 metres lead) as per direction of Engineer-in-Charge. ) Internal Work- Exposed on wall	612	RM		
23	19.4.1	<u>CPVC PIPES AND FITTINGS MEDIUM</u> : Providing and fixing CPVC pipes complete with CPVC fittings and clamps, including cutting and making good the walls etc.:		RM		
24		15 mm nominal outer dia pipes	320	rm		
25		20 mm nominal outer dia pipes	120	Rm		
26		25 mm nominal outer dia pipes	80	Rm		
27		32 mm nominal outer dia pipes	80	rm		
28	19.9.1	Providing and fixing CP bib cock of approved quality. 15 mm nominal bore	50	each		
29	18.73.2	Providing and fixing PTMT towel rail complete with brackets fixed to wooden cleats with CP brass screws with concealed fitting arrangement of approved quality and colour: 600 mm long towel rail with total length of 645 mm, 78 mm wide and effective height of 88 mm, weighing not less than 190 gms.	12	each		
30	18.17A	Supplying and fixing best approved best quality SS Health Facet with Stop cork of size 150 x 150mm including cost of teak wood plugs, brass screws, etc., complete complying with standard specifications (make parryware/hindware/equivalent)	10	Each		
31	18.12.2	Supplying and fixing in position best quality approved make white glazed ceramic sink of size of 600 x 450 x 200mm including cost of 32mm dia CP waste coupling, 32mm dia PVC waste pipe with rubber plug and chain, 15mm dia brass nipple including fixing the sink in position and testing for leakages etc., complete complying with standard specifications	11			



		excluding CI brackets. This inclusive of pillar cork, waste coupling and angle cork also) The sink and specials should be got approved by the bank officials before use on works] ( <b>make parryware/hindware/equivalent</b> )				
32		Supplying and fixing of new white color vitrious chinaware (One piece) floor mounted European water closet set with s/p trap and slow lowering white seat cover. The rate includes costs of all materials including non-corrosive fasteners, equipment's, labor charges, rubbing, cleaning the site etc. Providing and fixing CPVC connection for flush pipe connecting with W.C. pan.	10			
33	18.22	Providing and fixing CPVC inlet connection for flush pipe connecting with W.C. pan.	10	each		
34	18.28.1.1	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C waste fittings complete: Semi rigid pipe 32 mm dia	10	each		
35	18.29	Providing and fixing 100 mm sand cast iron grating for gully trap.	12	each		
36	18.31	Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	15	each		
37	18.34	Providing and fixing toilet paper holder C.P. brass	12	each		
38	18.35.1.1	Providing and fixing soil, waste and vent pipes: 100 mm dia. Sand cast iron S and S pipe as per IS:1729	12	Each		
39	18.69	Providing and fixing PTMT Waste Coupling for wash basin and sink, of approved quality and colour:	16	Each		
40		Providing and fixing wall mixer in bath rooms and kitchen	14	Each		
41		Carriage of key construction				



		material from source to site of work				
42	1.1.5	Sand, by MT average lead 16km including loading, unloading & staking complete	76.6	cum		
43	1.1.5	Aggregate, by MT average lead 16km including loading, unloading & staking complete	37.4	cum		
		<b>Electrical Work</b>				
44	1.1.2	Rewiring for lights points /fan points /exhaust fan points/call bell points with 1.5sqmm FRLS PVC insulated copper conductor single core cable and 1.5sqmm FRLS PVC insulated copper conductor single core cable as earth wire in existing surface /recessed steel /PVC conduits including dismantling as required (Group A)	115	Each		
		I) Lights points =8				
		II) Bracket lights =4				
		III) Ceiling Fans =4				
		IV) Exhaust Fans =4				
		V) Cable Points =3				
		Total =23 (for 1 flat)				
45	1.32	Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess including providing and fixing 6 pin 5/6 & 15/16 A modular socket outlet and 15/16 A modular switch, connection as required.	45	each		
46	1.57	Supplying and fixing suitable size GI box with modular plate and cover in front on surface or in recess including and 25A modular SP MCB, "C" curve including connections, paintings etc.as required.	10	each		
47	1.7.2	Supplying and fixing two module stepped type electronic fan regulator on the existing module plate but excluding modular plate etc. as required	20	each		
48	1.26	Supplying and fixing modular blanking plate on the existing modular plate and switch box excluding modular plate as	70	each		



		required				
49	1.14.2	Wiring for circuit / sub main wiring along with earth wire with 2x2.5sq mm +1x2.5sq mm earth wire of FRLS PVC insulated copper conductor, single core cable in surface / recessed medium class PVC conduit as required	75	metre		
50	1.14.10	Wiring for circuit / sub main wiring along with earth wire with 4x10sq mm + 2x6sq mm earth wire earth wire of FRLS PVC insulated copper conductor, single core cable in surface / recessed medium class PVC conduit as required	60	metre		
51	1.17.12	Supplying and drawing 3x2.5sq mm size of FRLS PVC insulated copper conductor single core cable in steel /PVC conduits as required	280	metre		
52	1.24	Supplying and fixing following modular switch / sockets on the existing modular plate and switch box including connections but excluding modular plate as required				
	a	5/6A switch	345	Each		
	B	15/16A switch	40	Each		
	c	3 PIN , 5/6 Socket out let	60	Each		
	d	6 pin, 15/16 A socket outlet	40	Each		
		Contingencies@ 3%				
		<b>Grand Total</b>				

**Rates shall be quoted as “Total Cost per item of repair” on item rate basis and must be inclusive of service charges/contactors profit and GST.**





**Note 1: - Rates shall be quoted as “Total Cost per item of repair” on item rate basis and must be inclusive of service charges/contactors profit and GST. GST will be paid as per the prevalent GST rates**

**Note 2: -** The basic rate means the market price of the material. The contractor has to submit the bill of authorised dealer from whom procurement of material is done by the contractor in respect of items for the basic rate has been mentioned in the Price Bid. The permissible variation in basic rate will be 5% in the mentioned value beyond that necessary deduction/extra payment will be made to contractor as applicable.

**Note 3: -** No change shall be allowed in this table.

**Note 4: -** The tenderers should visit work site and assess site conditions and scope of work before quoting the rates.

**Note 5:-** Rates are to be quoted inclusive of all prevailing taxes like GST, etc as per scope of the work and after visiting the site.

**Note 7: -** The contractor has to quote for all the items of the tender. Incomplete tenders and tenders without EMD will be rejected.

**Date:**

**Signature of the Bidder with seal**

**Place:**

**KYC: Details of Bank Account**

1.	Name of the Vendor/Firm	
2.	Name of the Account Holder	
3.	Address of the Vendor/Firm	
4.	Name of the Bank, Branch and Address	
5.	Bank Code and Branch Code	
6.	IFS Code of the Bank Branch	
7.	Type of Account (Saving/Current/Cash Credit)	
8.	Account Number	

**Note: Please also enclose a CANCELLED CHEQUE in respect of above account number.**

**Signature of the Bidder with seal and date:**

