



**National Bank for Agriculture and Rural Development (NABARD)
Odisha Regional Office, Ankur 2/1, Nayapalli,
Bhubaneswar, Odisha - 751015**

Email- dpsp.bhubaneswar@nabard.org

Ref No.NB.OD.RO.DPSP/ 1542 /Stationery items/2023-24 21/03/2024

National Bank for Agriculture and Rural Development (NABARD) invites tenders for Supply of Printer cartridges and drums of various makes/brands at Odisha Regional Office, Ankur 2/1, Nayapalli, Bhubaneswar, Odisha - 751015. Tenderers are advised to submit their bid latest by 11.00 AM, 27 March 2024 at 3rdFloor DPSP NABARD Odisha Regional Office Bhubaneswar.

Date of issue of tender document	21 March 2024
Last date and time for submission of tender	27 March 2024 by 1:00 PM
Date and time of opening Technical Bids	27 March 2024 by 3:00 PM
Date of opening of Financial Bids	Will be informed later

Scope of work

1. The stationery items as per criteria (Make/Brand) will have to deliver at NABARD, Odisha Regional Office, Ankur, Nayapalli, Bhubaneswar 751015.
2. The bidder should submit OEM authorisation details. Self-declaration of authorisation will be not considered.
3. The estimated cost of tender is Rs.13.07 lakh
4. The stationery items should be delivered within 7 days of work order.
5. The contractor must quote for all the items of BOQ in Price Bid.
6. Incomplete BOQ will not be considered.
7. No conditional bid/offer will be accepted.
8. The rates must be quoted by including GST even if the contractor is not registered with GSTN.
9. The GST bill should be raised in favor of NABARD.
10. The quantities of material (mentioned in price bid) are indicative subjected to variation as per the requirement of execution.
11. In case of change in quantities pro rata payment will be made by NABARD.

Price BID

Supply of Printer cartridges and drums of various makes/brands at Odisha Regional Office, Ankur 2/1, Nayapalli, Bhubaneswar, Odisha – 751015

Item Number	Item Title	Item Description	Item Quantity	Unit of Measure	Rate quoted (Rs.)
1	Cartridge for Canon printer 269dw	Cartridge model 051H	52	nos	
2	Cartridge for Brother printer DCP-B7535DW	Cartridge model TN-B021	36	nos	
3	Cartridge for HP printer MFP M227FDW	Cartridge model CF230A (30A)	4	nos	
4	Cartridge for HP printer M329DW	Cartridge model 77A (CF277A)	38	nos	
5	Drum for Canon printer 269dw	Drum model 051	23	nos	
6	Drum for Brother printer DCP-B7535DW	Drum model DR-B021	14	nos	
7	Drum for HP MFP M227FDW	Drum model CF232A (32A)	2	nos	
8	Drum for SAMSUNG printer M2876ND	Drum model MLT-R116	4	nos	
Total			173		

Note:

1. Rate should be quoted for OEM authorised product only.
2. Rate quoted includes all costs including profit, taxes etc.
3. Any change in quantity the pro-rata will be considered.
4. If there is discrepancy in the rates quoted in words and figures, then the rate indicated in words treated as final.

Accepted all terms & conditions of the tender

Place :

Date :

Address :

(Signature of the Tenderer)

Name and Seal