



**Quotation for Supply, Installation and Fixing of  
Soundproof Double Glazed Windows with UPVC slider  
with Fibre Mesh at Flat no. 401 of NABARD House, BKC,  
Mumbai**



**Department of Premises, Security and Procurement,  
NABARD Head Office  
Gr. Floor, A-Wing, C-24, G Block,  
Bandra Kurla Complex, Bandra (E) Mumbai – 400 051  
dpsp@nabard.org**

**Last date for submission of quotation: 07<sup>th</sup> March 2024**

Name of the Empanelled Contractor	
Address of the Empanelled Contractor	
Contact Person & Mobile/ Telephone No.	



**REF. NO. NB. DPSP / 2546 /Soundproof Windows-NABARD House/2023-24**

Date: 29 February 2024

The Empanelled Contractors

Category-1 (Up to Rs.5.00 lakh) Trade-1 Civil , Plumbing & Carpentry

**Dear Sir,**

**I. निविदा आमंत्रण सूचना  
I. NOTICE INVITING QUOTATION**

**Quotation for Supply, Installation and Fixing of Soundproof Double Glazed Windows with UPVC slider with Fibre Mesh at flat no. 401 of NABARD House, BKC, Mumbai**

1. NABARD intends to undertake the work of “Supply, Installation and Fixing of Sound Proof Windows with Fibre Mesh at NABARD House, Executive Quarters, BKC, Mumbai” and therefore, invite offer from the empanelled contractors in Category-1 (Up to Rs.5.00 lakh) Trade-1 General Civil, Plumbing and Carpentry works. The bidder shall submit quotation for the work.
2. Applicants are requested to submit their offer in sealed envelope for the aforesaid work as per terms and conditions and other requirements as mentioned more specifically elsewhere in this quotation document. Last date for submission of quotation is **07.03.2024**.
3. Time of Completion: The time of completion for the total work shall be 01 months from the 10<sup>th</sup> date of issue of work order.
4. Liquidated damages for delay in completion of the works will be levied at 0.25% of the value of the accepted quotation for every week of delay or part thereof, subject to maximum of 5% of the value of the accepted quotation.
5. NABARD reserves the right to accept or reject any /all quotation/s in part or whole of any firm / firms without assigning any reasons for doing so.
6. The bidders are advised to conduct a site survey and satisfy themselves about the overall feasibility of work.
7. The quotations shall be accepted only in respect of those bidders whose quotations are in line with the requirements as per the quotation document, and if the same is acceptable to NABARD. The decision of NABARD in this regard shall be binding on the bidders and not open to questions or appeals.
8. Quotations received later than the time and date prescribed, on account of any reason whatsoever as also telegraphic and faxed quotations shall not be considered.

Sd/-

(R K Agrawal)  
Deputy General Manager



## **II. FORM OF QUOTATION**

The Chief General Manager,  
Department of Premises, Security and Procurement  
National Bank for Agriculture and Rural Development  
Head Office,  
Mumbai – 400051

Date:-

Dear Sir,

### **Quotation for Supply, Installation and Fixing of Soundproof Double Glazed Windows with UPVC slider with Fibre Mesh at flat no. 401 of NABARD House, BKC, Mumbai**

1. Having examined the quotation document relating to the works specified in the Memorandum hereinafter set out, having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the quotation, I/We hereby offer to execute the works specified in the said Memorandum within the time specified, at the rates mentioned in the Price Bid; in all respects of the quotation and with such materials as are provided for, in accordance with such conditions in so far as they may be applicable.

#### **2. MEMORANDUM**

<b>S. No.</b>	<b>Subject</b>	<b>Specification</b>
I	Description of work	<b>Quotation for Supply, Installation and Fixing of Soundproof Double Glazed Windows with UPVC slider with Fibre Mesh at flat no. 401 of NABARD House, BKC, Mumbai</b>
II	Estimated Cost	Rs.3,50,000/-
III	Time allowed for completion of the work	The time allowed for completion of total project is 2 months reckoned from the 10 <sup>th</sup> day of the date of issue of work order.
IV	Retention Money Deposit (RMD)/ Security Deposit (SD)	Security Deposit (SD) / Retention money deposit (RMD) shall be deducted @ 5% of the value of work done from bill (subject to maximum of 5% of actual values of Works carried out) and it shall be refunded after expiry of defect liability period of one year after the date of virtual completion of the work, provided the Contractor has satisfactorily carried out all the rectification



		works and attended to all defects to the satisfaction of NABARD. No interest will be paid on Security Deposit/Retention Money. No mobilisation advance will be given to contractor.
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3. Should this quotation be accepted, I/We hereby agree to abide by and fulfil the terms and provisions or the said conditions of the quotation annexed hereto as far as they may be applicable or in default thereof, to pay to the National Bank for Agriculture and Rural Development, the amount mentioned in the said quotation conditions.

4. I/We agree to pay Government all applicable taxes prevailing from time to time.

Our Bankers are:

- i) ..... Bank, ..... Branch, ....., Mumbai
- ii) ..... Bank, ..... Branch, ....., Mumbai
- iii) Type of account : Savings / Current account
- iv) Bank Account No.:
- v) IFS code of Bank and branch:

The names of partners of our firm are:

- i)
- ii)
- iii)

Name of the partner of the firm

Authorized to sign:

OR

Name or person having Power of

Attorney / Authorisation letter to sign the contract

Yours faithfully,

Signature of Tenderer with stamp

### **III. GENERAL CONDITIONS**

1. Contractors are advised to visit the site and thoroughly understand the nature and scope of the works and be familiar with the site conditions before quoting the rates.
2. The quantities indicated in the BOQ are tentative and shall be executed only at the sole discretion of NABARD.
3. Quoted rates should be workable and reasonable and should include incidental and all overheads and profits. The contractor should furnish Rate Analysis for scrutiny of the rates by NABARD, if required.
4. Rates should include all Taxes, Duties, Octroi, Levies, Wages as per Act, etc. and should be firm for the entire Work period. No escalation in rates will be allowed for the entire work period on any account.
5. Retention Money Deposit (RMD)/ Security Deposit (SD): Security Deposit (SD) / Retention money deposit (RMD) shall be deducted @ 5% of the value of work done from bill (subject to maximum of 5% of actual values of Works carried out) and it shall be refunded after expiry of defect liability period of one year after the date of virtual completion of the work, provided the Contractor has satisfactorily carried out all the rectification works and attended to all defects to the satisfaction of NABARD. No interest will be paid on Security Deposit/Retention Money. No mobilisation advance will be given to contractor.
6. Materials used should conform to relevant BIS/IS Codes.
7. The items not covered in the Schedule of Quantities of the Quotation shall be paid at CPWD rates/ the rates as per Rate Analysis based on the market prices supported by documentary proof with 15% towards Contractor's OHP plus GST, as applicable. The Rate Analysis shall be submitted by the Contractor for scrutiny and approval of NABARD.
8. Income Tax, Goods and Service Tax, Works Work Tax and other taxes etc. as applicable will be deducted from total payment due to the Contractor, in the form of TDS.
9. The entire work is required to be completed as specified in the quotation.
10. The Contractor shall comply with the provisions of Contract, Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act and all other Labour Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. NABARD shall not be held responsible for any penalty on failure of the any Labour Regulations. NABARD shall have the power to inspect the Wage Register and for physical verification of salary paid to the staff with reference to any records of the Contractor and to insist the Contractor to comply with Laws.
11. The Contractor should be responsible to fulfil all the obligations in connection with the workers employed by the Contractor for the purpose of the Work and all the Statutory and other liabilities, if any, including minimum wages, leave salary, uniform, ex-gratia, gratuity, ESI, Provident Fund, Workman Compensation, if any, etc. in connection therewith shall be on the Contractor's account and payable by the Contractor.
12. The Contractor or his authorised representative should visit the site frequently as required by NABARD, meet NABARD's Officials with prior appointment for any clarifications, and to receive instructions, take measurements, etc. at the site.
13. The contractor should engage qualified technical personnel/supervisor in respective Engineering field/s to supervise the work on daily basis as per the specifications and instruction of the Bank's Officials.



14. The supervisor has to ensure that the work is being undertaken as per the bar chart/work schedule submitted at the time of acceptance of work.
15. Weekly report of the work status is required to be submitted by contractor that shall be followed by review of work on site/NABARD Office.
16. The Contractor shall be fully responsible and shall compensate NABARD in the event of any damage to men or material, injury / damage or death as the case may be, caused directly or indirectly due to the negligence of the Contractor or his agents and / or his employees, or workmen. The decision of NABARD in this regard shall be final and binding.
17. The Contractor shall indemnify the Employer against any losses.
18. Any act of indiscipline / misconduct / theft / pilferage on the part of any employee engaged by the Contractor resulting in any loss to NABARD in kind or cash will be viewed seriously and NABARD will have the right to claim damages or levy fine and / or terminate the Work forthwith, if necessary.
19. In case of any default or failure on Contractor's part to comply with all / any one of the Terms / Conditions, NABARD reserves to itself the right to take necessary steps to remedy the situation including, inter-alia, the deduction of appropriate amount/s from dues otherwise payable to Contractor and / or by taking recourse to appropriate recovery proceedings.
20. If any dispute arises on any matter concerning this Contract, the decision of NABARD shall be final and binding.
21. The Contractor should not at any time do, cause or permit any nuisance on the site / do anything which shall cause unnecessary disturbances or inconvenience to the occupants/visitors at site or near the site of work.
22. The work should be carried out with least inconvenience to the occupants. The workmen employed by the Contractor should abide by the Rules and Regulations maintained by NABARD in the premises, especially in respect of working hours, entry of the workers to the premises, interpersonal relation with the occupants etc.
23. The Contractor should obtain approvals, if any, necessary for the work from the statutory bodies on behalf of NABARD. However, NABARD may assist the Contractor in respect of any liaison with the Municipal or any other authority for necessary approval / permission with regard to the construction/maintenance works. The fees and other statutory charges, if any, will be reimbursed to the Contractor based on the original receipts produced to NABARD.
24. The Work can be terminated by NABARD on 15 days' notice if services are found to be unsatisfactory and if there is no improvement even after issue of three notices to the contractor.
25. On-site storage space will be provided to the Contractor subject to availability. However, the Contractor may erect temporary sheds for storage purposes at his cost with the permission of NABARD. NABARD will not be responsible for Contractor's materials. The Contractor may be required to vacate the storage space and sheds as per exigency without any extra cost to NABARD.
26. The Contractor shall provide all necessary items/equipment etc. for the proper execution of the works. The Contractor shall supply, and maintain all the scaffoldings, jhulla, T&P etc. at his cost during the execution of any work and remove them as soon as the work is completed.
27. As the work is to be taken up in basement area where the space is being utilized for parking, the contractor shall coordinate with Protocol & Security Officer for execution of the work which causing inconvenience to the bank's employees.
28. The Contractor shall not directly or indirectly transfer, assign or sublet the Work or any part of it, without written permission of NABARD.
29. Any defect which may appear within the Defect Liability Period (one year after the Virtual Completion of work) should be rectified by the Contractor at his cost.



30. Defects Liability Period: One year from the date of Virtual Completion of works certified by NABARD.
31. Liquidated Damages: 0.25% of the accepted Value per week or part of the week subject to maximum of 5% of the value of work.
32. Payment Terms: The contractor shall be entitled to receive payments on satisfactory completion of work and after joint measurement of the work.
33. The quotations shall be signed by the person/ persons on behalf of the organisation having necessary Authorisation/ Power of Attorney to do so. Each page of the application shall be signed and sealed.
34. Quotations containing false and/ or incomplete information are liable for rejection.
35. The applicant shall quote the rates for each item in the Price bid as per scope of work.
36. Quotations with specific conditions/Conditional quotations shall be rejected.

**We accept all the above Terms and Conditions in all respects without any reservation.**

Place :

DATE :

**Seal and Sign of the contractor**

#### **IV. SPECIAL CONDITIONS OF CONTRACT**

1. The Quotation is strictly on Item Rate basis.
2. The Contractor may sign all the pages of the Quotation Document.
3. NABARD takes no responsibility for delay/loss in post or non-receipt of Quotation Documents.
4. **Bids submitted by un-authorized agents and FAX / Telex / Telegraphic bids/E-Mail shall not be entertained/considered.**
5. Contractors are advised to visit the site at their cost, conduct survey of existing conditions so as to familiarize themselves with the site conditions, nature of works etc. and get all clarifications as necessary from NABARD before quoting the rates.
6. Rates should include for removal of debris out of premises to the safe limit, removing stains, cleaning the site thoroughly and unless the same is done to the satisfaction of the NABARD's officials, the Bill will not be accepted.
7. The Contractor shall make necessary arrangement for watch and ward of his materials, tools, machines etc. stored for the execution of the work at his own risk and cost and NABARD will not be responsible on any account.
8. If the last date of receipt of Quotation is a holiday, then submission of Quotations shall be shifted to next working day without change of time and venue.
9. The Contractors should quote their rates strictly adhering to Terms and Conditions stipulated in the Quotation Document. Unsolicited correspondence after opening of the Quotation shall not be entertained. Conditional / deviational quotations may be rejected without making any reference to the Contractors.
10. No Contractor will be allowed to withdraw his Quotation during the validity period. Subletting of the Work is not permitted.
11. Rates should be filled in the Quotation neatly and as far as possible, no correction shall be made. The rates quoted should be written legibly in words and figures. If on check, differences are observed between the rates given by the Contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.
  - a. When there is a difference between the rates in figures and in words the rates which corresponds to the amounts worked out by the Contractor shall be taken as correct.
  - b. When the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the Contractor in words shall be taken as correct.
  - c. When the rates quoted by the Contractor in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the Contractor shall be taken as correct and not the amount.
12. No advance shall be paid towards mobilization and cost of materials.
13. The Contractor shall use necessary safety equipment and maintain all safety measures during the execution of works and ensure compliance of Safety Code as per Rules and Regulations in force.
14. The Contractor should have necessary Work License and comply with the Labour Laws as applicable.
15. Notwithstanding anything stated above, NABARD reserves the right to assess the Contractor's capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NABARD.
16. The decision of NABARD in awarding the work shall be final and cannot be subjected to arbitration.





17. NABARD reserves the right to accept/ negotiate / reject any Quotation either in whole or in part without assigning any reasons therefore whatsoever and without entering into any further correspondence and hence, NABARD shall be under no obligation to accept the lowest or any other Quotations received in response to this Quotation. The decision of NABARD in this regard shall be final and undisputable.
18. NABARD also reserves the right of super session of any of the conditions, stipulated in the Quotation Document.
19. Validity of Rates quoted by the contractor may be extended further with mutual consent of NABARD and the contractor.

#### **DECLARATION BY THE CONTRACTOR**

**We / I have read and understood all the instructions / conditions made above and we / I have taken into account the above Instructions / Terms and Conditions while quoting the rates. We / I accept all the above Terms and Conditions without any reservation, in all respects.**

Place:

DATE:

(SIGNATURE OF THE CONTRACTOR)

NAME and SEAL

ADDRESS:

## **V. SAFETY CODE**

- a) The Contractor shall maintain first aid appliances including adequate supply of sterilised dressings and cotton wool, in a readily accessible place.
- b) An injured person shall be taken to a hospital without loss of time, in cases where the injury necessitates hospitalisation.
- c) When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
- d) Workers employed on mixing and handling material such as asphalt, cement, mortar shall be provided with protective footwear and rubber hand gloves.
- e) Hoisting machine and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
- f) All workers shall be provided with helmet, Safety Shoes and Safety belts.
- g) The Employer reserves the right to instruct the Contractors to take additional safety precautions if found necessary.

## **VI. SAMPLES FOR APPROVAL**

1. Contractor, before supply of material should show the samples of all the materials to the bank and get it approved. Specifications of the item of work shall be as per the BoQ/Price Bid of the quotation.

## **VII. SCHEDULE OF QUANTITIES/ PRICE BID**

<b>Quotation for Supply, Installation and Fixing of Soundproof Double-Glazed Windows with UPVC slider with Fibre Mesh at flat no. 401 of NABARD House, BKC, Mumbai</b>					
<b>SCHEDULE OF QUANTITIES/ PRICE BID</b>					
<b>S.No</b>	<b>Description of works</b>	<b>Unit</b>	<b>Qty</b>	<b>Rate/Unit (in Rs)</b>	<b>Amount (in Rs.)</b>
1.	Dismantling and removal of Existing Sliding windows and Fiber Mesh without damaging the existing Granite work. Removal and re-fixing of existing Grills after primer and painting.	L.S			
2.	Providing & fixing in position the 20 mm thk. approved coloured granite jamb in two levels of 300 mm wide for windows in 1:4 cement mortar & complete the same with edge polishing matching the existing level of Granite in Windows in 4 nos. windows.	Sqmt.	4		
3.	Providing and fixing factory made uPVC glazed/wire mesh windows comprising of lead free uPVC multichambered frame, sash and mullion/coupler(wherever required) extruded profile in any shape color and design duly reinforced with galvanized mild steel reinforced , uPVC extruded glazing beads, interlocks and inline sash adaptor(wherever required) of	Sq.mt.	8		

	<p>appropriate dimension, EPDM gasket, hardware, SS 304 grade fasteners of minimum 8 mm dia with countersank head, plastic packers, plastic caps and necessary stainless steel screws etc. Profile of frame, sash &amp; mullion (if required) shall be cut and fusion welded/mechanically jointed duly sealed at all corners, including drilling of holes for fixing hardware and drainage of water etc. After fixing frame the gap between frame and adjacent finished wall shall be filled with weatherproof silicon sealant over backer rod of approved size and quality, all complete as per approved drawing &amp; direction of NABARD. Section of steel reinforcement and cross sections shall be designed approved by NABARD. Providing, assembling and supplying vision glass panels (IGUs) comprising of hermetically-sealed 6-12-6 mm insulated glass (double glazed) vision panel units of size and shape as required and specified, comprising of an outer heat strengthened float glass 6mm thick, of approved colour and shade with reflective soft coating on surface of approved colour and shade, an inner Heat strengthened clear float glass 6mm thick, spacer tube 12mm wide, desiccants, including primary seal and secondary seal (structural silicone sealant), UPVC frames and Sliding channel with Fibre Mesh etc. all complete for the required performances etc, as per the direction of NABARD, as per the approved shop drawings, as specified and as directed by the Engineer-in-Charge. The IGUs shall be assembled in the factory/ workshop of the glass processor. (Payment for fixing of IGU Panels in the curtain glazing is included in cost) For payment, only the actual area of glass on face of the glass panels (excluding the areas of the grooves and weather silicone sealant) provided and fixed in position, shall be measured in sqm.</p> <p>Indicative make of the Product is Fenesta or equivalent. Details of window drawing is enclosed. It is indicative in nature. However, contractor is advised to visit the site before quoting the rates.</p> <p>Contractor: Warranty Certificate from Glass Processor and original manufacturer shall also be submitted.</p>				
	<b>Add CGST @9%</b>				
	<b>Add SGST @ 9%</b>				
	<b>Grand Total</b>				



**(Name, Address and Seal of the contractor)**

**Note:**

1. The Quoted rate shall be workable and inclusive of all material and labour cost as well as contractor profit, overheads/Income Tax as applicable.
2. The contractor should have valid GST registration. While raising final bill, the contractor should write their GSTIN number in the Tax Invoice and should clearly indicate applicable SGST/ CGST amounts payable.
3. The contractors should visit site and assess site conditions and scope of work before quoting the rates.
4. The contractor should clean the work area on daily basis and remove all the debris of work as and when instructed by NABARD.
5. The work shall be awarded to the vendor quoting the lowest price (L-1) for the work and meeting the specifications and terms and conditions as specified in the document inviting quotations.
6. The contractor has to quote for all the items in the price bid/quotation. Incomplete price bids may be rejected, at the sole discretion of NABARD.

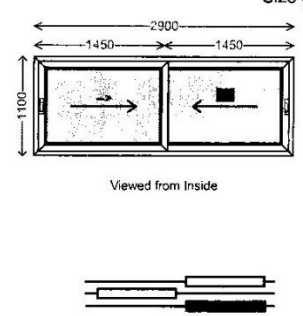
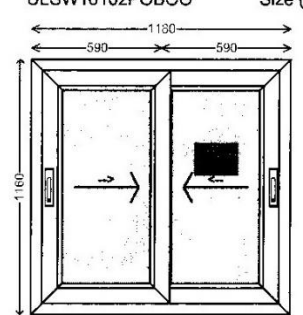
**Accepted all terms & conditions.**

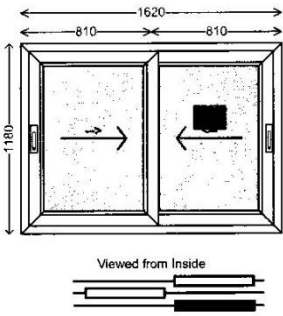
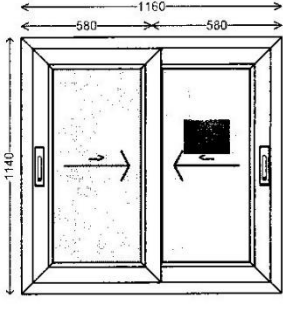
Place:

Date:

**(Name, Address and Seal of the contractor)**

## **Indicative Drawing of windows**

<p>0001</p> <p>Size (m) 2.900w x 1.100h</p>  <p>Area 3.190 Sqm</p> <p>Wt. 147.020 Kg</p>	<p>Window Code: W1</p> <p>Location: BEDROOM 1</p> <p>System: Luxury Slider (uPVC) Design: Horizontal Slider XiX</p> <p>Colour: Pristine White</p> <p>Slider OF: Yes Bugscreen No Monsoon Guard</p> <p>Slider Sash: S65 PS1</p> <p>Slider Threshold: with Threshold/118mm</p> <p>Handle Colour: White</p> <p>Hnd Inner Track: Espag Patio Handle</p> <p>Hnd Outer Track: Espag Patio Handle</p> <p>Mech Joint: No</p> <p>Hurricane Bar: No</p> <p>Bug Mesh: Fibre Mesh</p> <p>BS Position: Inside</p> <p>BS Handle: Cavity Handle</p> <p>Glazing: DG LAM(11.52CLT+8+5CLT)</p>
<p>0002</p> <p>ULSW10102POBOO</p> <p>Size (m) 1.180w x 1.160h</p>  <p>Area 1.369 Sqm</p> <p>Wt. 69.464 Kg</p>	<p>Window Code: W2</p> <p>Location: BEDROOM 1</p> <p>System: Luxury Slider (uPVC) Design: Horizontal Slider XiX</p> <p>Colour: Pristine White</p> <p>Slider OF: Yes Bugscreen No Monsoon Guard</p> <p>Slider Sash: S65 PS1</p> <p>Slider Threshold: with Threshold/118mm</p> <p>Handle Colour: White</p> <p>Hnd Inner Track: Espag Patio Handle</p> <p>Hnd Outer Track: Espag Patio Handle</p> <p>Mech Joint: No</p> <p>Hurricane Bar: No</p> <p>Bug Mesh: Fibre Mesh</p> <p>BS Position: Inside</p> <p>BS Handle: Cavity Handle</p> <p>Glazing: DG LAM(11.52CLT+8+5CLT)</p>

<p>Size (m) 1.620w x 1.180h</p>  <p>Area 1.912 Sqm</p> <p>Wt. 92.440 Kg</p>	<p>Window Code: W3</p> <p>Location: BEDROOM 2</p> <p>System: Luxury Slider (uPVC) Design: Horizontal Slider XiX</p> <p>Colour: Pristine White Slider OF: Yes Bugscreen No Monsoon Guard Slider Sash: S65 PS1 Slider Threshold: with Threshold/118mm Handle Colour: White Hnd Inner Track: Espag Patio Handle Hnd Outer Track: Espag Patio Handle Mech Joint: No Hurricane Bar: No Bug Mesh: Fibre Mesh BS Position: Inside BS Handle: Cavity Handle Glazing: DG LAM(11.52CLT+8+5CLT)</p>
<p>Size (m) 1.160w x 1.140h</p>  <p>Area 1.322 Sqm</p> <p>Wt. 67.458 Kg</p>	<p>Window Code: W4</p> <p>Location: BEDROOM 2</p> <p>System: Luxury Slider (uPVC) Design: Horizontal Slider XiX</p> <p>Colour: Pristine White Slider OF: Yes Bugscreen No Monsoon Guard Slider Sash: S65 PS1 Slider Threshold: with Threshold/118mm Handle Colour: White Hnd Inner Track: Espag Patio Handle Hnd Outer Track: Espag Patio Handle Mech Joint: No Hurricane Bar: No Bug Mesh: Fibre Mesh BS Position: Inside BS Handle: Cavity Handle Glazing: DG LAM(11.52CLT+8+5CLT)</p>